WORK AGENDA REGULAR BOARD MEETING: APRIL 15, 2020

AGENDA ITEM NUMBER: 1

AGENDA HEADING: CALL MEETING TO ORDER

The regular meeting of the Board of Education was called to order by President Morrison at 4:00 p.m. The meeting was attended virtually by all BOE Members and the Public via Zoom Application. President Morrison asked all those inclined to stand for the Pledge to the Flag.

Board members present were: D. Morrison, K. Kortbus, J. Moore, J. Munn and M. Rothwell.

Administration present were: P. Finch, B. Martin, K. Summers, and E. Maskell, Clerk of the Board.
AGENDA ITEM NUMBER: 2
AGENDA HEADING: 2020-2021 BUDGET DISCUSSION

Scheduled: 2020-21 budget discussion

No presentation planned. This time slot is available for Board of Education discussion.
AGENDA ITEM NUMBER: 3

AGENDA HEADING: RECOGNITION OF VISITORS

There were _____ visitors and _____ members of the press present.

President Morrison welcomed the visitors. Anyone who submitted an email will be read aloud for the record.

<table>
<thead>
<tr>
<th>Name</th>
<th>Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Issue</td>
</tr>
<tr>
<td>Name</td>
<td>Issue</td>
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<td>Name</td>
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<td>Name</td>
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<td>Issue</td>
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<tr>
<td>Name</td>
<td>Issue</td>
</tr>
<tr>
<td>Name</td>
<td>Issue</td>
</tr>
</tbody>
</table>
AGENDA ITEM NUMBER: 4
AGENDA HEADING: DISCUSSION – STUDENT BOE MEMBER

ISSUES FOR DISCUSSION/COMMENT – LEAK LIPKE or ELI STAUBI

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AGENDA ITEM NUMBER:  5

AGENDA HEADING:  SUPERINTENDENT COMMUNICATIONS

The following Superintendent communications were received and reviewed by the Board of Education:

- BOCES Budget Presentation
- BOCES Spotlight
- Red Hook Library Letter
- COVID-19 Update
- Auditorium Discussion
2020-2021
PROPOSED BOCES BUDGET

As presented to the BOCES Board on April 1, 2020
Dutchess BOCES BOARD OF TRUSTEES

Edward L. McCormick  
*President*

Michael Riehl  
*Vice President*

Ralph Chiumento, Jr.  
Thomas Hurley

Nancy Melilli  
*Clerk of the Board*

Rick Keller-Coffey  
Robert Rubin

ADMINISTRATION

Richard M. Hooley, Ed.D., *District Superintendent*

Cora Stempel, *Deputy Superintendent*

Norah Merritt, Ph.D., *Executive Director for Human Resources*

Matthew Metzger, *School Business Official*
3 Major Budget Categories:

- Programs & Services
- Capital & Rentals
- Administrative, including all BOCES retiree health

No Fund Balance -> Return of Surplus

BOCES State Aid
# Surplus and State Aid Paid

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlington</td>
<td>$15,359,790</td>
<td>$335,561</td>
<td>$4,445,455</td>
<td>$4,781,016</td>
<td>31.1%</td>
</tr>
<tr>
<td>Beacon</td>
<td>$5,956,396</td>
<td>$142,393</td>
<td>$1,281,540</td>
<td>$1,423,933</td>
<td>23.9%</td>
</tr>
<tr>
<td>Dover</td>
<td>$2,567,985</td>
<td>$181,583</td>
<td>$741,990</td>
<td>$923,573</td>
<td>36.0%</td>
</tr>
<tr>
<td>Hyde Park</td>
<td>$7,112,662</td>
<td>$383,612</td>
<td>$2,182,225</td>
<td>$2,565,837</td>
<td>36.1%</td>
</tr>
<tr>
<td>Millbrook</td>
<td>$2,361,012</td>
<td>$202,651</td>
<td>$492,885</td>
<td>$695,536</td>
<td>29.5%</td>
</tr>
<tr>
<td>Pawling</td>
<td>$3,011,224</td>
<td>$237,236</td>
<td>$1,045,215</td>
<td>$1,282,451</td>
<td>42.6%</td>
</tr>
<tr>
<td>Pine Plains</td>
<td>$2,616,885</td>
<td>$18,361</td>
<td>$587,551</td>
<td>$605,912</td>
<td>23.2%</td>
</tr>
<tr>
<td>Poughkeepsie</td>
<td>$10,333,235</td>
<td>$273,676</td>
<td>$2,417,025</td>
<td>$2,690,701</td>
<td>26.0%</td>
</tr>
<tr>
<td>Red Hook</td>
<td>$3,155,831</td>
<td>$115,537</td>
<td>$947,177</td>
<td>$1,062,714</td>
<td>33.7%</td>
</tr>
<tr>
<td>Rhinebeck</td>
<td>$1,491,818</td>
<td>$106,031</td>
<td>$420,866</td>
<td>$526,897</td>
<td>35.3%</td>
</tr>
<tr>
<td>Spackenkill</td>
<td>$3,959,765</td>
<td>$388,015</td>
<td>$1,372,656</td>
<td>$1,760,671</td>
<td>44.5%</td>
</tr>
<tr>
<td>Wappingers</td>
<td>$15,607,875</td>
<td>$804,468</td>
<td>$3,354,754</td>
<td>$4,159,222</td>
<td>26.6%</td>
</tr>
<tr>
<td>Webutuck</td>
<td>$1,512,601</td>
<td>$75,240</td>
<td>$353,232</td>
<td>$428,472</td>
<td>28.3%</td>
</tr>
<tr>
<td>TOTALS</td>
<td>$75,047,076</td>
<td>$3,264,364</td>
<td>$19,642,571</td>
<td>$22,906,935</td>
<td>30.5%</td>
</tr>
</tbody>
</table>
Historical Overview

- Partnered with districts throughout the Tax Cap era by limiting BOCES annual service rate increases to 2% or less per year.

- Worked with BOCES labor unions and 3rd party vendors to prudently manage controllable costs.

- Collaborated with school districts to create high quality, innovative programs and services to meet their evolving needs.
Challenges

By law, BOCES Retiree Health Insurance Cost must be paid through the Administrative Budget.

Nearly 70% of the Administrative Budget is Retiree Health Insurance costs.

Health Insurance Premium increases have exceeded 7% on average over the last 7 years.
Administrative Budget Increases by Category

- **2016-2017 Actual**: $5.55M
  - Non-Retiree Admin Exp: $1.98M
  - Retiree Health Exp: $3.57M
- **2017-2018 Actual**: $5.78M
  - Non-Retiree Admin Exp: $2.03M
  - Retiree Health Exp: $3.74M
- **2018-2019 Actual**: $6.24M
  - Non-Retiree Admin Exp: $2.01M
  - Retiree Health Exp: $4.23M
- **2019-2020 Orig. Budget**: $7.00M
  - Non-Retiree Admin Exp: $2.18M
  - Retiree Health Exp: $4.82M
- **2020-2021 Prop. Budget**: $7.22M
  - Non-Retiree Admin Exp: $2.21M
  - Retiree Health Exp: $5.01M

District Charge:

- **2016-2017 Actual**: $4.08M
- **2017-2018 Actual**: $4.13M
- **2018-2019 Actual**: $4.20M
- **2019-2020 Orig. Budget**: $4.37M
- **2020-2021 Prop. Budget**: $4.63M
Administrative Budget Increases by Category

- **2016-2017 Actual**: 17.54%
- **2017-2018 Actual**: 17.54%
- **2018-2019 Actual**: 13.04%
- **2019-2020 Orig. Budget**: 13.95%
- **2020-2021 Prop. Budget**: 4.00%

- **Non-Retiree Admin Exp**
- **Retiree Health Exp**
Mitigation Efforts

- Helped offset component district Administrative Budget charges by assessing each COSER a Retiree Health charge based on % of payroll.

- Utilized funds in the Retiree Health accrual to help balance COSER’s that saw expenditures outpace rates.

- Worked to develop and grow programs and services to create additional revenue sources and help offset overall costs.
Future Actions

- Rebalancing Special Education rates and in the Administrative budget.

- Increased focus on Retiree Health Insurance spending.

- Additional growth and expansion to meet district needs and create additional revenue sources.
### Administrative & Capital Budgets

#### Administrative Budget

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Actual 2018-19</th>
<th>Adopted 2019-20</th>
<th>Proposed 2020-21</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Salaries</td>
<td>$284,765</td>
<td>$280,233</td>
<td>$222,476</td>
<td>-20.61%</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>819,385</td>
<td>820,140</td>
<td>884,758</td>
<td>7.88%</td>
</tr>
<tr>
<td>Equipment</td>
<td>5,143</td>
<td>13,000</td>
<td>8,500</td>
<td>-34.62%</td>
</tr>
<tr>
<td>Supplies</td>
<td>14,514</td>
<td>23,900</td>
<td>20,500</td>
<td>-14.23%</td>
</tr>
<tr>
<td>Contractual Expenses</td>
<td>272,458</td>
<td>312,094</td>
<td>346,001</td>
<td>10.86%</td>
</tr>
<tr>
<td>Interest Note</td>
<td>0</td>
<td>10,000</td>
<td>10,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>503,547</td>
<td>565,065</td>
<td>551,583</td>
<td>-2.39%</td>
</tr>
<tr>
<td>Transfers &amp; Interbudget Charges</td>
<td>107,751</td>
<td>155,405</td>
<td>164,140</td>
<td>5.62%</td>
</tr>
<tr>
<td><strong>SUBTOTAL ADMINISTRATION</strong></td>
<td><strong>$2,007,564</strong></td>
<td><strong>$2,179,837</strong></td>
<td><strong>$2,207,958</strong></td>
<td><strong>1.29%</strong></td>
</tr>
<tr>
<td>Retiree Health Insurance</td>
<td>$4,230,446</td>
<td>$4,820,485</td>
<td>$5,013,404</td>
<td>4.00%</td>
</tr>
<tr>
<td><strong>TOTAL ADMIN &amp; RETIREE HEALTH</strong></td>
<td><strong>$6,238,010</strong></td>
<td><strong>$7,000,322</strong></td>
<td><strong>$7,221,362</strong></td>
<td><strong>3.16%</strong></td>
</tr>
</tbody>
</table>

#### Capital Budget

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Actual 2018-19</th>
<th>Adopted 2019-20</th>
<th>Proposed 2020-21</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rentals/School Districts</td>
<td>$865,672</td>
<td>$965,598</td>
<td>$844,930</td>
<td>-12.50%</td>
</tr>
<tr>
<td>Transfer - Capital Fund</td>
<td>$600,000</td>
<td>$600,000</td>
<td>$600,000</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>TOTAL CAPITAL BUDGET</strong></td>
<td><strong>$1,465,672</strong></td>
<td><strong>$1,565,598</strong></td>
<td><strong>$1,444,930</strong></td>
<td><strong>-7.71%</strong></td>
</tr>
</tbody>
</table>
### SUMMARY OF ADMINISTRATIVE & CAPITAL BUDGETS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Actual 2018-19</th>
<th>Adopted 2019-20</th>
<th>Proposed 2020-21</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Retiree Administrative Expenses</td>
<td>$2,007,564</td>
<td>$2,179,837</td>
<td>$2,207,958</td>
<td>1.29%</td>
</tr>
<tr>
<td>Retiree Health Expenses</td>
<td>$4,230,446</td>
<td>$4,820,485</td>
<td>$5,013,404</td>
<td>4.00%</td>
</tr>
<tr>
<td>Rentals/School Districts</td>
<td>$865,672</td>
<td>$965,598</td>
<td>$844,930</td>
<td>-12.50%</td>
</tr>
<tr>
<td>Transfer - Capital Fund</td>
<td>$600,000</td>
<td>$600,000</td>
<td>$600,000</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>TOTAL ADMIN &amp; CAPITAL EXPENDITURES</strong></td>
<td><strong>$7,703,682</strong></td>
<td><strong>$8,565,920</strong></td>
<td><strong>$8,666,292</strong></td>
<td><strong>1.17%</strong></td>
</tr>
<tr>
<td>Retiree Accrual Offset</td>
<td>($1,800,000)</td>
<td>($2,000,000)</td>
<td>($1,600,000)</td>
<td>-20.00%</td>
</tr>
<tr>
<td>Other Revenue Offsets &amp; Refunds</td>
<td>($455,061)</td>
<td>($800,816)</td>
<td>($1,086,682)</td>
<td>35.70%</td>
</tr>
<tr>
<td><strong>TOTAL ADMIN &amp; CAPITAL BILLINGS TO DISTRICTS</strong></td>
<td><strong>$5,448,621</strong></td>
<td><strong>$5,765,104</strong></td>
<td><strong>$5,979,610</strong></td>
<td><strong>3.72%</strong></td>
</tr>
</tbody>
</table>
### Resident Weighted Average Daily Attendance (RWADA)

<table>
<thead>
<tr>
<th>DISTRICTS</th>
<th>2018-19</th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RWADA</td>
<td>% of Total</td>
<td>YTY Change</td>
</tr>
<tr>
<td>Arlington</td>
<td>8,953</td>
<td>21.28%</td>
<td>(255)</td>
</tr>
<tr>
<td>Beacon</td>
<td>2,994</td>
<td>7.12%</td>
<td>(74)</td>
</tr>
<tr>
<td>Dover</td>
<td>1,407</td>
<td>3.34%</td>
<td>(30)</td>
</tr>
<tr>
<td>Hyde Park</td>
<td>3,671</td>
<td>8.72%</td>
<td>(9)</td>
</tr>
<tr>
<td>Millbrook</td>
<td>1,031</td>
<td>2.45%</td>
<td>(23)</td>
</tr>
<tr>
<td>Pawling</td>
<td>1,272</td>
<td>3.02%</td>
<td>(85)</td>
</tr>
<tr>
<td>Pine Plains</td>
<td>1,030</td>
<td>2.45%</td>
<td>24</td>
</tr>
<tr>
<td>Poughkeepsie</td>
<td>4,483</td>
<td>10.65%</td>
<td>(35)</td>
</tr>
<tr>
<td>Red Hook</td>
<td>2,084</td>
<td>4.95%</td>
<td>48</td>
</tr>
<tr>
<td>Rhinebeck</td>
<td>1,127</td>
<td>2.68%</td>
<td>(50)</td>
</tr>
<tr>
<td>Spackenkill</td>
<td>1,552</td>
<td>3.69%</td>
<td>(21)</td>
</tr>
<tr>
<td>Wappingers</td>
<td>11,734</td>
<td>27.89%</td>
<td>(199)</td>
</tr>
<tr>
<td>Webutuck</td>
<td>740</td>
<td>1.76%</td>
<td>(22)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>42,078</td>
<td>100.00%</td>
<td>(731)</td>
</tr>
</tbody>
</table>
## Administrative & Capital Billings

