

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING JANUARY 11, 2017**

The regular meeting of the Board of Education was called to order by Board Member Johanna Moore at 7:01 p.m. in the K-2 Library at the Mill Road Elementary School followed by the Pledge to the Flag. **CALL TO ORDER**

Board members present were: J. Moore, R. McCann, and M. Rothwell. E. Mercier and D. Morrison were absent. Jenny Rowland, student Board Member, was also absent. Administration present were: P. Finch, B. Martin, K. Summers, J. DeCaro, A. Greene, P. Sheldon, J. Popp, and E. Maskell, District Clerk.

Amanda Greene recognized John Dreizler, RHHS Senior, for his outstanding effort, determination, and persistence. A certificate was presented to Mr. Dreizler for all of his hard work. **RECOGNITION**

Donna Seelbach – Director of Technology – Gave a PowerPoint Presentation on the Preliminary Smart Schools Investment Plan. **PRESENTATIONS**

Upon finishing Ms. Seelbach’s presentation, a motion was made by R. McCann and seconded by M. Rothwell to approve the preliminary Smart Schools Bond Act Plan as presented.

All were in favor with none opposed. Motion carried 3-0.

Garrett Hamlin - Building Conditions Survey and Future Capital Projects

Scheduled: 2017-2018 Budget Discussions:

BUDGET DISCUSSION

Operations and Maintenance Review – P. Sheldon

Proposition for Bus Purchases & Transportation Review – J. Popp

Special Education/504 Students – J. DeCaro

There were 14 visitors and no members of the press present. Mrs. Moore welcomed the visitors and invited them to ask questions or make statements at this time. There were none.

VISITOR RECOGNITION

Student Board of Education Member Jenny Rowland was absent. There was no report.

STUDENT BOE REPORT

The following Superintendent communications were received and reviewed by the Board of Education:

SUPT COMM

- BOCES Minutes from November 16, 2016
- Info on Custom BOE Retreat from NYSSBA
- Home Tutor Pay Info
- Letter to Parent
- MHSSC Newsletter

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The following monthly reports were received and reviewed by the Board of Education: **ADMIN REPORTS**

- Assistant to the Superintendent/Curriculum & Instruction: K. Summers
- Director of Pupil Personnel Services: J. DeCaro
- Director of Technology: D. Seelbach
- Director of PE/Health/Athletics: T. Cassata
- Director of Facilities: P. Sheldon

Motion by M. Rothwell, seconded by R. McCann to approve Business Consent Agenda items as follows: **BUSINESS**

1. Approve Board of Education Minutes for meeting held on December 14, 2016. **BOE MINUTES**
2. Acknowledge the Financial Report for the month of November 2016. **FINANCIALS**
3. Approve the following payment for financial management services for the District Wide Reconstruction Project: **APPROVE PAYMENTS**

Bernard P. Donegan	H5 1620:240 Amount due: \$2,520.00
PO Box 70	
Victor, NY 14564	Total Amount Due: \$2,520.00
4. Acknowledge the recommendation from the Committee on Special Education & the Committee on Preschool Education for meetings held on the following dates: 10/13/16; 10/29/16; 11/03/16; 11/09/16; 11/15/16; 11/22/16; 12/07/16; 12/13/15; 12/14/15; 12/15/15; and 12/20/15; **CSE/CPSE RECOMM**
5. **WHEREAS** the Red Hook Central School District is situated within the 103rd assembly district of the State of New York; **AND WHEREAS** the Red Hook Central School District has agreed to participate in the Science Lab Initiative, which aims to encourage scientific curiosity and creativity, build student interest in science, and promote science education in middle and high schools in the 103rd Legislative Assembly District through the creation of state-of-the-art science labs and accompanying programming; **AND WHEREAS** the Science Lab Initiative will provide up to \$50,000 toward the creation of such a science lab, and funds can be used for the renovation of space appropriate for a science lab and/or the purchase of science-related equipment; **AND WHEREAS** The Benjamin Center at SUNY New Paltz will coordinate this effort and be the liaison to all school districts; **AND WHEREAS** The Benjamin Center at SUNY New is responsible for purchasing all equipment and supporting construction related to the Science Lab Initiative and thus SUNY New Paltz maintains ownership over said equipment; **NOW THEREFORE BE IT RESOLVED**, that the Board of Education of the Red Hook Central School District understands this arrangement and, with grateful appreciation, agrees to participate in the Science Lab Initiative. **SCIENCE LAB INITIATIVE**

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6. Acknowledge appointment of Jeffrey Schiro, Esq. as the Impartial Hearing Officer for student case number #502516, contingent upon the conditions that the hearing officer accept the compensation offered pursuant to Red Hook Central School District Policy #4320. **IMPARTIAL HEARING OFFICER**

All were in favor with none opposed. Motion carried 3-0.

