

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 11, 2016**

The regular meeting of the Board of Education was called to order by President Mercier at 10:06 a.m. in the K-2 Library at the Mill Road Elementary School followed by the Pledge to the Flag. **CALL TO ORDER**

Board members present were: E. Mercier J. Moore, D. Morrison and M. Rothwell. Evan Torrisi, student Board Member, was also present. Administration present were: P. Finch, B. Martin, E. Hayes, K. Zahedi, D. Seelbach, and P. Sheldon.

Motion made by J. Moore and seconded by D. Morrison to appoint B. Martin as District Clerk Pro Tempore for this meeting in the absence of Elena Maskell. All were in favor with none opposed. Motion carried 4-0. R. McCann was not yet present during voting.

R. McCann arrived at 10:10 a.m.

There were 3 visitors and no members of the press present.

**VISITOR
RECOGNITION**

President Mercier welcomed the visitors and invited them to ask questions or make statements at this time. There were no comments.

The following Superintendent communications were received and reviewed by the Board of Education:

**SUPT
COMM**

- Pre-k discussion – E. Hayes and A. D’Antoni were present at the meeting and gave a presentation on the full-day pre-k class for the upcoming year.
- Anaphylaxis Policy discussion
- Dutchess BOCES Meeting Minutes from June 8, 2016
- Dutchess County Legislature Commendation for Roy Paisley
- NYSSBA Convention Information Newsletter

Motion made by J. Moore and seconded by R. McCann that the following motion be approved by the Board of Education:

ESTABLISH

BE IT RESOLVED that the receiver of taxes be authorized and Directed to collect taxes at the Red Hook Central School District Office with the designated walk up collection point to be M&T Bank, Red Hook, NY between the hours of 9:00 a.m. and 3:00 p.m. on all regular business days, except Saturdays, Sundays, and Holidays, or by mail during the period of September 6, 2016 through October 5, 2016 without penalty, and during the period of October 6, 2016 through November 4, 2016 with the addition of a 2% penalty and, further, that any taxes not received or US postmarked on the close of business on November 4, 2016 be turned over to the respective County Commissioner of Taxes for Collection.

**TAX
PERIODS**

All were in favor with none opposed. Motion carried 5-0.

Motion made by J. Moore and seconded by D. Morrison that the following motion be adopted by the Board of Education:

**TAX
COLLECTOR
AUTHO**

BE IT RESOLVED; to the Collector of Taxes of the Red Hook Central School District No. 1, Towns of Milan, Red Hook and Rhinebeck, Dutchess County, and the towns of

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Clermont and Livingston, Columbia County, New York State:

You are hereby commanded:

1. To give notice and start collection of Taxes on September 6, 2016 in accordance with provisions of Section §1322 of the Real Property Tax Law,
2. To give notice that tax collection will end on November 4, 2016
3. To collect taxes in the amount of \$32,093,000 for the School District Levy (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) AND \$115,990 for the Red Hook Library Levy AND \$80,000 for the Tivoli Free Library Levy in the same manner that collectors are authorized to collect town and county taxes in accordance with provisions of Section §1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the tax roll attached, but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with provisions of Section §1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax roll within ten days after the start of collection, a statement due on his property on press numbered tax bill forms provided by the school district in accordance with the provisions of Section §922 of the Real Property Tax Law, and to forward by mail, without interest penalties, to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax roles in accordance with Section §540 and §544 of the Real Property Tax Law;
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the penalty free period (October 5, 2016), and to add two (2%) percent interest penalties to all taxes collected during the penalty period (October 6, 2016 – November 4, 2016);
7. To issue press numbered receipts only on forms provided by the school district in acknowledgment of receipt of payment of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section §986 of the Real Property Tax Law;
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax roll shall be unpaid at that time, deliver the account thereof on forms showing by town, the total assessed valuation tax rate, the total tax levy, the total amount remaining uncollected as required by Section §1330 of the Real Property Tax Law, and subsequently, to turn over to the County Treasurer by November 14, 2016 a listing of all unpaid taxes with penalties included:
9. The warrant is issued pursuant to Section §910, §912, and §914 of the Real Property Tax Law and is delivered in accordance with Sections §1306 and §1398 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated

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above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section §1318 subdivision 2 of the Real Property Tax Law.

Roll	Aye/Nye	Signature
Ed Mercier	Aye	_____
Johanna Moore	Aye	_____
Ryan McCann	Aye	_____
Dawn Morrison	Aye	_____
Maggie Rothwell	Aye	_____

All were in favor with none opposed. Motion carried 5-0.