<table>
<thead>
<tr>
<th>DISTRICTS</th>
<th>% of County Total RWADA</th>
<th>2020-2021 Administration Budget (COSER 001)</th>
<th>2020-2021 Capitals &amp; Rentals Budget (COSER 002)</th>
<th>2020-2021 Total Admin &amp; Capital Budget (001 &amp; 002)</th>
<th>YTY $ Change (001 &amp; 002)</th>
<th>YTY % Change (001 &amp; 002)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cost</td>
<td></td>
<td>$7,221,362</td>
<td>$1,444,930</td>
<td>$8,666,292</td>
<td>$100,372</td>
<td>1.17%</td>
</tr>
<tr>
<td>Revenue offset</td>
<td></td>
<td>($2,595,000)</td>
<td>($91,682)</td>
<td>($2,686,682)</td>
<td>($114,134)</td>
<td>-4.08%</td>
</tr>
<tr>
<td>Billing to Districts</td>
<td></td>
<td>$4,626,362</td>
<td>$1,353,248</td>
<td>$5,979,610</td>
<td>$214,506</td>
<td>3.72%</td>
</tr>
<tr>
<td>Arlington</td>
<td>21.10%</td>
<td>$976,042</td>
<td>$285,500</td>
<td>$1,261,543</td>
<td>$29,565</td>
<td>2.40%</td>
</tr>
<tr>
<td>Beacon</td>
<td>7.25%</td>
<td>$335,632</td>
<td>$98,175</td>
<td>$433,807</td>
<td>$23,799</td>
<td>5.80%</td>
</tr>
<tr>
<td>Dover</td>
<td>3.49%</td>
<td>$161,634</td>
<td>$47,279</td>
<td>$208,913</td>
<td>$10,194</td>
<td>5.13%</td>
</tr>
<tr>
<td>Hyde Park</td>
<td>8.85%</td>
<td>$409,473</td>
<td>$119,774</td>
<td>$529,247</td>
<td>$26,513</td>
<td>5.27%</td>
</tr>
<tr>
<td>Millbrook</td>
<td>2.38%</td>
<td>$109,911</td>
<td>$32,150</td>
<td>$142,061</td>
<td>$3,530</td>
<td>2.55%</td>
</tr>
<tr>
<td>Pawling</td>
<td>2.97%</td>
<td>$137,247</td>
<td>$40,146</td>
<td>$177,393</td>
<td>$4,927</td>
<td>2.86%</td>
</tr>
<tr>
<td>Pine Plains</td>
<td>2.23%</td>
<td>$102,992</td>
<td>$30,126</td>
<td>$133,118</td>
<td>($665)</td>
<td>-0.50%</td>
</tr>
<tr>
<td>Poughkeepsie</td>
<td>10.55%</td>
<td>$488,191</td>
<td>$142,800</td>
<td>$630,991</td>
<td>$33,296</td>
<td>5.57%</td>
</tr>
<tr>
<td>Red Hook</td>
<td>4.95%</td>
<td>$228,896</td>
<td>$66,954</td>
<td>$295,850</td>
<td>$9,013</td>
<td>3.14%</td>
</tr>
<tr>
<td>Rhinebeck</td>
<td>2.62%</td>
<td>$121,254</td>
<td>$35,468</td>
<td>$156,722</td>
<td>$176</td>
<td>0.11%</td>
</tr>
<tr>
<td>Spackenkill</td>
<td>3.96%</td>
<td>$183,299</td>
<td>$53,616</td>
<td>$236,915</td>
<td>$23,812</td>
<td>11.17%</td>
</tr>
<tr>
<td>Wappingers</td>
<td>27.99%</td>
<td>$1,295,000</td>
<td>$378,798</td>
<td>$1,673,798</td>
<td>$49,408</td>
<td>3.04%</td>
</tr>
<tr>
<td>Webutuck</td>
<td>1.66%</td>
<td>$76,790</td>
<td>$22,462</td>
<td>$99,252</td>
<td>$940</td>
<td>0.96%</td>
</tr>
<tr>
<td>TOTALS</td>
<td>100.00%</td>
<td><strong>$4,626,362</strong></td>
<td><strong>$1,353,248</strong></td>
<td><strong>$5,979,610</strong></td>
<td><strong>$214,506</strong></td>
<td><strong>3.72%</strong></td>
</tr>
</tbody>
</table>
2019-2020 Special Ed & CTI Students

433 Special Ed & Alternative HS Students
- 183 Salt Point Center
- 135 BETA
- 115 In-District

563 CTI
- Various programs
Responding to Component Requests

- SIFE - Students with Interrupted Formal Education
- Administrator Mentoring
- Bard Early College
- Career and Technical Institute New Course
- Behavior Specialists
- Ramapo for Children
Key Dates

- April 1 – Annual Meeting
- April 6 – Distribution of 2020-2021 Final Service Request
- April 28 – Component Boards of Education vote on Administrative Budget and BOCES Board members
- May 18 – Final Service Requests due to BOCES
Any questions should be emailed to matthew.metzger@dcboces.org
Remote teaching can be difficult. For John Kelly, not being with his students poses a particularly unique challenge; he teaches blind and visually impaired students. But, the 29-year teaching veteran is making it work. He spent Tuesday morning creating Braille books and making print copies for a child and her family at his Orange County home. Later, he dropped the materials off for her in Poughkeepsie.

"Normally I work one-on-one with a student close to 50 percent of the day," he said. Depending on a students’ needs, Kelly teaches them how to read and write in Braille, how to make technology accessible using speech commands, and ensure their classroom teacher has the needed materials. He was able to prepare the Braille materials at his home because four years ago he purchased his own equipment to print the materials as a backup in case a machine at BOCES or a child's home school district broke down.

"It was a blessing in this situation," he said, adding that he is one of a six-person team at Dutchess BOCES that works with visually impaired students. Each teacher is making similar adjustments to ensure remote learning happens.

"John is not only a dedicated teacher, he is incredibly passionate about how his services will impact student growth," said Karyn Lange, Coordinator of Related and Itinerant Services. "We serve approximately 30 students in seven component school districts, in addition to students at Salt Point Center and those who receive instruction in the home."

Visually-impaired students read the same books as other students, but they may be in Braille, large-print or in an audio format. Braille has complexities to it, because it is a tactile representation of a language, Kelly explained.

The materials Kelly produced on Tuesday were a book and several readers for a child, and other items, so she could practice special Braille rules and contractions at home. "I have given parents detailed instructions on what to do along with a large box of materials in Braille for the student and in print for their parents," he said. The box includes manual Braille writer paper so the student can keep up with their daily journal.

Remote instruction can be difficult, but technology helps.

"Parents periodically send pictures of the work and I will provide corrections, edits and tell them what is right. I’ll mark it up and send it back," he said. He may also speak on the phone directly
with the student he’s working with. He depends a lot on parents to facilitate at-home learning for younger students.

Another part of his job, serving as an orientation and mobility specialist, is even more challenging in these times, he said. In this role, he helps students with visual impairments learn how to navigate their surroundings be it through the use of a long cane, walker or other device. Not being there physically makes it difficult. He noted he is the only such specialist serving grades K-12 in Dutchess County.

“What I try to do is maintain contact with the student. We’ll talk over the phone and talk about their travel needs at home or in the community. I’ll give them tips,” he said. Some things can be done by video chat if there’s an adult present to help the child.

Despite the challenges of these times, Kelly and his fellow teachers remain dedicated. “I’ve always believed that it’s important for the students we serve and their families that all children should have the same opportunities,” he said. “To ensure that requires some extra steps and it is my belief, and the belief of our team, that we should do what’s right for the child and child’s family.”

Director of Special Education Denise Dzikowski said she is proud of the extraordinary efforts BOCES staff and faculty have been putting forward since schools closed. “They have stretched themselves, showing such creativity, passion and depth of care for our students during this time of crisis,” she said.

## 2020-2021 BOCES Budget Presentation

On April 1, the Board of Trustees of Dutchess BOCES held both its April meeting and Annual Meeting via teleconference due to the current COVID-19 emergency. Board members, the board clerk, Superintendent Dr. Richard Hooley, and staff joined in from remote locations. During the Annual Meeting, Matt Metzger, School Business Official, shared a presentation on the proposed 2020-2021 budget. The PowerPoint presentation, complete with audio, is available. A PDF version of the slides is also posted below to accommodate those who may not have PowerPoint at https://dcboces.org/node/1741

Both meetings were recorded and a transcript will be made available to the public. The component districts are scheduled to vote upon the Administrative portion of the budget on Tuesday, April 28.

## Food & Supplies Donated and Delivered

More than 90 student families have received deliveries of food and needed basic supplies during the ongoing COVID-19 emergency thanks to the generosity of Dutchess BOCES employees. Employees’ families and friends have also contributed. Donated items and cash contributions have been supporting the effort.

“The response has been remarkable,” said Deputy Superintendent Cora Stempel. “We’ve had 50 volunteers sorting food, shopping for supplies, and delivering these care packages to our families in need. It is very much appreciated and we will continue to do this as long as the donations are there to support it.”

If you would like to help, you may e-mail Cora at cora.stempel@dcboces.org. If you would like to contribute, you may mail a check made out to “Cash” or “Cora Stempel” to the Administrative Offices, 5 BOCES Road, Poughkeepsie NY. PayPal is also an option using Cora’s account at Cstempel@gmail.com.
March 19, 2020

Board of Education
Paul Finch, Superintendent
Bruce Martin, Business Manager
Red Hook Central School District
9 Mill Road
Red Hook, NY 12571

Dear Mr. Finch, Mr. Martin, and Members of the Board,

The Board of Trustees has elected to withdraw our request to put forward a 259 increase proposition to the school district voters this year.

With appreciation and best regards,

Maryelisa Blundell
President
Red Hook Public Library Board of Trustees
AGENDA ITEM NUMBER: 6
AGENDA HEADING: CONSENT AGENDA

MOTION BY: ___________________ SECONDED BY: ___________________

To approve Business Consent Agenda items as follows:

1. Approve Board of Education Minutes for meeting held on March 25 and April 8, 2020.


3. Approve the following 2019, 2018, 2017 and 2016 revised school tax bills:

   Williamson, Robert & Brushwood, Eleanor
   6472-00-725629 Reduction in Assessment
   2019-2020 Assessment $ 1,729,000
   2019-2020 Revised Assessment $ 1,609,000
   Present 2019-2020 Tax Bill: $ 31,686.74
   Revised 2019-2020 Tax Bill: $ 29,044.16
   Savings/Reduction/Refund $ 2,642.58 NO REFUND (not paid)

   Williamson, Robert & Brushwood, Eleanor
   6472-00-725629 Reduction in Assessment
   2018-2019 Assessment $ 1,729,000
   2018-2019 Revised Assessment $ 1,609,000
   Present 2018-2019 Tax Bill: $ 31,259.39
   Revised 2018-2019 Tax Bill: $ 28,650.82
   Savings/Reduction/Refund $ 2,608.57 Issue Refund

   Williamson, Robert & Brushwood, Eleanor
   6472-00-725629 Reduction in Assessment
   2017-2018 Assessment $ 1,711,900
   2017-2018 Revised Assessment $ 1,591,900
   Present 2017-2018 Tax Bill: $ 30,374.11
   Revised 2017-2018 Tax Bill: $ 27,807.09
   Savings/Reduction/Refund $ 2,567.02 Issue Refund

   Williamson, Robert & Brushwood, Eleanor
   6472-00-725629 Reduction in Assessment
   2016-2017 Assessment $ 1,711,900
   2016-2017 Revised Assessment $ 1,591,900
   Present 2016-2017 Tax Bill: $ 39,944.85
   Revised 2016-2017 Tax Bill: $ 27,412.52
   Savings/Reduction/Refund $ 2,532.33 Issue Refund

4. Approve the following payment for plumbing services related to the High School Auditorium Project:
   John W. Danforth
   300 Colvin Woods Parkway H9 1620:295 Contract #2 payment No. 7
   Tonawanda, NY 14150 Total Amount Due: $26,201.00

5. Approve the following payment for legal services for the Auditorium Project:
   Honeywell Law Firm
   111 Winners Circle, Suite 200 Invoice # 4258
   Albany, NY 12205 Total Amount Due: $739.98
6. Approve the following payment for services for the High School Auditorium Project:
   Kasselman Electric Company
   PO Box 984
   Albany, NY 12201
   H9 1620:296 Contract #4
   Total Amount Due: $32,303.53

7. Approve the following payment for services for the High School Auditorium Project:
   Meyer Contracting Corp.
   12 Charles St.
   Pleasant Valley, NY 12569
   H9 1620:293
   Total Amount Due: $444,668.88

8. Approve the following payments for services related to the Auditorium Project:
   The Palombo Group
   106 Little Market St, Suite A
   Poughkeepsie, NY 12601
   Invoice #18.01.01-25
   In the amount of: $21,023.08

9. Approve the following payment for rental fee for cement dumpster for the High School Auditorium Project:
   Royal Carting
   PO Box 1209
   Hopewell Junction, NY 12533
   Total amount due: $2,045.00

10. Approve the following payments for professional services related to High School Auditorium Project:
    Tetra Tech Architects & Engineers
    10 Brown Road
    Ithaca, NY 14850
    Invoice #514804387
    Total Amount Due: $2,791.63

11. Approve the following payments for professional services related to High School Auditorium Project:
    Tetra Tech Architects & Engineers
    10 Brown Road
    Ithaca, NY 14850
    Invoice #514804387
    Total Amount Due: $29,000.00

12. Approve the following payment for General Construction services related to the High School Auditorium Project:
    Trane U.S. Inc.
    PO Box 406469
    Atlanta, GA 30384-6469
    Total Amount Due: $68,970.52

13. Approve the following payment for General Construction services related to the High School Auditorium Project:
    Trane U.S. Inc.
    PO Box 406469
    Atlanta, GA 30384-6469
    Application # 007
    Total Amount Due: $41,071.70

14. Approve the 2020-2021 school calendar as presented with changes.

   WAS CARRIED/DEFEATED: Vote: ______  YES: ______  NO: ______  ABSENT: ______
Motion made by Kate Kortbus and seconded by Maggie Rothwell that the Board of Education move to Executive Session at 6:03 p.m. for the purpose of discussing the employment history of a particular individual(s). All were in favor with none opposed. Motion carried.

Motion made by Maggie Rothwell and seconded by Kate Kortbus that the Board of Education adjourn Executive Session and move into the regular Business Meeting. All were in favor with none opposed. Motion carried.