Motion by R. McCann, seconded by M. Rothwell that the following personnel items be approved upon the recommendation of the Superintendent of Schools: **PERSONNEL**

1. Request for Approval of Standard Work Day And Reporting Resolution: BE IT RESOLVED, the Board of Education of the Red Hook Central School District/Location Code 71301 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the District Clerk: **STANDARD WORK DAY AND REPORTING RESOLUTION**

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/ Day)	Term Begins/ Ends	Participates In Employer's Time Keeping System (Yes/No)	Days/ Month (Based on Record of Activities)	Tier 1 (Check only if member is Tier 1)	Not Submitted (Check box if no record of activities completed or if participates in timekeeping system)
APPOINTED OFFICIALS									
District Clerk	Elena Maskell			8	7/01/16 – 6/30/17	Yes	N/A		√
Treasurer	Lori McCarthy			8	7/01/16 – 6/30/17	Yes	N/A		√
Tax Collector	Kristie Lukach			8	7/01/16 – 6/30/17	Yes	N/A		√
Internal Claims Auditor	Cathy Kussius			8	7/01/16 – 8/15/16	Yes	N/A		√
Internal Claims Auditor	Donna Slater			8	8/16/16 – 6/30/17	Yes	N/A		√

2. Accept with regret and best wishes the resignation of Dave Mergendahl, School Courier, Custodial Worker, and Groundskeeper, for the purpose of retirement effective February 28, 2017. The Board of Education has agreed to waive a portion of the 90-day notice requirement outlined in the contract with the RHSSSA. **RETIREMENT**
3. Approve change in employee status of Donna Rossetti to the position of part-time (3.75 hours per day) Teacher Aide, to be paid at RHSSSA Schedule G, Step 12, \$16.18 per hour, effective January 12, 2017. Ms. Rossetti was previously hired as a part-time Teacher Aide and will be changing buildings with a reduction in her work hours. **APPROVE STATUS CHANGE**

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4. Acknowledge a paid FMLA leave of absence for employee #429 for the period December 13, 2016 through January 13, 2017. FMLA LOA
5. Increase the rate of pay for the District Office Clerical Substitute position from \$10.00 per hour to \$13.00 per hour, effective January 1, 2017. INCREASE
HOURLY RATE
6. Appoint the following substitute employees: APPT SUBS
- SUBSTITUTE TEACHER
- | | |
|-------------------------------|-----------------|
| Richard Messmer Certified | \$90.00 per day |
| Austin Carrothers Uncertified | \$75.00 per day |
- SUBSTITUTE CLERK
- | | |
|-----------------------|------------------------------------|
| Katherine Christensen | \$9.70 per hour (District Wide) |
| Katherine Christensen | \$13.00 per hour (District Office) |
- SUBSTITUTE CUSTODIAL WORKER
- | | | |
|------------------|----------------------|------------------|
| David Mergendahl | Sub Custodial Worker | \$10.85 per hour |
|------------------|----------------------|------------------|
- SUBSTITUTE BUS DRIVER
- | | |
|------------------|------------------|
| David Mergendahl | \$15.50 per hour |
|------------------|------------------|

All were in favor with none opposed. Motion carried 3-0.

BOE REVIEW – 12/14/16

**BOE
REVIEW**

1. Grading
2. Academic Audit
3. Post Graduation Study
4. BOE Goals
5. HS Performance Space
6. Athletic Fields Study/Exploration
7. Developing List of Events Allowable for Expenditure by BOE
8. Field Trip Policy or Procedure

Ms. Moore invited the visitors again to ask questions or make statements at this time. There were no comments.

**VISITOR
RECOGNITION**

Motion made by R. McCann and seconded by M. Rothwell to approve the following:
That the Board of Education move to Executive Session at 9:19 PM for the purpose of discussing the employment history of a particular individual(s)
All were in favor with none opposed. Motion carried 3-0.

**EXEC
SESSION**

Ms. Moore declared the Board returned to open session at 9:57 p.m.

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Upon returning from Executive Session, a motion was made by R. McCann and seconded by M. Rothwell to accept the following:

Appoint Rebecca Latendorf to the position of part-time (2.5 hours per day) Teacher Aide, to be paid at RHSSSA Schedule G, Step 1, \$12.79 per hour, effective January 17, 2017. This position has a six-month probationary period commencing on January 17, 2017 and ending on July 17, 2017.

All were in favor with none opposed. Motion carried 3-0.

ADJOURNMENT

ADJOURN

Motion made by R. McCann and seconded by J. Moore to adjourn the meeting at 9:58 PM. All were in favor with none opposed. Motion carried.

Respectfully submitted,

Elena Rae Maskell
District Clerk