BASIC INFORMATION

Q. What are the school hours?
A. Students are allowed into the building starting at 8:45 am. Although students are marked officially late after 9 A.M., students begin working upon arrival. Students begin dismissal at 3:00 P.M. Buses leave at approximately 3:24 P.M. each day.

Q. What immunizations are required for my child prior to enrollment as a Red Hook Central School District student?
A. New York State law mandates that any child entering school must be immunized against DTaP, Varicella, Polio, MMR, and Hepatitis B.

Minimum requirements are: Diphtheria/Tetanus/Pertussis - 5 doses or 4 with the 4th dose at 4 yrs. old or older. IPV (polio) - 4 doses or 3 with the 3rd dose at 4 yrs. Old or older. Hep B (hepatitis B) - 3 doses MMR (measles, mumps, rubella) 2 doses or 2 measles, 2 mumps & 1 rubella Varicella (chicken pox) 2 doses or MD documentation of having had disease including date of disease.

Children will not be allowed to start school without proof of immunization or the family has an exemption to the law. Contact the School Nurse with questions.

Q. Is there another location, other than my physician’s office that I can have my child immunized?
A. Routine immunizations for children are provided free of charge through the Dutchess County Health Department. Should you need additional information, please contact our School Nurse, Peggy Lewis at 758-2241 Ext. 47000.

Q. How do I contact the school nurse if my child is ill or I have a medical question or information about my child?
A. Mrs. Lewis can be contacted at 758-2241, Ext. 47000.

Q. How do I report my child absent from school?
A. New York State law requires an absent note with your child’s complete name, date(s) and the medical reason for the absence. You may also report your child’s absence through our school messenger app.

Q. Are physicals required for school?
A. Yes, a physical is required for Pre-Kindergarten, Kindergarten, 1st grade, 3rd grade, 5th grade, 7th grade and 9th grade and for any new entrants regardless of grade.
Q. What if my child needs medication during the school day?
A. If your child must receive medication at school (either doctor prescribed or Over the Counter medication) it is required that we have parent permission and the doctor’s orders in writing. Medication also has to be delivered to the Nurse’s Office by an adult. The school does not stock any OTC meds.

Q. Is there a parent organization at Mill Road?
A. Yes, Mill Road has a very active PTA (Parent Teacher Association). www.millroadpta.org

Q. What are some ways that I can stay current with school activities?
A. You can follow us on Twitter @millroadprimary. Our monthly newsletters and classroom newsletters are available and are a great source of information. In September you will also receive a student handbook to review with your child.

Q. Is breakfast and lunch available? How much does it cost? (as of 4/17)
A. Breakfast and lunch are available every day. Breakfast is $1.75 and lunch is $2.75. Milk is $.60. We have installed a Point of Sale System (POS) and each child is assigned an ID # which will allow you to prepay for your child’s meals. You can send cash or a check made out to RHCSDF Cafeteria for the amount of breakfasts or lunches you wish to purchase in advance for your child. You can opt for a prepayment option or by daily cash option. To prepay for meals, please put your payment in an envelope, seal it and write the following information on the outside of the envelope. Child’s Name, Child’s ID #, Grade, Teacher’s Name. You will receive additional information on the pre pay parent portal credit system in which parents will have access to their child’s account for your convenience. Free and reduced meals are also available for families who meet the income eligibility. Please contact the Main Office for an application or contact the Director of Food Service, Larry Anthony at 758-2241 Ext. 38100.

Q. Is bus transportation provided for kindergarten students?
A. Yes, transportation is provided for all students in the Red Hook Central School District. Transportation Director is Jeff Popp and can be contacted at 758-2241 Ext. 29100.

Q. Can my child ride a different bus than usual on a daily basis?
A. Yes, however, a request in writing must be made for each day that a change is needed. Requests must include child’s full name, new destination (name and address), and parent signature. A sample bus note is available on our school website.

Q. What is the procedure for picking up my child at school?
A. A parent note should be sent in and you are required to sign out your child at the Main Office during the day for appointments or at parent pick-up in the cafeteria at 3 p.m. Picking your child up in the office at the end of the day is discouraged as classroom instruction continues until dismissal at 3 p.m.

Q. Who do I contact if I need to know policy, procedure and/or basic information about general school policies?
A. A Family Handbook will be distributed in September to all families. It is also available on our website. In addition, our two Main Office secretaries Ms. Helsley and/or Mrs. Byrne are a valuable resource for parent information. They can be contacted at Ext. 45010 or 45020.
Q. If I have a question or concern about my child’s progress in the classroom who should I contact?
A. Your child’s classroom teacher is the first person to contact when you have a question or a concern.

Q. Can I go to my child’s classroom before during or after school?
A. Parents are allowed to go to the classroom if they are volunteering or they have a teacher/parent meeting. Parents are not allowed to accompany their child to class or visit teachers without appointments.

Q. How do I contact my child’s teachers?
A. Each teacher has a Voice Mailbox that parents may leave a message 24/7. However, messages that are time sensitive (pick up or change in bus) should not be left since teachers do not check their mailboxes throughout the day. A note via “kid mail” is the most popular method of communication.

Q. Do children go out for recess each day?
A. Children enjoy recess daily unless it is rainy or the temperature is below 21 degrees (wind chill included). Please send children dressed appropriately with snowpants, boots, gloves and hats in the winter months.