The regular meeting of the Board of Education was called to order by President Morrison at 7:14 p.m. The meeting was attended virtually by all BOE Members and the Public via Zoom Application. Board Members present were: K. Kortbus, J. Moore, D. Morrison, J. Munn and M. Rothwell. Administration present were: P. Finch, B. Martin, K. Summers, and E. Maskell, District Clerk.

A motion was made by Johanna Moore and seconded by Kate Kortbus to accept the following:
That pursuant to the recommendation of the Superintendent of Schools, Ora Kitty Summers be awarded tenure in the area of Assistant Superintendent for Curriculum, Instruction, and Staff Development, effective August 14, 2020.

Dawn Morrison, Johanna Moore, Jen Munn and Kate Kortbus were all in favor. Maggie Rothwell was opposed. Motion passed 4-1.

Academic Audit – Dr. Kitty Summers gave a PowerPoint presentation to the Board on the Academic Audit for the 2018-19 calendar year.

Scheduled: 2020-21 budget discussions

Bruce Martin discussed the various budget propositions.

Donna Seelbach gave a PowerPoint presentation on the Technology Department

A motion was made by Maggie Rothwell and seconded by Johanna Moore that the following Legal Notice be amended by removing the following propositions and re-number the remaining propositions accordingly:

LEGAL NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION
Red Hook Central School District

NOTICE IS HEREBY GIVEN, that a Public Hearing on the proposed 2020-2021 Budget for the Red Hook Central School District shall be held in the 3-5 Cafeteria at the Mill Road Elementary School in the Town of Red Hook, Dutchess County, New York, on Wednesday, May 6, 2020 at 7:00 p.m., prevailing time. Copies of the budget will be available for review beginning on Wednesday, April 29, 2020 at all School District building offices.
AND NOTICE IS FURTHER GIVEN that the election of candidates to the Red Hook Central School Board of Education and the budget vote will be held on Tuesday, May 19, 2020 between the hours of 12:00 noon and 9:00 p.m., prevailing time, in the 3-5 Cafeteria at the Mill Road Elementary School, 9 Mill Road in the Town of Red Hook, Dutchess County, New York, at which time the polls will be opened to vote by voting machine and/or paper ballot on the following items:

1. To adopt the annual budget of the Red Hook Central School District for the fiscal year 2020-2021 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.

2. To elect two (2) members of the Board of Education to terms of three (3) years each to begin on July 1, 2020 and to expire on June 30, 2023.

3. To adopt the following propositions:

   PROPOSITION #2
  
   SHALL the Board of Education of the Red Hook Central School District be hereby authorized to (1) acquire school buses and school vehicles at a cost not to exceed $365,000 which is estimated to be the maximum cost thereof, (2) expend such sums for such purpose, (3) levy the tax necessary therefor, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, taking into account state aid received, and (4) in anticipation of the collection of such tax, to issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed $365,000 and to levy a tax to pay the interest on such obligations when due?

   PROPOSITION #3—Red Hook Public Library

   SHALL the annual appropriation to support and maintain the Red Hook Public Library be increased by $16,000, to the total amount of $178,400, which sum shall be separate and apart from the Red Hook Central School District annual school district budget, and be raised annually by a tax upon the taxable property of the school district, and which appropriation shall be the annual appropriation for the library until changed by further vote of the electors of the school district, and such tax shall be levied and collected yearly as are other general taxes and to pay such monies to the trustees of the Red Hook Public Library?

   PROPOSITION #4—Tivoli Free Library

   SHALL the annual appropriation to support and maintain the Tivoli Free Library be increased by $4,000, to the total amount of $85,600, which sum shall be separate and apart from the Red Hook Central School District annual school district budget, and be raised annually by a tax upon the taxable property of the school district, and which appropriation shall be the annual appropriation for the library until changed by further vote of the electors of the school district, and such tax shall be levied and collected yearly as are other general taxes and to pay such monies to the trustees of the Tivoli Free Library?

   PROPOSITION #5—Capital Project

   Shall the Board of Education of the Red Hook Central School District be authorized to: (1) reconstruct various School District buildings and facilities, including but not limited to, replacement of roofs, windows and HVAC system related to energy efficiencies, site work and acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used, at a maximum aggregate cost of $13,239,375; (2) expend such sum for such purpose; (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account State aid; and (4) in anticipation of the collection of such
tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed $13,239,375, and levy a tax to pay the interest on said obligations when due?

PROPOSITION #5 – Capital Project

If Proposition #5 is approved by the voters, shall the Board of Education of the Red Hook Central School District be authorized to: (1) reconstruct District athletic fields and facilities, including site work, and acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such athletic fields and facilities are to be used, at a maximum cost of $3,277,500, (2) expend such sum for such purpose, (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid; and (4) in anticipation of the collection of such tax, issue bonds and notes of the School District at one time or from time to time in the principal amount not to exceed $3,277,500, and the levy of a tax to pay the interest on said obligations when due?

4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine, paper ballot or absentee ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 9:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 9:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required by the ensuing year for school purposes, exclusive of public monies, may be obtained by any taxpayer in the District during the fourteen days immediately preceding the Annual District Election except Saturdays, Sundays or Holidays, at the Central Administration Office, Senior High School, the Linden Avenue School, and the Mill Road School between the hours of 9:00 a.m. and 3:00 p.m., prevailing time and also at said District Election.

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to the Education Law or pursuant to Article 5 of the Election Law. If a voter has already registered pursuant to the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to the Education Law at the Mill Road Elementary School, Intermediate Wing Foyer area on Wednesday, May 13, 2020 between the hours 12:00 Noon and 9:00 p.m., at which time any person will be entitled to have his or her name placed on such Register, provided that at such meeting of the Board of Registration he or she is known or proven to the satisfaction of said Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared.

Please take further notice that the register prepared pursuant to Section 2014 of the Education Law shall be filed in the Office of the District Clerk; that such register shall be open for inspection by any qualified voter of the District, on each of the five days prior to the day of the election, except Sunday, May 17, 2020 and that the hours during which such register shall be open for inspection shall be from 8:00 a.m. to 4:00 p.m., prevailing time and by appointment on Saturday, May 16, 2020.
AND FURTHER NOTICE IS HEREBY GIVEN, that applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk beginning April 21, 2020. Completed applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be delivered personally to the voter or his/her designated agent. Upon receiving a timely application for an absentee ballot, the District Clerk will mail the ballot to the address designated on the application by no later than six (6) days before the annual election. A list of all persons to whom absentee ballots shall have been issued will be available in said office of the District Clerk at 9 Mill Road, Red Hook, New York on each of the five days prior to the day of the election, except Sunday, May 17, 2020, from 9:00 a.m. to 4:00 p.m., prevailing time, and by appointment on Saturday, May 16, 2020.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating candidates for the office of Member of the Board of Education to fill two (2) expired terms of three years each, must be filed with the District Clerk no later than the thirtieth day preceding the Annual Election of May 19, 2020. (Petitions to be filed no later than 5:00 p.m., prevailing time on Monday, April 20, 2020). Each petition must be directed to the District Clerk, must be signed by at least thirty (30) qualified voters of the District stating the residence of each signer and must state the name and residence of the candidate. A copy of such petition may be obtained at the Office of the District Clerk at 9 Mill Road, Red Hook, New York during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education on or before April 20, 2020 at 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by at least seventy-five (75) of the qualified voters of the District; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

All were in favor with none opposed. Motion carried 5-0.

There were approximately 45 visitors and no members of the press present. There were no comments.

Eli Staubi and Leah Lipke made comments to the Board about the acclimation of distance learning from home and how students feel about this transition period. The students spoke about obtaining information from teachers and how the students are learning.

The following Superintendent communications were received and reviewed by the Board of Education:
• BOCES Annual Meeting Notice
• School Closing Discussion
• Capital Project Discussion
• Auditorium Discussion
Bruce Martin gave a brief presentation on the Internal Audit.

A motion was made by Johanna Moore and seconded by Kate Kortbus to accept the following:

Accept the Internal Financial Auditor’s Report and Financial Statements for the 2019-20 school year as prepared by Nugent & Haeussler, P.C., and to direct the Assistant Superintendent for Business to forward said report to the State Education Department and to publish the availability of the annual Financial reports for review on file in the Business Office.

All were in favor with none opposed. Motion carried 5-0.

A motion was made by Jen Munn and seconded by Johanna Moore to accept the following:

To accept the Corrective Action Plan in response to the Annual Independent Financial Auditor’s Report and Financial Statements for the 2019-20 school year as prepared by Nugent & Haeussler, P.C., and to direct the Assistant Superintendent for Business to forward said report to the State Education Department and to publish the availability of the annual Financial reports for review on file in the Business Office.

All were in favor with none opposed. Motion carried 5-0.

A motion was made by Kate Kortbus and seconded by Johanna Moore to approve Business Consent Agenda items as follows:

1. Approve Board of Education Minutes for meeting held on March 12, 2020.

2. Approve the following payments for services related to the High School Auditorium Project:
   - John W. Danforth
     300 Colvin Woods Parkway
     Tonawanda, NY 14150
     Application# 8
     Total Amount Due: $26,315.00

3. Approve the following payments for services related to the High School Auditorium Project:
   - Bernard P. Donegan
     PO Box 70
     Victor, NY 14564
     Total Amount Due: $888.00

4. Approve the following payments for services related to the High School Auditorium Project:
   - Royal Carting
     PO Box 1209
     Hopewell Junction, NY 12533
     Total amount due: $2,045.00

5. Approve the following payments for services related to the High School Auditorium Project:
   - Test Con Incorporated
     PO Box 3116
     Danbury, CT 06813
     In the amount of: $1,690.00
6. Acknowledge the recommendation from the Committee on Special Education & the Committee on Preschool Education for meetings held on the following dates: 01/16/2020; 01/31/2020; 02/06/2020; 02/25/2020; 02/26/2020; 02/27/2020.

7. Approve cancellation of any/all previously scheduled and approved Field Trips for the entire Red Hook Central School District through April 14, 2020, subject to extension if necessary.

8. Amend the following previously approved field trip requests:
   - Amend dates of trip to Galapagos Islands to March 27, 2021 through April 4, 2021 contingent upon the successful completion of the required administrative guidelines and subject to cancellation at the discretion of the Superintendent of Schools at any time for safety reasons.
   - Amend dates of IB Science International Field Trip to Costa Rica and Panama, to the first week of July 2021, contingent upon the successful completion of the required administrative guidelines and subject to cancellation at the discretion of the Superintendent of Schools at any time for safety reasons.

All were in favor with none opposed. Motion carried.

A motion was made by Johanna Moore and seconded by Jen Munn that the following personnel items be approved upon the recommendation of the Superintendent of Schools:

1. Appoint the following substitute employees:
   
   **SUBSTITUTE TEACHER**
   
   Deborah Michitsch   Certified (retired)   $110.00 per day
   Corey O’Connell     Uncertified (CORRECTION) $85.00 per day

All were in favor with none opposed. Motion carried.

BOE REVIEW – March 12, 2020

1. Long-term Facilities Planning
2. Committees (Policy, Mental Health, Wellness, DLT, Safety)
3. Independent Study

ADJOURNMENT
Motion made by Kate Kortbus and seconded by Johanna Moore to adjourn the meeting at 9:16 PM. All were in favor with none opposed. Motion carried.

