

Professional Application Form

Red Hook Central School District
9 Mill Road - Red Hook, New York 12571

Date _____ Application for _____
(position, subject or grade)

Permanent Substitute

Please Print or Type

Name _____

Permanent Address _____

Temporary Address _____

Telephone Number _____ E-mail Address _____

Social Security # _____ Teacher Retirement # _____

Present Position/Title	Years	School	Address
_____	_____	_____	_____
_____	_____	_____	_____

May we contact your present employer? Yes No Current Salary _____

Citizenship

Are you a citizen of the United States? Yes No

If not, indicate type of visa and alien registration number _____

The Red Hook Central School District, Red Hook, New York, is an equal opportunity employer. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital, or veteran status or the presence of a non-job related medical condition of handicap.

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Educational Preparation

Dates Attended	High School, College, or University	Major Field	Date Graduated	Degree

Unofficial transcripts will be accepted for substitute teaching positions ONLY. For non-substitute teaching positions, applicant must bring an official transcript from each college attended to a scheduled interview so that copies can be made and attached (or applicant can arrange for transcripts to be forwarded).

Certificates Held

Number	Date Issued	Type (Prov – Perm)	State	Qualified to Teach or Provide Service

Applicant is to attach proof of certification with this application.

Teaching or Professional Experience

Number of Years	Dates	School Name	Grades, Subject, Program

Tenure Status

Have you ever received a Tenure Appointment? Yes No

If yes, name of School District _____

Date of Permanent Appointment _____ Tenure Area _____

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Student or Practice Teaching

Dates	School Name	Supervisor	Grades, Subject, Program

Work Experience *(as adult, other than Teaching or Professional)*

Dates	Location	Position

References

List three (3) persons not employed by Red Hook Central School District who are knowledgeable as to your teaching experience, professional experiences, or academic background.

Name _____ Position _____
Address _____
Telephone Number (with area code): _____

Name _____ Position _____
Address _____
Telephone Number (with area code): _____

Name _____ Position _____
Address _____
Telephone Number (with area code): _____

Hobbies, Interests, Extra Curricular Specialties

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Military Service

Service Dates _____ to _____ Branch _____ Rank/Rating _____

Special Employment Notice to Disabled Veterans, Vietnam Era Veterans, and Individuals with physical or mental handicaps.

If you are a disabled veteran, or have a physical or mental handicap, you are invited to volunteer this information. The purpose is to provide information regarding proper placement and appropriate accommodation to enable you to perform the job in a proper and safe manner. This information will be treated as confidential. Failure to provide this information will not jeopardize or adversely affect any consideration you may receive for employment.

If you wish to be identified, please sign below.

- Handicapped Individual Disabled Veteran Vietnam Era Veteran

Signed: _____

Criminal Record

Have you ever been convicted of a felony? Yes No

If yes, give disposition of each charge on a separate sheet of paper and attach same.

Fingerprinting

Have you completed the New York State mandated fingerprinting process through NYSED? Yes No

If yes, when and where? _____

Agreement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the district.

Signature of Applicant _____ Date of Signature _____

For Office Use Only

Initial Interview Date _____ Interviewer(s) _____ Recommendation _____

Second Interview Date _____ Interviewer(s) _____ Recommendation _____

Employed Yes No Date of Employment _____

Position Title _____ Initial Salary and Step _____

Remarks _____