Motion made by J. Moore and seconded by D. Morrison that the following motion be approved by the Board of Education:

WHEREAS, the Board of Education of the Red Hook Central School District is authorized to raise funds for the 2016-17 school year not to exceed \$51,467,416 THEREFORE

**SET TAX
LEVY
2016-2017**

BE IT RESOLVED, that the Board authorize and direct the levy and collection of taxes for the 2016-17 school year in the amount of \$32,093,000 (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) and that the Board fix the equalized tax rates by towns and confirm the extension of the tax roll as they appear on the following described tax roll:

Table #1 – School Tax

Town	Assessed Value For Levy 2016-17	Equalization Rate	Tax Levy Per Town 2016-17	Tax Rate Per Thousand 2016-17
Milan	222,408,455	100.00	4,664,950	20.97
Red Hook	1,160,940,199	100.00	24,350,367	20.97
Rhinebeck	14,633,272	100.00	306,928	20.97
Clermont	97,965,308	100.00	2,054,793	20.97
Livingston	31,745,152	93.00	715,962	22.55
Total	1,527,692,386		32,093,000	

Table #2 – Red Hook Library Tax

Town	Assessed Value For Levy 2016-17	Equalization Rate	Tax Levy Per Town 2016-17	Tax Rate Per Thousand 2016-17
Milan	222,408,455	100.00	16,860	0.076
Red Hook	1,160,940,199	100.00	88,007	0.076
Rhinebeck	14,633,272	100.00	1,109	0.076

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Clermont	97,965,308	100.00	7,426	0.076
Livingston	31,745,152	93.00	2,588	0.082

Total 1,527,692,386 115,990
Table #3 – Tivoli Free Library Tax

Town	Assessed Value For	Equalization Rate	Tax Levy Per Town	Tax Rate Per Thousand
Levy 2016-17			2016-17	2016-17
Milan	222,408,455	100.00	11,629	0.052
Red Hook	1,160,940,199	100.00	60,700	0.052
Rhinebeck	14,633,272	100.00	765	0.052
Clermont	97,965,308	100.00	5,122	0.052
Livingston	31,745,152	93.00	1,785	0.056
Total	1,527,692,386		80,000	

BE IT HEREBY DIRECTED THAT; the Tax Warrant of this Board, Duly signed shall be affixed to the above-described tax rolls authorizing collection of said taxes to begin September 6, 2016 and end on November 4, 2016 except Saturdays, Sundays, and Holidays, giving the Tax Warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

IT IS FURTHER DIRECTED THAT; taxes collected without penalty for the period of September 6, 2016 through October 5, 2016 inclusive, and that a penalty of (2%) be assessed on taxes collected during the period of October 6, 2016 through November 4, 2016 inclusive, and that any taxes not received by the close of business November 4, 2016 or U.S. Postmarked on that day, be turned over to the respective County Treasurer for collection.

Ed Mercier	Aye	_____
Johanna Moore	Aye	_____
Ryan McCann	Aye	_____
Dawn Morrison	Aye	_____
Maggie Rothwell	Aye	_____

All were in favor with none opposed. Motion carried 5-0.

Motion made by D. Morrison and seconded by R. McCann to approve Business Consent Agenda items 1-4 and 6-7 omitting the July 5, 2016 BOE Minutes and Consent Agenda item number 5: **BUSINESS**

1. Approve Board of Education Minutes for re-organizational meeting and regular meeting held on ~~July 5, 2016~~, the regular meeting on July 14, 2016, and the regular meeting on July 21, 2016. **BOE MINUTES**

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2. Approve the following payments for Financial Management Services related to the District-wide Reconstruction Project: APPROVE PAYMENTS

Bernard P. Donegan
PO Box 70
Victor, NY 14564

H3 1620:240 Amount due: \$ 625.50
H5 1620:240 Amount due: \$2,641.00

Total Amount Due: \$3,265.50

Approve the following payment for testing services for the District Wide Re-Roofing Project:

Gheen Engineering PLLC
44 Glenridge Road
Whitesboro, NY 13492

Invoice # 15-028-01
In the amount of: \$848.00

3. Acknowledge the recommendation from the Committee on Special Education & the Committee on Preschool Education for meetings held on the following dates: 05/05/16; 05/11/16; 05/12/16; 05/17/16; 05/19/16; 05/20/16; 05/25/16; and 06/02/16. CSE/CPSE RECOMM

4. Accept donation from Jill and Daniel Pinkwater, with thanks and appreciation, for 321 new books on June 21, 2016. DONATION

5.

6. Recognize all Private Special Education, Occupational Therapy, and Physical Therapy contracts pursuant to the authority delegated to the Superintendent of Schools at the reorganizational meeting on July 5, 2016. Contracts included in this resolution include: Anderson School, Abilities First, Astor, Center for Spectrum Services, Green Chimney, Ketchum-Grande, and Springbrook. APPROVE CONTRACTS

7. Approve Corrective Action Plan related to the Audit Report from the NYS Comptroller. APPROVE CAP

All were in favor with none opposed. Motion carried 5-0.

Motion made by D. Morrison and seconded by R. McCann to accept the following:

5. Approve the updated Letter for Financial Consulting Services between Bernard P. Donegan, Inc. and the Red Hook Central School District. APPROVE AGREEMENT

All were in favor with E. Mercier abstaining the vote. Motion passed 4-0.

Upon discussion, Members chose to separate agenda item number 2 into two separate resolutions to be voted upon separately.