Respectfully submitted,

Elena Rae Maskell
District Clerk
Bruce Martin: Let people in as we’re going very very cautiously and you think you have screen share blocked at this point?
Elena Maskell: Well now that Jen told me how to do it I do.
Bruce Martin: yeah so if you I would personally I think you should try to continue to let people specially that you recognize in.
Elena Maskell: Okay. Sure.
Dawn Morrison: Elena, take a deep breath.
Elena Maskell: Sorry.
Paul Finch: Elena do it very slowly.
Dawn Morrison: Take a deep breath.
Elena Maskell: Sorry I can’t apologize enough.
Paul Finch: Slowly let people in.
Dawn Morrison: Oh my gosh.
Paul Finch: How do we know that wasn’t Brian Boyd?
Kate Kortbus: Brian, are you on?
Paul Finch: Alright Brian.
Kate Kortbus: The funny thing is, you would see like names though. It would say like the person’s name.
Leah Lipke: Yeah like Lucas.
Kate Kortbus: Like Gardner something or other.
Johanna Moore: Jack Carter.
Kate Kortbus: Yeah.
Elena Maskell: All I can say is I’m really sorry.
Paul Finch: Don’t apologize.
Dawn Morrison: You don’t need to apologize. I have no clue how all of this stuff works.
Kate Kortbus: I’m going to eat some dinner. Why not?
Dawn Morrison: Why not?
Maggie Rothwell: Is Stacie on? Stacie has no video. And no audio.
Bruce Martin: So Elena
Stacie Smith: Yeah I was leaving it on mute.
Maggie Rothwell: Okay
Stacie Smith: I didn’t want the motion to be distracting.
Bruce Martin: So Elena
Elena Maskell: Yes Bruce
Bruce Martin: Just because we started a brand new recording, Seems like we should just summarize um what had happened which is Dawn had called the meeting to order and we had gone to Page 3 we had emotion in a second and Johanna had begun speaking?
Elena Maskell: Uh huh
Bruce Martin: I don’t recall who the motion and the second was.
Elena Maskell: I don’t either and I deleted the video so I’m going to need
Kate Kortbus: Johanna and then me and Jen at the same time.
Elena Maskell: Okay
Bruce Martin: So that’s a brief summary of what had happened prior to us restarting the meeting.
Elena Maskell: Okay
Dawn Morrison: OK kudos to Kittyyy who's I don't even think she is on is she?
Kitty Summers: Yes
Bruce Martin: She’s here:
Dawn Morriosn: So kudos to Kitty and the only thing that I would add to that is um that during the interview process um we got a lot of compliments about where our school is at and also the graduation rate and I think all those things made us very attractive to potential candidates so I want to thank you for all your hard work um and with that said I'd like it take a vote all in favor
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Dawn Morrison: Aye
Dawn Morrison: Any opposed?
Maggie Rothwell: Opposed
Dawn Morrison: Okay. Congratulations Kitty!
Paul Finch: Can I say something? Congratulations!
Various people: Congratulations!
Kitty Summers: The one thing that I would say is it always takes a team so we have great administrators, great teachers and teacher leaders, and of course wonderful students so easy to do. Paul Finch: Can I just take a second and say that you know I really want to acknowledge Kitty’s hard work and dedication since being hired. We’re fortunate to have her she's been a tremendous support the organization really throughout the system. She's viewed as someone who's fair, has a high expectations, and student centered. Kitty has shown really exceptional concern for ENL and Special Ed populations. She's exhibited flexibility serving as both high school principal and Director of PPS, and as a substitute on several occasions for other building leaders. I found her to bring a refreshing amount of candor to the Office of Curriculum Instruction Assessment as well as good humor. And one of our primary object objectives when she came in when she was taking over the role was to bring a lens of consistency K12 to our program and she certainly maintained a focus on that when working with and evaluating principals and teachers over the years. She's been instrumental in responding and creating to many and creating and creating many professional development activities there have been aligned to just priorities and state mandates and she's as was mentioned she shepherded the development of the summer Academy with Ms. Smith and Mr. McCaslin, and little known and often I say underappreciated is the coordination that happens out of her office to hire, orient, train new staff, support staff through teacher improvement plans develop, staffing projections for budget purposes. She tracks homeschool writing title grants you know the list goes on and I'm really thrilled to have her as part of our team just wanted to say that. Kitty Summers: Thank you Paul.
Dawn Morrison: And for that Kitty you get to work from home for now.
(Laughter)
Dawn Morrison: Which, there are no roses apparently.
Kitty Summers: Well, there might have been. Thank you to all and um as I said it takes a team and it's been a lot of fun to be at Red Hook it's a great place to be so kudos to everybody.
Dawn Morrison: Thanks
Paul Finch: Thanks Kitty
Dawn Morrison: So, Kitty do are you giving this Board the
Kitty Summers: Presentation?
Dawn Morrison: The presentation?
Kitty Summers: I am.
Dawn Morrison: Okay.
Kitty Summers: Okay?
Dawn Morrison: So that’s what I have next on the agenda.
Kitty Summers: Okay Dawn. So I have it in front of me. So this is the data presentation that I do
annually to the board and also to the administration teacher leaders the curriculum council and also
available at Superintendent conference days. So next slide.
Elena Maskell: Okay hold on one second sorry. Okay
Kitty Summers: OK as I have shared with you over the years this is the I start first with the three
through a ELA and math assessment results and these were assessments are based on common core
state standards. The Assessment scale performance level cut scores change slightly every year, and
it's determined by standard setting by the State. Next slide. OK and for the 3-8 English and also with
math these are the proficiency levels for each grade level. We have level 1, level 2, level 3, and level
4. Level 3 and 4 showcases that students have shown proficiencies in each of these areas. So this is
the 3-8 Language Arts Scale Score Ranges and next slide please. OK so the math you saw the math
performance levels too. So in Red Hook we do keep track of free and reduced lunch rates that is not
something that we as far as individuals but for the 2018-2019 school year um it was 25% for
districtwide next slide please.
Paul Finch: And that that varied by building just to clarify for a little bit that we are up near 30% in
the elementary, and then it dips as we get to older grades.
Kitty Summers: Yep. That’s true. Um so next slide is these are the economically disadvantaged
students, and these are students that actually sat for the test. So of all the students who sat for the
test 26% were economically disadvantaged, um which was exactly the same rate in the 2017-18
school year. Next slide please. OK so this is the slide with Students with Disabilities. Those are
students that have an IEP and we had 14% of students with disabilities sit for the test. Last year we
only I mean in the 1718 school year we had 12%. So we have 2% increase with Students with
Disabilities that are sitting for the exam. Next slide please. It’s a little bit hard. OK so each year we
do um we do have students that refuse the exam. This is by grade level and subject area. We saw it
decline in refusals throughout the District. So does anybody have any questions on refusals? We are
seeing a decline in especially in the lower grades and also at the middle school.
Kate Kortbus: In general, this is Kate, I mean it does go up as the grades go up. I mean what is your
theory? I mean why? Is it just harder curriculum? I mean what do you think what do you think the
phenomena is there that you go from you know 8% in 4th grade of 45% in 8th grade ELA.
Kitty Summers: I think it has a lot to do with um some students perhaps hearing that their friends
were opted out or refused the exam and that could be a possibility. It also could be a possibility that
as students their older they understand that they can opt out or refuse the exam, and so I think it's
just a general sense of the ability to do that. You know in third, in the primary grades, students
understand that there's an assessment as part of their program, so they come in and take it. I think
the exam has shifted a lot so it's better.
Kate Kortbus: And I would also, I would argue this is just my opinion that grades start to matter more as you go up right, so parents start to maybe hover a little bit around their kids saying there's you know my child it didn't matter as much in 3rd grade but it matters in 8th grade. I don't know.

Kitty Summers: No Kate.

Kate Kortbus: No?

Kitty Summers: No because we do not use the information for anything except for to see if students are proficient in ELA and math to give them additional supports in AIS.

Kate Kortbus: Okay.

Kitty Summers: So that it was not a student evaluation as much as it is a checkpoint and especially on program.

Kate Kortbus: OK.

Kitty Summers: So we use the information to every fall um the test results by student are given to the teachers so that they can review how their students did the year before and also given to information about the students sitting in front of them so they can understand where their gaps are. So we use the information the gaps are so we use the information for instructional purposes only.

Dawn Morrison: Well and we also Kitty this is Dawn. We also saw, these are going down. We also had a parent who was very actively advocating

Paul Finch: Right.

Dawn Morrison: …against this for several years and that child is graduated. So I'm guessing that has a lot to do with it as well.

Kitty Summers: Could be.

Paul Finch: Important to note and Kitty correct me if I'm wrong, but the the 22% refusal rate on this science is a reflection of the fact that we do not require our kids that are involved in biology in 8th grade, the advanced science, to take the um the 3-8 testing, the science testing piece.

Kitty: But that's that wouldn't be counted in the refusal Paul.

Paul Finch: That’s not?

Kitty Summers: No that’s not counted in the refusal.

Paul Finch: Well that to me then is an interesting number because why the science exam?

Dawn Morrison: Right.

Kitty Summers: Well the science isn’t even a Common Core exam. I think people pull off letters across the board that says from all exams. Science has not shifted in years if not decade.

Paul Finch: Right that’s probably true there's a form letter that goes around that that people subscribe to.

Dawn Morrison: Oh okay that makes sense.

Kitty Summers: Next Slide. And I’m going to go through these next few slides rather quickly unless you have questions okay? This is students meeting proficiency which means levels three and four in the ELA grades 3-8. And it is, the subgroups are broken out so we have all students economically disadvantaged students, and Students with Disabilities we have seen an increase across the board both in economically disadvantage success and Students with Disabilities. So that is next slide,

Paul Finch: Still a gap but it seems to be closing a little bit overall.

Kitty Summers: I believe that to be true, still gap but close it's getting closer. So next slide Elena.

Elena Maskell: I already switched it.

Kitty Summers: Yup. That's mathematics. We can go on from there cause I'll show change overtime.
Elena Maskell: Okay.
Kitty Summers: So this is grade 3 ELA and math and that’s over time. Grade 4, grade 5, grade 6, grade 7, and grade 8. Again, it would be noted for Paul that this is a lot of our students are taking Algebra one in 8th grade so with the math it's a different group of students it’s not the whole grade.
Paul Finch: (agreeing)
Kitty Summers: Next slide. So so how do we compare with area districts and again we can go through this is grade 3 ELA and you can see our neighbors here and at the last column bar graph that's New York State. So Elena just flip through here, and if anybody has questions?
Paul Finch: I guess what struck me Kitty, if you don't mind me asking a question...
Kitty Summers: No
Paul Finch: ...it’s an observation and that's something to ponder. Our math scores overall were closer to the New York State average than I think I’ve seen them before, and so I’m wondering what we want to be thinking about doing relative to that.
Kitty Summers: Yeah I agree. I do agree. I know in sixth grade we're looking at a new textbook there. A new web resources and a lot of um discussion about that with our department chairs and our teachers and our administration at the middle school. Okay? So I would say that is an area that we should continue to look at.
Paul Finch: like I know that Brian is muted right now but I know what he would say they didBrian did I think you maybe even visited Spackenkill um to take a look at what they were doing because their math numbers were...
Dawn Morrison: Awesome
Paul Finch: ...up significantly higher than ours and so is it possible to unmute Brian for a second?
Elena Maskell: Yes
Brian Boyd: Yeah so both of us both Spackenkill and Red Hook use a Singapore Math approach. They use go Go Math which is a little bit different it’s more of a test prep versus a more of a foundational program that we use. Ours has better results long-term but what we looked at with a couple of the other schools including Spackenkill that was higher that they were higher than us this year that's more it’s more focused on short-term stuff and uh so we talked to our group about that Math In Focus we're actually getting the newer version...
Kitty Summers: Right
Brian Boyd: which I think we’re going to start to see results over the next couple of years and for some of our folks it was it was a new approach over last couple years.
Kitty Summers: And we did bring in Greg Tang last year, Brian was very helpful in arranging that PD, but we did have our all our teachers up through 8th grade attend that professional development. And I think they gained a lot of insights about the thinking behind math, as Greg tank does is very easy. He is excellent with thinking about Singapore math. So okay, next slide. Now we’re going to look at the Regent's Exams from 2019. So these this is the achievement you can see it's Global History, US History, Living Environment, Earth Science, Chemistry and Physics. We look not only at passing rate which is 65 - 100 but also mastery, which is students must obtain an 85% or higher. Okay next slide. These are the Common Core exams. I don’t know if anybody has questions on that. I think we’re looking to gain more mastery, students at a mastery level, as they go up through the years. I'm just checking last year's so.
Paul Finch: That I mentioned to the board Kitty that you US, back on the previous slide, that US History is stubborn.
Kitty Summers: Well that's the first year for the transitional um test was in 2019 and I did work with Lisa Pullaro and the Department Chairs and we did discuss that. So students that was the first time they took a new type of test, and when we looked she went down to level 0 to compare numbers and the numbers of the year before they'd taken that test would have been about the same. So we're we're looking at doing Professional Development in the area of Social Studies. I sent Craig and one other Social Studies teacher up to see the testing the new exam, and the State Ed roll out what that new exam would have. So we will be doing more Professional Development in that area. OK next slide. And this is just over time the line graphs. So this is Global History in US History. I would say there’s work to be done there so I agree with that and part of it is the writing. There is a writing component to those exams. Next slide. Living Environment and Earth Science we do very well. Okay next slide please. So this is Chemistry and Physics and we did have Jason and Tara come in and gave a great presentation last year about the scoring of the science exams, and I think it gave a lot of insight into what that looks like for our kids. But we do very well in that area also. Okay Graduation rate. Um so graduation is based on the percentage of students who graduate within four years of entering 9th grade, and this has increased very nicely over the last couple of years. I think we've done a number of things that support that and again as a team. Certainly Lisa Pullaro and I worked with the School Counselors just to have them gain more insight into the different things they could be looking at a long a long time. So we also, I mean administration at the high school has been very responsive and as we set up Branching Minds, the whole District has been, with the Rti process and having a more consistent approach to that so as we look at our graduate district graduation rates students have done very well. We've are now last year 2019 our graduation rate was 96% which is a very a great gain in a short you know it's about three years so let's go on to the sub groups, which is the next slide. For economically disadvantaged, even though it is a lag behind all students at 88%, it is a tremendous shout out to all teachers that help support all students where they are in moving them forward, and that goes along with Students with Disabilities. So 92%. We had 23 out of 25 students graduate in 4 years which is a remarkable number. Various people agreed.
Dawn Morrison: That is an amazing story.
Kitty Sumemrs: It and so hats off to everyone because that really is, I believe graduation rates are a K-12 effort. It's not just the high school. It's a K-12 effort, and it's important what we do in our literacy program at the elementary level because that really gears kids up for great foundational skills in reading and writing and so that is an absolute shout out K-12 to everyone that works in the District. Because as you know I can turn to Bruce and say Bruce I need a little extra help hear. The answers are always focused on kids and is always just yes so it's a shout out to everybody who works in the District from someone who greets the student as they open the bus door to you know somebody that's helping out after school as kids leave and leave something behind there always willing to go and help them out. So next slide. So next slide so really it's remarkable it takes a lot of effort. Okay so this is the um 2015 cohort. 9th grade is where they get set into a cohort and we did do some work with people register students and front office staff so that students end up in the right cohort. Any questions on that slide? OK that is the that concludes my presentation for tonight um but I'll take any questions from the board. Okay thank you very much.
Dawn Morrison: Thank you.
Paul Finch: Thank you.
Johanna Moore: Thank you Kitty.
Kitty Summers: You’re welcome. Thanks Elena.
Dawn Morrison: I’m assuming we don’t have any other... Dr. Hooley is obviously not here.
Bruce Martin: I connected with them uh earlier this week because for a moment there was a thought that they’d give us the PowerPoint and I would summarize it. Uh what they said was they were going to post a video on their website which we would soon be able to view which would be a summary of their administrative budget presentation.
Dawn Morrison: Okay great. So Bruce do you want to move on to the budget discussion?
Bruce Martin: Um yes.
Dawn Morrison: Or do we want Donna to go? Whatever you guys decide.
Bruce Martin: Either way it might be more important a more appropriate to let the presentation go my my my my budget discussion is going to be related to modifying our legal language with regard to what propositions are going to stay on for May. So why don’t we why don’t we let the presentation go.
Dawn Morrison: Okay Donna you ready?
Donna Seelbach: I'm ready. Elena can you put my presentation up?
Dawn Morrison: Congratulations grandma.
Various voices of laughter and congrats.
Donna Seelbach: Thank you. Um Elena can you go to the slideshow? There we go okay. Um I apologize cause I’m going to be looking a little bit off to my left um just so that I can use the notes that I’ve prepared for this. Uhm so the 2019-20 school year initiatives I usually like to start off with just a little acknowledgement of what we focused on or what we're currently focused on um because school year is not over yet. So Branching Minds implementation, Kitty mentioned it during her presentation the District made a commitment that we were shifting from our prior RTIM product to Branching Minds that was after lengthy evaluation of Branching Minds by a number of different stakeholder groups in these in the district. There was a lot of work that I was involved with working closely with Kitty to manage the migration of data and the integration of our student management system with Branching Minds platform. So a lot of time spent over the summer and then at the start of the school year focused on that. We are working on phase one of the smart classroom installs. As you may recall this is our New York State Smart Schools Bond Act project number one. We completed installs in about 120 of our instructional spaces to date leaving about another 65 or so to do in the coming months. We did a major upgrade of our phone system software. We moved to a new vendor relationship with a new phone support vendor recommended by our partners at Duchess County BOCES and CSI. And there was a lot of work that needed to be done, but it's been done, and I'm pleased to report that the new vendor relationship is absolutely fantastic and everything I would hope for out of a vendor that supporting such a critical piece of our infrastructure. Um we also did um a single sign-on migration so Frontline is a company that provides four very important applications that we use districtwide to manage Subs, absences, professional development, or APPR, iEP Direct, and the company that bought out some of those smaller at one time smaller companies is frontline and they wanted to shift over to a single sign-on platform. That occurred in the November timeframe and involved a little bit of work. We are also working our way through the Ed Law 2D the part 121 student data privacy and protection act we're working our way through all of the work that has to occur for the district to be in compliance with the beginning parts of the expectation on us which has to happen by July 1st. Um the other thing that I spent and continue to spend some time on is on the social media platforms that the District is now represented
on. This was the result of a priority identified by the Board of Education that they wanted to further um their outreach to the community and to various audiences in the community. So as of now, well as of an hour and a half ago when I checked, we have 2345 followers on Twitter, 778 followers on Instagram and on our Facebook page for the District depending upon the posting we can have either dozens of engagements on that post or hundreds um to sometimes thousands.

Paul Finch: You’re doing great job with that Donna.
Kate Kortbus: You are.
Donna Seelbach: Thank you.
Kate Kortbus: Donna are people funneling information to you as per the memo that we sent out?
Donna Seelbach: Um it depends. I do get some information from some folks um and I've also you know I'm continually monitoring um other sources of information um you know I kind of have a whole little road map that I line out by week as to because you know based on the Committee work that we're doing that we're trying to post 5 to 7 times a week minimum. So I sort of look at the week ahead and map that out for myself.
Kate Kortbus: Got it. Good job.
Donna Seelbach: Thank you um so Elena if you could go to the next slide. Okay um so in addition to sort of those 30,000 foot elevation priorities that I just mentioned, we did some very specific hardware projects in 2019-20 school year. We upgraded high school library lab. We had skipped this lab in 2018-19 due to some fiscal constraints. We went ahead over the summer prior to the September opening of school, and we did upgrade that library lab to a full set of 30 IMAX. In addition to that we did some we installed a UPS units uninterruptable power supply units on some core network infrastructure in the middle school and Mill Rd. We don't have to do that in the high school because the generator sits at the high school and so whenever there's a power outage that generator at the high school flips on and the high school and anything that's housed in it continue to run. That is not the case in our middle school and our elementary buildings. So we wanted to take care of that so that we could prolong the run the run life of some core infrastructures phones, security cameras, when we have the occasional power outage at Mill Rd. The other thing that we did is we really focused on um replacing windows laptops that faculty had with Apple Mac books. We did this because we really wanted to provide an opportunity for the seamless integration with the smart schools classroom hardware that we were installing the flat panel TV's with the Apple TV's. And we had also reached sort of a critical saturation if you will in the interest amongst faculty to have a Mac book that enough of their colleagues were now using Mac books they were having opportunities to see these Apple classrooms or smart classrooms as we’re calling them, and we were getting a lot of interest from teachers to say hey where am I on the list to get a Mac book I'm really excited I'm really looking forward to that. So it was great that we were able to spend a fair amount of time getting mac books in teachers hands prior to the start of the school year. Um OK next slide Elena please. Alright um these are budgeting challenges that for those of you who've been on the Board for a few years you've heard me sing this song a few times. So um I'll just say that you know this slide is a summary of the challenges that we continue to face in the IT Department. These are certainly not unique to Red Hook, but they do bear repeating um in my budget presentations. We do run with functional deficits in the year to year budgeting for instructional technology um and fortunately we've always been in a place where we can catch up on some of those needs with year-end transfers. Um we also have seen and it started about 5 or 6 years ago now shifting of purchasing responsibility from building and Department budgets to IT budget without necessarily a
corresponding increase in the budget. And I understand that on the one hand we saw the loss of some fairly significant grant funds in the special Ed Department. Um and then as we were all asked to trim our budgets or keep budgets to a minimum, the need um for technology didn't go away but the monies that individual departments or buildings might have otherwise had for that did go away. We're also seeing that um the lifecycles of hardware are starting to get a little bit shorter. And the reason for that is there is so much out there that vendors who provide hardware and software systems need to continually be patching and updating um to address all of the bad actors and malware that comes out there that whereas before you know you could probably run a system for 7, 8, maybe 9 years if you were lucky meaning you need workstation a laptop. We don't see that anymore because vendors have said as of "X" date we will no longer be providing those security updates of patches for that particular hardware platform. Because they themselves want to retire it from their responsibility in terms of keeping it up to date and so called secure and safe. So next slide Elena please. So this gives you just an idea of what we're talking about when we're talking about the infrastructure the technology in Red Hook. You'll see some of these numbers correspond to employee count, so the voice over IP phones count of 325 devices you know that correlate's somewhat nicely to the number of employees in the District. Which is not me saying that every employee in the district has a VoIP phone but we've got phones in all the classrooms and we've got phones on everybody's desk um and there are phones in other areas that might not necessarily be occupied full time by staff or students but we need a phone there. Not listed in this slide but obviously at the forefront of the decisions we make in the IT Department are the nearly 1800 students in our district and the 300 plus employees we support in their use of the hardware and software tools that we provide to them. OK next slide Elena. Alright so this is my year to year um line item budget comparison. You notice that I have not made any increases in any one line item but I did put a new line item in there um administrative use computers materials and supplies with a an ask of $32,000. And let me just explain a little bit where that's coming from so um there are 84 administrative use machines in the District. I would say the one of the easiest ways to differentiate or to define what I mean by that is these are not teacher laptops. So if you are a classroom teacher your technology needs are captured in my existing line item budget codes, but for everyone who is not a teacher, administrative staff, director, secretaries, counselors, nurses, related service providers, custodians, transportation office, standalone use machines that have a dedicated purpose, like they run our badge system they control our HV AC systems they are part of the surveillance system that's what makes up this count of 84 machines. And so we find ourselves in a place where um because we can't let older machines just continue to be on the network if they're not if they're no longer supported by hardware vendors, that we need to be a little bit more mindful some might say aggressive others might say in the replacement cycles for these machines. And it makes it challenging from an individual building budget perspective or program perspective director's budget program perspective, for them to budget for something that happens every 4 to 5 years. And so what I'm hoping is that we can get to a place where with this additional line item in my budget, that I'm now um managing those replacement cycles um so that it's not a surprise for a building principal that hey so and so I hope you have $5000 in your budget this year because your secretaries machines need replacing. The XYZ other person people in your office or in your building who are non-instructional their machines need replacing cause that's where we're at right now. And we've you know we sort of continued to work this out um in many cases by taking hand me down machines that still have a couple of years life in them and put in those into service when I say hand
me downs those are from computer labs that we refreshed um but it just is not the most elegant and easy to manage solution across the board. Um and I understand that that's not an insignificant amount of money to ask in a single budget um year, but I did the math and the math is we've got 59 of these administrative use computers that are going to come end of life in 2021. And I use a very high watermark dollar figure of about $1600 per um computer and obviously there are some that are going to be lower than that so in a single year we're looking at about $94,000 to replace all of those 59 machines that are coming end of life 2021. So my hope is by adding this 32,000 two my budget and working with available monies that may be available at the end of this year that we can take care of all of those machines that need to be replaced in the coming school year. And if so we then get ourselves down to a place where if I take the 84 devices and divide them over for years um that we will have not quite as heavy a lift in any single one of those years. And I understand that my math is a little fuzzy right there because if I replace 59 machines in 2021 I'm really looking at being in that same place for years five years down the road, but we would take care of some of those machines in that need replacing by doing some hand me downs so we'd break it up a little bit as much as we can that's all I have, and if there are any questions I will do my best to answer them.

Dawn Morrison: Thanks Donna um I was just going to say that uh if nothing else this a pandemic has proven how important technology is and to be able to activate it quickly is important, but I also want to point out that your picture looks like the spread of coronavirus. Does anybody else have any questions for Donna?

Johanna Moore: I just have one. First of all kudos to all of your people. You are a merry band of IT berries that do tremendous amount of work for everyone in the district and um how do you see staffing for your Department? That that seems to be a heavy lift that you guys do on a continuous basis. So help, is that what you need?

Donna Seelbach: Um staffing wise Johanna I think we're in a good place. Um we work really really efficiently and we make investments in tools in management tools that allow us to do what we do with the staffing that we have. I cannot say enough about my team. I have an amazing group of people...

Johanna Moore: You do.

Donna Seelbach: ...who do are in the IT department and I’m grateful for each and every one of them.

Johanna Moore: Well we’re grateful for you thank you.

Donna Seelbach: Thank you.

Dawn Morrison: Thanks Donna. Okay any other questions? Okay. I guess that brings us to agenda item number 6 to amend Legal Notice for the May 19th Annual Meeting and Election.

Bruce Martin: So I can I can go back and speak to that a little bit and then I think it's going to require some board some board discussion. Right so we have had communication from both the Red Hook Public Library as well as the Tivoli Free Library that based on the events of recent weeks they they would like to remove, each of them would like to remove, their proposition from the ballot um that will happen in May presumably. And I say presumably because at this point we're not even sure that the school elections will be able to happen, and there are a couple of scenarios out there as to how that could potentially play out if they don't even happen. But we're coming up very rapidly on the first publication date of our Legal Notice, so we have to finalize this here this evening. So to begin with we know that what was originally listed as proposition #3 the Red Hook Public Library, we know that they would like to pull their proposition from the ballot. What was originally listed as proposition #4 for the Tivoli Free Library they've notified us that they would like to remove their
proposition from the ballot. Um we at the moment we have to leave the budget, we have to leave the board election, I would strongly recommend that we um maintain the bus proposition which is really in every year thing it’s it’s almost a part of the budget although we do vote on it separately. But I believe the board would like to have some discussion about what was originally numbered proposition 5 and proposition 6 and whether we stay the course on that or make some amendments.

Dawn Morrison: So yeah so yeah, who could have predicted. It doesn't feel very good and yet so much work went into this. And certainly proposition 6 I would recommend that my vote would be we need we need to remove that. And proposition 5, I guess we need to discuss is what's going to fall apart if we don't fix it and have that conversation.

Maggie Rothwell: Bruce can, may I ask a question?

Bruce Martin: Sure.

Maggie Rothwell: With the schools um not being used currently and for the short term foreseeable future, would there be a savings in fuel oil costs that maybe could be used to fix some of the items that Dawn was just discussing? The really have to do's?

Bruce Martin: So so yes I've I've just begun to contemplate the answer to that question. I can see a number of places where um there are going to be things that we're not going to do between now and June 30th that we had planned on doing. So there are a number of potential savings on the expenditure side. Uh unfortunately I have some worries on the revenue side developing.

Dawn Morrison: Right.

Bruce Martin: So we had planned, for example we can plan on about a 2 ½ % interest rate environment. right now our interest earnings are one basis point that's as close as you can get to zero without without being zero, so we're probably going to lose out on about $100,000 of planned revenue out of the deteriorated interest rates. At the moment uh we were hearing that state aid for the 19/20 year remains stable. Although if you listen to the governor as he asks for assistance from the federal government, many of those things come with a 25% local share, and I heard him say the other day he was going to have to ask for a waiver of that because he can't afford to pay the New York State share of some of the federal assistance. So there have been some rumors bouncing around that 19/20 state aid could be modified before the year is over. It's been a number of years since that's happened, but it has happened in the past. So to your point yes, I'm projecting some expenditure side savings, but I have some concerns on the revenue side and certainly as we look at at what the state picture for 20/21 is going to shape up to be, I'm I'm far less optimistic about that then uh then I was a couple of weeks ago when we did the first draft of the budget. So so i guess that's a long way of saying I’m not sure I would count right now on having having additional monies to spare until we see how all this clears.

Maggie Rothwell: Okay thank you.

Paul Finch: Maggie my impression on this is when we were in a committee discussing this we were debating whether or not to do it on the May budget voter in the fall. So my impression is you know if you if things turned around pretty relatively quickly you could go back out in the fall and not much would fall apart.

Maggie Rothwell: Okay thank you.

Dawn Morrison: Right.

Kate Kortbus: That was my see that was my thought yeah.
Dawn Morrison: So do we I was just gonna say do we still do we take off all the propositions but the bus and then maybe add some things in in the fall?
Paul Finch: The fall would be a whole separate vote right?
Dawn Morrison: Yeah
Paul Finch: Yup. Yup.
Dawn Morrison: I don't...what does everybody, how does everybody feel about that?
Paul Finch: I think you write it out and see see how things are in the fall.
Dawn Morrison: Right.
Maggie Rothwell: I think we should pull both of them.
Dawn Morrison: Okay.
Kate Kortbus: You think the bus proposition too Maggie?
Johanna Moore: How does this um, oh sorry.
Maggie Rothwell: That's okay. I think we should pull five and six. I was thinking the buses as well but if you know if Bruce and Jeff Popp have spoken and if that has to be done it'll be up to the community what they choose for that.
Dawn Morrison: Right so uhm so are we going to take the motion and and adopt this modified with just leaving proposition 2 on there tonight? We need to do that right?
Bruce Martin: Yes. So Elena and I had talked a little bit about what the resolution should look like. I think based on what I heard you'd like to remove propositions 3, 4, 5 and 6.
Dawn Morrison: Correct.
Bruce Martin: So I really think that the that the resolution to be approved would simply state that. That you know there would be a motion that the previously adopted budget language would now be modified with the removal of and then just name the propositions.
Dawn Morrison: Okay. Alright so
Johanna Moore: Can I ask one question?
Kate Kortbus: Please Jo has a question.
Dawn Morrison: Go ahead.
Johanna Moore: In terms of the solar, project how does all of this impact that project moving forward
Bruce Martin: Well the solar project has been slow to develop because it's a little bit of an unusual project. So at the moment, um first of all I would say this action will not impact the solar project, the the solar project is something that has been moving slowly forward up to this point. I guess it would be possible to stop or delay that although I guess I'd want to hear a little more from Paul and Perry about uh about the wisdom of doing that at this point.
Johanna Moore: I'm just concerned about I'm just concerned about the the roof at Linden Avenue.
Paul Finch: The gym roof?
Johanna Moore: Yeah.
Paul Finch: Yeah so I think we do Jo is maybe we schedule Perry for the next meeting to come in and discuss the solar project and what what the implications are if we were to pull back on that. I mean in theory we're supposed to be saving money once that's done and it's immediate.
Dawn Morrison: Right
Johanna Moore: Right okay
Dawn Morrison: Okay. So we don’t need to decide that tonight.
Johanna Moore: No
Paul Finch: No
Dawn Morrison: So I'm gonna need a motion to amend the Legal Notice for the May 19th annual meeting election with the modified budget language removing propositions 3, 4, 5 and 6.
Maggie Rothwell: Motion
Dawn Morrison: Seconded?
Johanna Moore: Second.
Dawn Morrison: Anymore discussion? OK all in favor?
Jen Munn: Aye
Johanna Moore: Aye
Kate Kortbus: Aye
Maggie Rothwell: Aye
Dawn Morrison: Aye
Dawn Morrison: Okay thanks. Um are our student board of Ed members still on? Or did we scare them away?
Eli Staubi: I'm here.
Dawn Morrison: Do you want to give a report?
Undiscernible chatter.
Johanna Moore: Hey Eli.
Eli Staubi: Hello.
Dawn Morrison: Hello
Maggie Rothwell: Hi Lia, Leah.
Leah Lipke: Hi.
Dawn Morrison: Leah are you there too?
Leah Lipke: I’m here I’m here.
Yes
Yes
Eli Staubi: We’re both here.
Kate Kortbus: Eli’s like we have something to report about now.
Eli Staubi: No I I my finger was bleeding really badly during all that, so.
Leah Lipke: Do you have any questions for us about how students are doing?
Eli Staubi: Yeah I mean.
Dawn Morrison: How’s it going?
Eli Staubi: Eh it's a little a little hard stay on track but it's going well. Very distracting at my house.
Leah Lipke: It’s more just confusing.
Maggie Rothwell: Can you say more about that Leah? What's confusing Leah?
Leah Lipke: Well it's not confusing, it's just like updating three different emails (undiscernible).
Eli Staubi: Yeah.(undiscernible) build up on this at first it was like I got my assignments I think 5 different ways. It was hard to I mean it wasn't hard it was just you know I gotta check both my school emails, monitor teams, monitor classroom. I actually, one of my teachers I didn't even get any email or response. I had to actually word of mouth go onto their website and find out. So just at first getting all the information was a little a little rough, but then I think after getting it, after going to the school and picking up whatever I needed to there, it went pretty, it smooth from there.
Dawn Morrison: OK great.
Leah Lipke: And the school the school website was really helpful once you're on it and you can see what each teacher said. But not a lot of, I've like spoken to people who didn't even know that was a thing. So I think just spreading the word that that's where you should go first.