Motion made by R. McCann and seconded by D. Morrison to accept the following:

1. IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent: ADMINISTRATOR APPOINTMENT
1. The new position of Assistant Superintendent for Curriculum, Instruction, and Staff Development is hereby created effective August 15, 2016 as a cabinet level position;

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E. Mercier, D. Morrison, R. McCann, and J. Moore were in favor of the motion. M. Rothwell voted against the motion. Motion passed 4-1.

Motion made by R. McCann and seconded by D. Morrison to accept the following:

2. Ora Kitty Summers is hereby appointed to the position of full-time Assistant Superintendent for Curriculum, Instruction, and Staff Development for a four-year probationary term, commencing on August 15, 2016 and ending on August 14, 2020, in the tenure area of Assistant Superintendent for Curriculum, Instruction, and Staff Development at a pro-rated starting salary of \$135,000.

E. Mercier, D. Morrison, R. McCann, and J. Moore were in favor of the motion. M. Rothwell voted against the motion. Motion passed 4-1.

Motion made by J. Moore and seconded by D. Morrison that personnel items 3-6 be approved upon the recommendation of the Superintendent of Schools with the exception of agenda item number one which was pulled for discussion during executive session:

PERSONNEL

2.—

RETIREMENT

3. The following administrators from the Red Hook Central School District completed Lead Evaluator Training for Teacher Evaluators - Recertification on Wednesday, July 20, 2016. Topics included: an overview of §3012-d as it compares and revises §3012-c, Student Learning Objectives, and activities to ensure inter-rater reliability.

**LEAD
EVALUATOR
TRAINING**

Paul Finch
Donna Gaynor
Phil Campbell
Brian Boyd
Jill Berardi
Katie Zahedi
Tom Cassata
Roy Paisley
Amanda Greene

4. Appoint the following special assignments for the 2016/17 school year:

**CLUBS/SPECIAL
ASSIGNMENTS**

DISTRICT-WIDE CURRICULAR ACTIVITIES

Tracy Carney	Musical Director	\$4,391.00
Brian Zeller	Orchestra Advisor	\$1,289.00
Brian Zeller	Rehearsal Accompanist	\$ 644.00
Matt Funigiello	Vocal Advisor	\$2,030.00
David Craft	Set Construction	\$ 644.00
David Zwierankin	Technical Advisor	\$644.00
Matt Funigiello	Theater Arts Advisor	\$4,391

DEPARTMENT CHAIRPERSONS 6-12

Janet Saltzman	Science	\$3,524
William Decker	Social Studies	\$3,524
Martha Strever	Math/Computer	\$3,524

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Christine Griffin	English	\$3,524
Mike McCrudden	IB Coordinator	No Stipend
TBD	Guidance	\$3,524
Fran Thompson	Foreign Language	\$3,524
AP Coordinator	Rob Carruthers	\$2,111

EXISTING CLUBS

Jennifer Turoff	Choreographer	\$1,298.00
Jennifer Turoff	Theater Arts Club Advisor (FKA Performing Arts Club)	\$1,298.00

5. Approve the following Coaching Appointments for Fall 2016: COACHES

TENNIS, GIRLS'

Varsity :	Barbara Murray	\$2,480
Volunteer	Kevin Cayea	Unpaid

VOLLEYBALL

Varsity :	Stacy Totman	\$3,506
JV:	Cori Witkiewicz	\$2,633

RESCIND Previous appointment of Stacy Totman for JV Volleyball

6. Approve the Professional Development Plan, to include the Mentoring Plan and the Professional Development Goals, for the Red Hook Central School District for the school years 2016-2019 as presented. PROFESSIONAL DEVELOPMENT PLAN

All were in favor with none opposed. Motion carried 5-0.

BOE REVIEW – 7/21/16

BOE REVIEW

1. Grading
2. Academic Audit
3. Post Graduation Study
4. BOE Goals
5. HS Performance Space
6. Athletic Space Committee

President Mercier invited the visitors again to ask questions or make statements at this time. There were no comments. VISITOR RECOGNITION

Motion made by R. McCann and seconded by D. Morrison to approve the following:
That the Board of Education move to Executive Session at 10:50 AM for the purpose of discussing the employment history of a particular individual(s) EXEC SESSION
All were in favor with none opposed. Motion carried.

R. McCann left the meeting at 11:20 a.m.

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President Mercier declared the Board returned to open session at 11:50 a.m.

Upon returning from Executive Session, Members acted upon the personnel agenda item pulled earlier in the meeting. Motion made by J. Moore and seconded by D. Morrison to accept the following:

1. Accept with regret and best wishes the resignation of Gary Miller, Bus Driver, RETIREMENT for the purpose of retirement effective August 31, 2016. Mr. Miller's 90-day notice was waived to allow payment of his sick leave.

All were in favor with none opposed. Motion carried 4-0.

Members discussed having a meeting the week of August 29th, possibly August 30th. The District Clerk will send out a media release once the date/time is solidified.

ADJOURNMENT

ADJOURN

Motion made by R. McCann and seconded by E. Mercier to adjourn the meeting at 11:54 AM. All were in favor with none opposed. Motion carried 4-0.

Respectfully submitted,

Bruce Martin
District Clerk Pro Tempore