Dawn Morrison: Right

Leah Lipke: Like I don’t know if there’s been any statistics on like how many kids are actually doing their assignments.

Dawn Morrison: Right

Kate Kortbus: But Paul aren’t you working to streamline more information, like isn't that what you're working towards?

Paul Finch: Right I mean Eli’s experience resonates with with what I would expect. You know initially we were scrambling just to provide assignments in any form that we could provide them, and now what we're trying to do is streamline it so that all the platforms are either on Teams or on Google Classroom. I preferred it as Teams quite frankly.

Eli Staubi: Yeah Teams is very nice.

Leah Lipke: Yeah.

Paul Finch: Yup, so I and I think the vast majority will be on Teams and an that'll make it easier. But you know my own kids here are experiencing the same the same thing with just trying to manage the different streams coming in, and we're going to be working on that as an administrative team to refine that.

Dawn Morrison: Right. Yeah and I think that's that's what I've seen. It just was a little, yeah, you had to patch it all together.

Paul Finch: Yup.

Dawn Morrison: So can I and I'm guessing that's a little less that, so in the elementary in the middle school, it's a little bit more complicated at the high school level?

Paul Finch: Yep so

Leah Lipke: Yeah because with like AP and IB and all the new information.

Eli Staubi: Yeah

Paul Finch: Yup

Dawn Morrison: Right Right Right. And it sounds like it sounds like the Guidance Counselors will still be available? Cause I know kids are, I get nobody knows what's going to happen, so I'm sure some there’s some kids that are worried about making sure they're going to graduate and things like that so.

Eli Staubi: Well there was an email out today saying Guidance Counselors are still available by appointment, email or phone or Facetime. So yes I think they should know that they are still available.

Dawn Morrison: Right okay

Paul Finch: Yup yup

Maggie Rothwell: Leah and Eli have you been able to speak to any of your classmates about how they're dealing with the emotional impacts of all of this?

Eli Staubi: Um yes that's usually not a conversation starter that we I counter, but I mean there have been some students who find this emotionally challenging. I have a friend who actually tried online schooling when um she was in middle school, and she saying it's kind of going back to that and how that kind of you know play on to her anxiety in her emotional struggles that she had at a younger when she was younger and just kind of going back to that. And I there are some you know I have
read some concerns in social media regarding you know the self-isolation is a big part especially on you know kids who are social in high school to rely on their friends support for that. So there definitely is some concern within the student body regarding that I don't know if Leah has seen that at all or but that's just what I've been.

Leah Lipke: Uh yeah. Especially among my senior friends and just people that have talked to um just not like emotional about like the quarantine in general but more about like high school.

Eli Staubi: Yeah you probably have a different perspective on that.

Dawn Morrison: Right yeah the senior year that's kind of a bummer.

Kate Kortbus: Huge bummer.

Dawn Morrison: I feel that so there was something specific I was gonna ask you guys. I can't think of it so go ahead

Maggie Rothwell: If there's anything we can do for you as a District you know please don't be shy about being in touch with us about how we can whether it's educational or emotional support OK?

Eli Staubi: Yeah thank you and I'll let I'll kind of spread that around I'm sure they know that but if I ever see that.

Dawn Morrison: But are you guys catching up on sleep?

Eli Staubi: Oh my God I’m sleeping like I'm in California I go to bed at one and get up at eleven, it's not very good.

Various laughter

Kate Kortbus: You’re not keeping to a strict schedule (unsure of audio).

Leah Lipke: I haven't been sleeping I’ve been doing a lot of projects like things.

Dawn Morrison: Nice nice

Kate Kortbus: Good.

(inaudible dialogue)


Maggie Rothwell: Thank you

Eli Staubi: Thank you.

Dawn Morrison: Alright Paul, it’s all you.

Paul Finch: OK so let me just try to pull up I'm gonna jump right to an update on school closure and what I've tried but I've tried to do here is categorize things in such a way that

Jen Munn: I’m listening to what’s happening now in the schools do you want to hear?

Kate Kortbus: Jen you’re not muted.

Jen Munn: Sorry

Dawn Morrison: Go to bed

(laughter)

Kate Kortbus: I’ve been trying to do that too.

Jen Munn: He said can you come watch a show with me? I’m in a board meeting. He’s like when is it gong to be over? I’m like ahhhh. Don’t you want to know what’s going on in the schools? You want to hear? I’m sorry guys.

Paul Finch: No worries. So I took the Liberty of trying to categorize some of the things related to the school closure and will touch on some of the things that um our students just discussed. Uhm I thought I would start with health safety and facilities and give you all an update on that most of this you know but I just wanna make sure everybody's on the same page. So we were closed, we were officially closed on the 16th of March. We were able to put food support in place for needy families
that effect Kitty TW down actually program but they weren't taking any new medical personnel provide some level of daycare support with a preference for very helpful with this this point managing that at this point but anybody that needs to get into building needs prior permission at distancing and we're doing that as sort of one offs building I do have some people that need to access the building still to distribution those means that we only have folks in the building at are preparing the breakfast and lunches and distributing those. By the way the distribution is all through volunteers from our staff, and they signed up right away to do that and you know it's it's terrific, and Jen Norris has been doing a great job with that and Larry of course has been really amazing in terms of his flexibility. Kate Kortbus: Paul, all of those, Paul it's Kate. All those meals, prep, safety, individually wrapped all that good stuff,

Paul Finch: Yep yep Yep. And we are practicing social distancing even on the handoff.
Kate Kortbus: Good okay.
Paul Finch: So um we are definitely doing that.
Dawn Morrison: We are pros at that now.
Kate Kortbus: Yeah now just this is like our thing Dawn.
Paul Finch: So So what we um what we are concerned about well I do have only go back to the building I do have some people that need to access the building still to get materials and supplies and we're doing that as sort of one offs, but we're really encouraging them again to maintain social distance and not to have too many people in the building at one time. So the principals are really managing that at this point but anybody that needs to get into building needs prior permission at this point. One thing that we're struggling with but we think we have a solution for and Kitty's been very helpful with this, is daycare support. There was a mandate that came out for the district to provide some level of daycare support with a preference for children of first responders and other medical personnel or those in essential industries. So we reached out to KAP, I reached out the Funshine. We reached out to KAP. KAP expressed a willingness to try to help us coordinate a program but they weren't taking any new new students into their program. Funshine was closing down actually, they were down to start just a few students so that turned out to not be an option. We were fortunate enough to be able to piggyback, we think, on Rhinebeck and Pine Plains work. They are Rhinebeck's coordinating with Duchess Daycare. In Plains I can't remember the name of it, Kitty can you remember the name the Pine Plains one? Healthy Kids? Or something something to that effect.
Kitty Summers: Yeah Healthy Kids
Paul Finch: They both, both organizations said that they have room for the folks that have expressed a need and right now we just have a handful we just have about five students. So we're in the process of matching those five students with with the daycare that works for them.
Dawn Morrison: And and Paul how are those students identified? Because I know that there was a survey that's happening here for parents who may be in need of childcare staff at the hospital. So I don't I'm not you might there might be more. I just I think it's all being evaluated.
Paul Finch: Yep so I've included it in two different emails that I've sent out to the entire parent population, and the first time I sent out the email I received two and the second time I sent the email out we ended up with five I think two of them are the same ones, but we will continue to advertise as we go. The mandate states that we have to give a preference to those essential businesses.
Kitty Summers: First responders.
Paul Finch: First responders, medical personnel that sort of thing. So I don't know what the capacity is of these daycares that we're collaborating with but
Kitty Summers: I can speak to that a little bit Paul.
Paul Finch: Go ahead.
Kitty Summers: Northern Dutchess Daycare does have openings, and they are keeping 10 kids or less in a classroom. So they are following all the mandates for what they need to do, and they she sounded like she had openings and they're willing to open more if needed.
Paul Finch: So it we do not we're not required to host one. We offered space in our building to have an organization come in and create an opportunity for daycare, but we didn't have any have any takers immediately. So we think that this is at least a good stopgap measure and we'll continue to make people aware that that there may be opportunities for daycare out there for them. And if and if they if they can find daycare will work with them and try to try to make it happen somehow.
Dawn: Great
Paul Finch: I wanted to also note that in terms of facilities, our auditorium project continues. That is an exempt industry construction. That said, we've had a lot of conversation about what do we do if we have any workers that test positive and that kind of thing, so we put protocols in place for that and wanted you to know that. Work continues on that project with very little disruption. We did we did have take one day to consider a plan for the coronavirus and what we might do if someone test positive. On the curriculum front, we provided two works, two weeks of work to families. And I would say that that's an estimate, you know every family is going to experience that a little bit differently. Mostly review work to date. The elementary school provided mostly hard copies to um students. I think probably almost all of it was hard copy. The secondary was sort of a mix, more of a hybrid approach. We tried to provide as much copying support as we could for parents and we're still in the process of doing that. I have to give kudos to Melissa Alessi and I know Barb Shoemaker's been helping her a great deal, to try to figure out how to provide copies for folks that needed it, because if you're going to be popping out some of the assignments that teachers have sent it can really bleed your printer dry pretty quickly. So we are still still in business at copying at rhcsd.org trying to accommodate parents as as we can. We said we set a base expectation after a meeting with the administrative team yesterday that we felt that two hours of focused classroom work per day per student made sense, and we're trying to send it out through our faculty community. Because we want to make sure that faculty understands that every student situation is different, and some
students have very little support at home and some have a lot of support at home. And we think that the two-hour rule is is a good one and we're going to try to try to stick with that. And that's that's two hours for all subjects, so I know that that will the challenging for some of our students in AP classes and the like, but we're going to try to do our best to pair it back a little bit. And let me transition here to talk a little bit more about um instruction. So we we have an MOU, which is a Memorandum of Understanding is developing with the RHFA that's the Red Hook Faculty Association. This document this negotiate document is very broad keeps their pay and benefits in place. It also talks a little bit about the workday and the expectations around remote learning. It doesn't get too far into the weeds. It does allow us to direct what platform teachers will use so that's why I do like to give teachers a little bit of choice just based on the fact that some have more experience with Google classroom and others with Microsoft Teams. So I did give it on that that choice um with a preference on my part for Microsoft Teams, but but in the MOU it will allow us to direct what platform they use. You know we set some base expectations for this remote learning, but it doesn't get too far into the weeds on the video conferencing, interactive video, Zoom, that sort of thing. Teams does have the ability to do that. We encourage, we're encouraging all faculty to stay connected to kids in the best way that they can with their skill set. We are going to be providing Professional Development on Teams and Google classroom, and thinking about how to integrate Zoom into into what we do in a way that makes sense. So we're continuing to work on that. The overarching idea is that we want to we want to stay connected to the kids the best that we can under these difficult circumstances, and it may be a phone call, that maybe an email, um ideally there's there's some video interactive something interactive more interactive with the with the students, but but we're not requiring it at president we're encouraging it at present and it's under conversation in terms of negotiations with the RHFA. In terms of assessments, we've been notified that grades 3-8 standardized tests will be canceled for this year. We know that AP exams are still slated to continue but in a different format. I believe, Kitty tell me if I'm wrong on this, but the IB exams were they postponed?

Kitty Summers: They were um cancelled.
Paul Finch: Cancelled okay.
Kitty Summers: I still um, Rob and I are going talk to Mike tomorrow so we’ll get a clearer picture.
Kate Kortbus: What does that mean? What does that mean for kids in terms of college credits? If they were counting on those exams for college credit?
Paul Finch: My guess is what they'll do is, I don't have an answer to that yet, we'll probably have one tomorrow, but my guess is what they'll do is they'll use the local local exam of some kind.
Kate Kortbus: Okay. And colleges would have to accept that or,
Paul Finch: That would be my, well I can't say that a college would have to accept it, but under these circumstances I would guess that if you're an IB approved school and they'll probably give some blessing to some local exam that we create would be my guess .
Kate Kortbus: Okay
Eli Staubi: I did I did read and I don't know if it was factual or not because I don't know where I read it, but at least for the IB's because those are canceled ,if you're part of the diploma they will still count for college credit. That's what I heard I don't know about those who are not in the IB diploma process and they're taking IB classes, but from what I've read is that if you are a IB diploma candidate you would get credit for it.
Paul Finch: My guess is colleges will have a lot of understanding for this special circumstance.
Dawn Morrison: Yeah yeah
Paul Finch: Um on the grading piece, that's something that we've been talking a lot about. We've been telling faculty that they're not to be grading any work that is returned to them. That they are to be providing feedback to students, but because of the variations in home support we thought it really wasn't fair to be rating work per say, but feedback would be feedback and um encouragement to continue to complete the work seem to be right where we needed to be right now. I did want to say that if we are put out of schools closed for additional weeks, we're going to have to transition from review work to new work with students, and so we're talking about how best to how best to do that.
Kate Kortbus: What is the current where are we where are we with from the governor? I mean are we holding...
Paul Finch: Right now we're out through April 1. But i did have a conversation with our County Executive two days ago, and he told me that he thought we'd be out for a longer period of time maybe lose even April and and come back in May. But the Governor hasn't said anything yet to my to the best of my knowledge. I did hear from our attorney yesterday that he was expecting some sort of announcement from the governor either today or tomorrow. Since I haven't heard it today, I would guess maybe tomorrow.
Kate Kortbus: Okay
Paul Finch: In terms of professional development, Kitty might want to add to this, but but you know we we're sort of gotta we've gotta put this into high gear because we have teachers all over the place in terms of their comfort level with Microsoft Teams and Google classroom and using video conferencing systems, so we are we are leaning on BOCES that's providing some work, we have in house experts in Microsoft Teams, and uh something Google classroom, s a classroom but what we but we definitely need to be giving our teachers opportunities to learn these systems before we have the expectation that they're going to deploy them.
Kitty Summers: I can say a little bit to that Paul. We do have Patti Buononatto at the high school and Katie Whitaker at the high school. One's willing to do Teams one’s going to do Google Classroom, and they'll be scheduling groups of teachers together. Also John Lesica is willing to give a 20 minute PD on the use of Teams, the functional use of it. So we'll be scheduled scheduling those I'm going to talk to Department chairs in the curriculum council tomorrow, and so we're going to spread the word that if you have a need we can certainly support the development of those skills.
Dawn Morrison: Great
Paul Finch: Yup. It you know just circling back to uh to the student experience and the parent experience. I just want to send the message that I am certainly sensitive to, having three kids of my own at three different levels, certainly sensitive to the the logistics of trying to complete assignments, share computers, and this sort of thing. So so l we are trying to be super patient with parents and kids and during this time of transition
Johanna Moore: Hey Paul
Paul Finch: Yup
Johanna Moore: Um how is Jack addressing um special Ed and (inaudible conversation)
Paul Finch: Yep I'm getting there, I'm getting there.
Johanna Moore: I'm sorry
Paul Finch: While I was talking about technology, I just want to mention that Donna Seelbach has been really terrific and and her merry band. She is working on a triage approach to deploying devices to students that need them. So we are aware of a few students that have absolutely no access to devices, and or no access to Internet. And we're trying to address those this week the best that we can. We are also aware of the fact that many families are sharing devices, and it makes it very difficult for mom or dad you know whoever is working has to work from home and use the the one family computer to then give it up for the kids to use it. So we do have a plan in place that probably won't roll out until sometime after right after the spring break that's on our calendar, to deploy devices and I think the latest thinking is these will be iPads. Donna I don't know if you want to mention anything about that.

Donna Seelbach: Yeah so basically we from whenever this all started a week and a half ago 2 weeks ago, um we started looking at the available student use devices that we could include in any sort of distribution to um homes. And at this point we think that it's a far easier um quicker turn around if we go with iPads. And so that's our plan so we're working out the details. John and I have another meeting tomorrow virtual meeting um to finalize what that looks like, um what carts we're going to start disassembling um to do that and how we're just going to manage the actual handoff. We also have created um a document that the administrators the building administrators have been asked to review, an and it's really the building administrators who are prioritizing who um should get this first wave with technology.

Paul Finch: Okay. Now we get to the Business Office and Bruce did you wanna talk about functionality and and what you been doing to just keep things running.

Bruce Martin: So um just briefly I mean we've definitely been charged with continuing payroll. So um we actually put the payroll for this coming Friday in the can before we shut down business. I would again say thank you to Donna and her team for everything that she did to make it far more possible for us to work from home. Some of the work that we do is going to be a little bit challenging to do remotely, and we are going to have to start to we have some individuals go into the office. Because the way that internal controls work and some of those kinds of things, um it's still a very paper intensive process when we talk about accounts payable. So for example. later on the agenda tonight you're going to approve some payments related to the auditorium project. I'm assuming we get those approved. And then we're going to have to figure out how to get three different people into the building to manage some of the paper and some of the sign offs that have to happen related to that. So a lot of it can be done remotely. We will try to send people into the building in limited numbers and maintain social distancing, but there will be a requirement for some of my staff to enter the building when we start working on accounts payable kinds of functions.

Paul Finch: Bruce anything
Johanna Moore (inaudible)
Paul Finch: Go ahead

Johanna Moore: Just in terms of insurance, I was just kind of wondering um about like liability if people are starting to come back in and they contract the COVID um is like risk management or any of that with NYSIR?

Bruce Martin: Um so my understanding at the moment um would be first of all are NYSIR policies would cover us for liability kinds of things there. That would more typically be if they got it if they got sick at work that would more typically be covered as a Workers Compensation kind of a coverage, and although I can't articulate all the details the State and Federal Governments have also
layered a number of extra protections on folks if they are losing work time as a result of COVID. So um I think we've got a number of layers to protect us in those events.

Johanna Moore: Alright

Paul Finch: So I'll put Bruce and Elena on the spot a little bit. Elena are you still there? Maybe not.

Elena Maskell: I'm here.

Paul Finch: I put you in Bruce on the spot a little bit just to give the board a little bit of your thinking for the vote event any event that we

Dawn Morrison: Right

Paul Finch: What do you, what are you brainstorming?

Elena Maskell: The latest um chatter amongst clerks is that they're asking for permission to allow Boards of Educations to pass the budget as long as they stay within the 2% tax cap.

Paul Finch: That's what municipalities have been doing right?

Dawn Morrison: Yeah it's true

Bruce Martin: Correct

Elena Maskell: And um I believe from what I understand from what I understand I talked to Jeff Honeywell a minute today for um this meeting, and he mentioned that we should be getting a decision within the next day or two maybe even tomorrow. But I think they're going to be asking for boards to approve budgets only um if they stay within the 2% tax cap and they're going to give the option of the people that are up for reelection to go another year.

Paul Finch: Surprise Dawn

Elena Maskell: And you are under no obligation to do that if you don't want to go the other year, they're going to then give the board the um authority to appoint a new person. It's only for a year though. It just becomes problematic for us with a five-member board because next year will have four of five board members up so you know that's a little problematic but

Maggie Rothwell: I thought next year was just Kate.

Johanna Moore: It's just Kate next year.

Elena Maskell: It is just Kate? Okay. It's three of five which is still your majority, but you know either way um there's there's talk about not having elections at all and just having the board be able to approve basic budget propositions. But I don't know, right Bruce am I wrong on that?

Bruce Martin: Did did Jeff handicap that at all? I I would just chime in on what Elena said a lot of that is pretty consistent with for example the whole board thing is pretty consistent with what happens if you come up with a vacancy off cycle for example

Elena Maskell: Right

Bruce Martin: And the business about board approving the budget as Paul said would be consistent with the way pretty much all other municipalities handled handle budgets. What Elena just talked about is something that's being proposed I guess my question is did Jeff handicap the likelihood that something like that is going to be approved?

Elena Maskell: We discussed the information that I had received that I shared with you earlier which is what I just basically told you about, and he said he said he was familiar with that and that he was expecting a decision to come down very shortly tonight or tomorrow he even said. So we just he just basically said you gotta wait and see what they're gonna do cause we really don't know you know what they're going to pass down.
Bruce Martin: Which which by the way makes the action we took a little while ago potentially moot because all of those additional propositions would probably fall by the wayside under a scenario like the one you’re describing um including potentially the bus proposition.
Elena Maskell: Right that’s how I understand it. If and when that happens you know we’re going to have to discuss that and also the two people that are up for reelection would then have to decide on um another year or you have the ability that as a board to appoint your vacancies for one year term.
Maggie Rothwell: And Elena again we're just speculating, with that be from people who have submitted petitions?
Elena Maskell: So I don't have an exact answer for that.
Maggie Rothwell: Okay
Elena Maskell: As a board you would have to talk about that. You do have one petition that has been returned right now um so I think I believe that would be a Board decision but I honestly can't 100% answer that.
Bruce Martin: And I think what Elena just said again would be would be consistent with how it works right now if you end up with a vacancy midstream.
Dawn Morrison: Right
Elena Maskell: Yes
Bruce Martin: One of the things that folks will consider is who just ran for the board and and didn't get elected but they're not tied to that.
Elena Maskell: Correct
Bruce Martin: So so I I would agree with Elena's answer that.
Elena Maskell: Thank you Bruce.
Dawn Martin: Thanks
Paul Finch: Thanks so I'm onto the Johanna's question about special Ed so Jack is is definitely working on a continuity of operations plan. It's a very complicated um scenario so we are we're definitely doing Wellness checks through guidance, psychologists, and social workers of all students on their caseloads. The big question is how do you provide individualized services remotely and legally and illegally is the big question. So there's a lot of documentation flying around and much of what you see right now is do your best it boils down to do your best and we'll kind of figure it out as we go. Their conversation around this concept of teletherapy, Jen you might be familiar with that you might even do it, um you know but I believe teletherapy needs some level of training in advance before you go into it so so there are lots of questions around how you how you start to implementSpecial Ed services remotely. But Jack Jack’s on it he's thinking about it. I did see an email today go through that said you know if you do group counseling and you can only do if the IEP’s says group counseling, and you can only do individual, and you can do that via an approved platform. And I should I should comment on what approved platform means. Donna Seelbach also could comment on this. You know there are there are real concerns about student privacy and using these platforms like Zoom and and others that are out there you just need to make sure that you get the appropriate assurances before you engage in those that engage in those activities because you don't want to compromise student privacy in any way shape or form.
Johanna Moore: Now what happens in terms of um annual reviews? And an have they lifted any timeline?
Paul Finch: I haven't heard about the timelines Johanna, but I have heard that that we are continuing with annual reviews. I think that the last I spoke to Jack on this topic and Kitty might have newer information, that we were going to continue on with annual reviews but new referrals were going to be put on hold for a little bit. Is that your understanding Kitty?
Kitty Summers: Not quite but I have, the first thing I'm doing tomorrow is having a discussion with Jack about all these issues. It was my understanding that he might have been putting um annual reviews on a hold because that was a general conversation with the Directors across the County. But I will check in with him tomorrow.
Paul Finch: I know that there are, you know my own personal experiences my wife is a speech pathologist, she had a CSE meeting today, a conference call CSE meeting today so so I know that those are happening, and I think that Jack should I would encourage him to continue at least with annual reviews and and see how we see how we go from there.
Kitty Summers: I do know last week he had some he had some. He had some conference call annual reviews.
Paul Finch: Yup.
Johanna Moore: Now for those who do not have um teleconferencing capabilities, are we providing um laptops there's iPads or anything for them to do this meeting?
Paul Finch: Yeah, I think they'd be in a higher level of priority in Donna's deployment of technology.
Yup.
Johanna Moore: Thanks
Paul Finch: Yup. The last thing I wanted to talk about and there are other things I mean this is there's a million different this this is school closures connected to a million different things but I did want to make mention of the school support for the community which is a little bit of a different dynamic. Normally that we're looking for community support for the schools, but in this case I'm very interested in trying to do something for local businesses to support them in this time of time of need. And the teachers union also has expressed a concern, I'm sure the support staff would join in on that. I have a list of local eateries for example, and plan to use some of our distribution channels to support those businesses in Red Hook that may be hurting now there there was conversation at the Red Hook Education for the virtual Red Hook Education meeting last night about connecting the schools and the Foundation with local businesses to try to figure out how to how to meet all the needs that they're out there. I have to really give a shout out to the Foundation they provided me last night with $1000 worth of gift cards, in I think $50 increments, to give to principals to hand out as they um identify specific needs for students and families. So kudos to them. There is this this group that's forming it's called Red Hook Responds, I'm not sure if everybody is aware of it. Dan Bud is from taste buds is coordinating it, and it's sort of going to be a clearinghouse for matching people that have needs with volunteers and maybe money and the like. But I wanted to make you aware of that but i think the school is in a unique position since we we are continuing to pay our employees to try to support local businesses during this really difficult time.
Maggie Rothwell: Thank you for doing that.
Dawn Morrison: That’s great.
Paul Finch: So I think that's all I have in less or other questions and I I can't see the agenda right in front of me right now are there...
Dawn Morrison: No I think you pretty much I talked about everything auditorium, capital projects, school closure, I think we got it all.
Paul Finch: Okay good.
Dawn Morrison: Alright.
Johanna Moore: Very nice Paul.
Paul Finch: Alright thank you.
Dawn Morrison: Thank you that's a great update. I guess that brings us to Agenda Item 9 Internal Audit. Bruce do you want to
Bruce Martin: I'm sure I would uhm I would start by requesting a little guidance on how how deeply you want me to go into this.
Dawn Morrison: Not deeply.
Bruce Martin: Not too deeply?
Kate Kortbus: Like like like skim the surface.
Bruce Martin: Okay.
Dawn Morrison: I've been sitting at this seat in my desk since 7:30 this morning so.
Bruce Martin: Gotcha. Basically there are basically two parts to the annual internal audit the first part is the annual risk assessment, and that's the very beginning of the first document that you're looking at. it's really pretty boilerplate there are a number of activities that are undertaken in the district, and they are inherently high low or moderate risk and essentially that's what that part of the report discusses. The focus area this year was the extra classroom activity fund which is the student the student clubs basically. And I guess what I would say about that is there were a number of recommendations provided by the auditor about how the student extra classroom activity clubs function, um and you can see the proposed a corrective action plan that I've written there which really acknowledges that the things that he comments on exist but also suggest a couple of things. Largely what we need to understand about the extra classroom activity fund is that one of its purposes is for students to learn about operating an entity so every year this is unlike the business office operation where we're fortunate enough to have a very stable set of staffers who can learn something and then repeat it year after year. Every year you're working with a new group of students, new student officers, potentially new club advisors, and it's like starting over from the beginning again with folks who are learning how to operate these clubs and organizations. So I guess with that said I would simply pause and if there are specific questions about specific recommendations I would be happy to address those um otherwise what we need to do is we have to accept the internal audit report and then we also have to approve the corrective action plan for a sub mission.
Dawn Morrison: Okay. Anybody have any questions so I need to make a motion to approve the intern internal audit?
Elena Maskell: Yes
Johanna Moore: Motion
Maggie Rothwell: Second
Dawn Morrison Second? Okay. Any other discussion or questions? Okay all in favor?
Dawn Morrison: Aye
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Dawn Morrison: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Dawn Morrison: And I need a motion to accept the Corrective Action Plan?
Jen Munn: Motion
Dawn Morrison: And a second?
Johanna Moore: Seconded
Dawn Morrison Any discussion questions? All in favor?
Dawn Morrison: Aye
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Dawn Morrison: Great nice job. It brings us to agenda item number 10 that Consent Agenda and I can't talk anymore Consent Agenda I need a motion for 1 one through 8
Kate Kortbus: Motion
Dawn Morrison: Second?
Johanna Moore: Second
Dawn Morrison Any questions? Okay. All in favor?
Dawn Morrison: Aye
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Dawn Morrison: Nice. And that brings us to agenda item 11 Personnel I need a motion
Johanna Moore and Jen Munn: motion
Dawn Morrison: Second?
Jen Munn: I'll second.
Dawn Morrison: Any discussion?
Paul Finch: I would just tell you that we had at least one um employee that was slated to begin during this closure, and we've delayed that. I haven't put it on the agenda we won't until we're back in business.
Dawn Morrison: OK great thank you glad to see that Debbie Michitsch wants to substitute Okay that we did all in favor sorry did we do that?
Dawn Morrison: Aye
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Okay alright thanks brings us to agenda item number 12 the Board of Education review. I think we've pretty much covered everything I'm guessing no committees have met and um the only thing that I can comment on as far as the Superintendent search as we are still in negotiations with a candidate, and that's all I have on that. Anything else anybody wants to report on in there? Okay Paul do we have any reason to go into Executive?
Paul Finch: Nope I think we're good. I think I covered everything under my report.
Dawn Morrison: Okay great. That brings us to everybody's favorite board agenda item number 13. I need a motion to adjourn
Kate Kortbus: Motion
Dawn Morrison: Second?
Johanna Moore: Second
Dawn Morrison All in favor?
Dawn Morrison: Aye
Jen Munn: Aye
Kate Kortbus: Aye
Johanna Moore: Aye
Maggie Rothwell: Aye
Dawn Morrison: Thank you Elena for pulling this together.
Paul Finch: Thank you Elena.
Kate Kortbus: Most colorful meeting we’ve ever had.
Dawn Morrison: Absolutely
Maggie Rothwell: Thank you Elena
Kate Kortbus: Most animated
Dawn Morrison: And everybody stay well. If you need anything at Northern Duchess hospital just text me because everybody else does.
Maggie Rothwell: And for those of us who joined us. Thank you for everyone who joined us.
Dawn Morrison: Alright thanks everybody
Various voices and chatter.
End of meeting.
The regular meeting of the Board of Education was called to order by President Morrison at 4:09 p.m. The meeting was attended virtually by all BOE Members and the Public via Zoom Application. Board Members present were: K. Kortbus, J. Moore, D. Morrison, J. Munn and M. Rothwell. Administration present were: P. Finch, B. Martin, K. Summers, and E. Maskell, District Clerk.

A motion was made by Jen Munn and seconded by Maggie Rothwell that the following personnel items be approved upon the recommendation of the Superintendent of Schools:

1. Accept the resignation of Paul M. Finch, Superintendent of Schools, effective June 30, 2020 with regret and best wishes.

2. BE IT RESOLVED that the Board of Education hereby appoints and employs Janet Warden, as Superintendent of Schools, for the period July 1, 2020 to June 30, 2023 and further approves the Employment Agreement dated April 8, 2020 setting forth the terms and conditions of such appointment and employment, authorizes payment thereunder, and authorizes the President of the Board to execute said agreement on behalf of the School District.

All were in favor with none opposed. Motion carried 5-0.

Best wishes were given to Mr. Finch as he leaves the District, and congratulations were given to Ms. Warden for her appointment.

Motion made by Kate Kortbus and seconded by Johanna Moore to approve the following:
That the Board of Education move to Executive Session at 4:13 PM for the purpose of discussing the employment history of a particular individual(s)
All were in favor with none opposed. Motion carried.

President Morrison declared the Board returned to open session at 5:17 p.m.

Motion made by Kate Kortbus and seconded by Jen Munn to adjourn the meeting at 5:18 PM. All were in favor with none opposed. Motion carried.

Respectfully submitted,

Elena Rae Maskell
District Clerk
## Red Hook Central School

### Bank Reconciliations

**RHCS Treasurer Books:**

<table>
<thead>
<tr>
<th>Account</th>
<th>General Fund M&amp;T #2001</th>
<th>General Fund NYLAF #203</th>
<th>General Fund Chase #204</th>
<th>General Fund Oswego City #205</th>
<th>Trust and Agency Fund Co #201</th>
<th>Cafeteria Fund #2001</th>
<th>Federal Fund #2001</th>
<th>Capital Fund #2001</th>
<th>Capital Fund #202</th>
<th>Capital Fund #204</th>
<th>Debt Service #203</th>
<th>Debt Service #204</th>
<th>Payroll Fund</th>
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<td>1,265,056.58</td>
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<td>130,364.08</td>
<td>6,328.63</td>
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<td>342,090.19</td>
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<td><strong>Other Credits</strong></td>
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<td>1,020,399.86</td>
<td>1,000,135.84</td>
<td>3,104,816.41</td>
<td>3.178.89</td>
<td>109,490.56</td>
<td>155,892.42</td>
<td>56,338.93</td>
<td>311,731.54</td>
<td>3,135,125.65</td>
<td>4,156,758.84</td>
<td>342,130.85</td>
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<td><strong>Less:</strong> Disbursements</td>
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<td>1,000,135.84</td>
<td>3,104,816.41</td>
<td>3.178.89</td>
<td>155,892.42</td>
<td>3,135,125.65</td>
<td>4,156,758.84</td>
<td>342,130.85</td>
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<td><strong>Bank Statement Balance:</strong></td>
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<td>3,104,816.41</td>
<td>3.178.89</td>
<td>155,892.42</td>
<td>3,135,125.65</td>
<td>4,156,758.84</td>
<td>342,130.85</td>
<td>1,802,210.69</td>
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<td><strong>Less:</strong> Outstanding Checks</td>
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<tr>
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<td>155,892.42</td>
<td>3,135,125.65</td>
<td>4,156,758.84</td>
<td>342,130.85</td>
<td>1,802,210.69</td>
<td>40,666.90</td>
<td>520.94</td>
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</table>

Received by the Board of Education and will be entered as part of the minutes of the Board meeting on:

- **Steve Marshall**
  Clerk of the Board

- **Linda Powers**
  District Treasurer

- **Bruce W. Martin**
  Business Administrator

Reviewed By:
TO: Paul Finch and the Board of Education  
FROM: Kristie L. Lukach, Tax Collector  
RE: Correction of One (1) Tax Bill  
DATE: April 8, 2020

Enclosed is a Notice of Entry of Consent Order and Judgment for one (1) parcel of property for 2019, 2018, 2017, and 2016 that lie within the Red Hook Central School District.

Williamson, Robert
Brushwood, Eleanor
6472-00-725629
2019-2020 Assessment $ 1,729,000
2019-2020 Revised Assessment $ 1,609,000
Present 2019-2020 Tax Bill: $ 31,686.74
Revised 2019-2020 Tax Bill: $ 29,044.16
Savings/Reduction/Refund $ 2,642.58 NO REFUND (not paid)
Reduction in Assessment

Williamson, Robert
Brushwood, Eleanor
6472-00-725629
2018-2019 Assessment $ 1,729,000
2018-2019 Revised Assessment $ 1,609,000
Present 2018-2019 Tax Bill: $ 31,259.39
Revised 2018-2019 Tax Bill: $ 28,650.82
Savings/Reduction/Refund $ 2,608.57 Issue Refund
Reduction in Assessment

Williamson, Robert
Brushwood, Eleanor
6472-00-725629
2017-2018 Assessment $ 1,711,900
2017-2018 Revised Assessment $ 1,591,900
Present 2017-2018 Tax Bill: $ 30,374.11
Revised 2017-2018 Tax Bill: $ 27,807.09
Savings/Reduction/Refund $ 2,567.02 Issue Refund
Reduction in Assessment

Williamson, Robert
Brushwood, Eleanor
6472-00-725629
2016-2017 Assessment $ 1,711,900
2016-2017 Revised Assessment $ 1,591,900
Present 2016-2017 Tax Bill: $ 39,944.85
Revised 2016-2017 Tax Bill: $ 27,412.52
Savings/Reduction/Refund $ 2,532.33 Issue Refund
Reduction in Assessment

It has been recommended that we process the adjustments for the 2019, 2018, 2017, and 2016 school tax bills to reflect the approved changes in the above-mentioned parcels. Please review and accept the changes for these tax bills and issue a refund/new tax bill accordingly. Thank you.

Cc: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:295) for Contract #2 payment No. 7- Plumbing for High School Auditorium Project:

John W. Danforth
300 Colvin Woods Parkway
Tonawanda, NY 14150

In the amount of: $ 26,201.00

TOTAL AMOUNT DUE: $ 26,201.00

Attach C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry G. Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H91620:244) for Legal services for the High School Auditorium Project to:

Honeywell Law Firm
111 Winners Circle, Suite 200
Albany, NY 12205

Invoice # 4258
In the amount of: $739.98

TOTAL AMOUNT DUE: $739.98

Attach
C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:296) for Contract #4 – Electrical Construction for High School Auditorium Project to Project to:

Kasselman Electric
PO Box 984
Albany, NY 12201

In the amount of: $ 32,303.53

TOTAL AMOUNT DUE: $32,303.53

Attach
C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:293) for Contract #1 - General Construction for High School Auditorium Project to:

Meyer Contracting
12 Charles St.
Pleasant Valley, NY 12569

In the amount of: $ 444,668.88

TOTAL AMOUNT DUE: $ 444,668.88

Attach
C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: March 30, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:240) for professional services for the Auditorium Project to:

The Palombo Group
106 Little Market Street, Suite A
PO Box 4976
Poughkeepsie, NY. 12601

In the amount of: $ 21,023.08

TOTAL AMOUNT DUE: $ 21,023.08

Attach
C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry G. Sheldon
Date: April 7, 2020
Re: Capital Payment

This memo is to recommend payment (H91620:240) for Auditorium Project to:

Royal Carting
PO Box 1209
Route 82
Hopewell Jct., NY 12533-1209

In the amount of: $ 2,045.00

TOTAL AMOUNT DUE: 2,045.00

Attach
C: File
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:245) for professional services for High School Auditorium Project to:

Tetra Tech
10 Brown Road
Ithaca, NY 14850

In the amount of: $ 2,791.63

TOTAL AMOUNT DUE: $ 2,791.63
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: March 30, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:245) for Contract #3 - General Construction for the High School Auditorium Project to:

Trane U.S. Inc
PO Box 406469
Atlanta, GA. 30384-6469

In the amount of: $68,970.52

TOTAL AMOUNT DUE: $68,970.52
MEMORANDUM

To: Paul Finch/Board of Education
From: Bruce T. Martin/Perry Sheldon
Date: April 3, 2020
Re: Capital Payment

This memo is to recommend payment (H9 1620:245) for Contract #3 – General Construction for High School Auditorium Project to Project to:

Trane U.S. Inc.
PO Box 406469
Atlanta, GA 30384-6469

In the amount of: $ 41,071.70

TOTAL AMOUNT DUE: $ 41,071.70

Attach
C: File
In the event there are no emergency school closings, the order of give back dates will be determined in March.

### September

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<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>7 Labor Day</td>
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<td>7 SC</td>
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<td>10</td>
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<td>8 Super Conference Day</td>
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<td>16</td>
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<td>18 Schools Open</td>
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<td>23</td>
<td>24</td>
<td>25 1/2 Day Mill Road Only</td>
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<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td>28 Yom Kippur</td>
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16 (staff) 15 (students)

### October

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<td>5</td>
<td>6 1/2 Day Mill Road Only</td>
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<td>10</td>
<td>11</td>
<td>12</td>
<td>13 Columbus Day</td>
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<td>34</td>
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21 (staff) 21 (students)

### November

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<td>2</td>
<td>3</td>
<td>4</td>
<td>5 Super Conference Day</td>
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<td>11</td>
<td>12</td>
<td>13 Veterans Day (observed)</td>
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<td>18</td>
<td>19</td>
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<td>27 No school grades PreK-1</td>
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<td>34 25-27 Thanksgiving Recess</td>
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17 (staff) 16 (students)

### December

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<td>5 half-day entire district</td>
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<td>32 17 (staff) 17 (students)</td>
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### January

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<td>8 1/2 Day Mill Road Only</td>
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<td>13</td>
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<td>15 Martin Luther King Jr. Day</td>
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<td>22 19-22 Regents Exams</td>
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19 (staff) 19 (students)

### February

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<td>5 1/2 Day Mill Road Only</td>
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<td>12 Presidents’ Day</td>
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19 (staff) 19 (students)

### March

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20 (staff) 20 (students)

### April

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20 (staff) 20 (students)

### May

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20 (staff) 19 (students)

### June

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<td>11 Last Day of School</td>
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<td>18 16-25 Regents Exams</td>
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<td>25 RHHS Graduation</td>
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19 (staff) 19 (students)

Red Hook Central School District | 2020-2021 CALENDAR

Superintendent's Conference Days are counted for student attendance. Therefore, school MAY BE closed five times before make up days are required for students and teachers.

**STUDENT MAKE UP FORMULA**

- If one day: * March 29, 2021
- If two days: March 29, 2021, March 30, 2021
- If three days: March 29, 2021, March 30, 2021, March 31
- If four days: March 29, 2021, March 30, 2021, March 31, April 1, 2021
- If five days: March 29, 2021, March 30, 2021, March 31, April 1, 2021, April 2, 2021

In the event there are no emergency school closings, the order of give back dates will be determined in March.
AGENDA ITEM NUMBER: 7

AGENDA HEADING: PERSONNEL

MOTION BY: ________________

SECONDED BY: ________________

That the following personnel items be approved upon the recommendation of the Superintendent of Schools:

1. Extend the appointment of Mary Ann Berns to the position of Contract Substitute Elementary Education Teacher. Ms. Berns will continue to be paid at RHFA Master's Step 1, $60,480 per year (pro-rated), effective April 15, 2020 through May 15, 2020.

WAS CARRIED/DEFEATED: Vote: _____ YES: _____ NO: _____ ABSENT: _____
AGENDA ITEM NUMBER: 8

AGENDA HEADING: BOARD OF EDUCATION REVIEW

BOE REVIEW - March 25, 2020

1. Long-term Facilities Planning

2. K-12 Mental Health Program

3. Committees (Policy, Mental Health, Wellness, DLT, Communication, Safety)
AGENDA ITEM NUMBER: 9

AGENDA HEADING: PROPOSED EXECUTIVE SESSION

MOTION BY:  
SECONDED BY:  

That the Board of Education is proposed to move to Executive Session at _____ for the purpose of discussing the employment history of a particular individual(s).

WAS CARRIED/DEFEATED: Vote: _____ YES: _____ NO: _____ ABSENT: ____________

MOTION BY:  
SECONDED BY:  

To adjourn Executive Session and move into the regular Business Meeting.

President Morrison declared the Board returned to open session at _____ PM

AGENDA ITEM NUMBER: 10

AGENDA HEADING: ADJOURNMENT

ADJOURNMENT

MOTION BY:  
SECONDED BY:  

to adjourn the meeting at _____ PM

WAS CARRIED/DEFEATED: Vote: _____ YES: _____ NO: _____ ABSENT: ____________

Meeting adjourned.