

**RED HOOK CENTRAL SCHOOL DISTRICT  
MINUTES OF REGULAR BOARD OF EDUCATION MEETING JULY 9, 2018**

The regular meeting of the Board of Education was called to order by President Moore at 5:20 p.m. in the K-2 Library at the Mill Road Elementary School followed by the Pledge to the Flag. Board members present were: K. Kortbus, J. Moore, D. Morrison, J. Munn and M. Rothwell. Administration present were: P. Finch, B. Martin, K. Summers, and E. Maskell, District Clerk.

**CALL TO  
ORDER**

There were 2 visitors and no members of the press present.

**VISITOR  
RECOGNITION**

President Moore welcomed the visitors and invited them to make statements at this time. There were no comments.

The following Superintendent communications were received and reviewed by the Board of Education:

**SUPT  
COMM**

- BOCES Minutes May 16, 2018

Motion made by J. Munn and seconded by D. Morrison to accept the following:

**RED HOOK CENTRAL SCHOOL DISTRICT  
Meal Charge and Prohibition Against Meal Shaming Policy.**

**POLICY  
2nd READ**

I. Purpose

The goal of the **RED HOOK CENTRAL SCHOOL DISTRICT** is to provide student access to nutritious no- or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees.

Unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed or embarrassed.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the **RED HOOK CENTRAL SCHOOL DISTRICT** in a way that does not stigmatize distress or embarrass students. The provisions of this policy pertain to regular priced reimbursable school breakfast, lunch and snack meals only. The **RED HOOK CENTRAL SCHOOL DISTRICT** provides this policy as a courtesy to those students in the event that they forget or lose their money. **Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.**

II. Policy

Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch meal of their choice each day. **A la carte items or other similar items must be paid/prepaid.**

Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast of their choice for **\$0.25** and lunch of their choice for **\$0.25** each day. A student will be allowed to charge a maximum of **FIVE (5)** meals to their account **after** the balance reaches zero. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. **A la carte items or other similar items must be paid/prepaid.**

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Full Pay Students - Students will pay for meals at the school's published paid meal rate each day. A student will be allowed to charge a maximum **FIVE (5)** meals to their account **after** the balance reaches zero. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. **A la carte items or other similar items must be paid/prepaid.**

**ONGOING STAFF TRAINING:**

- Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.
- Staff training includes ongoing eligibility certification for free or reduced-price meals.

**PARENT NOTIFICATION:**

- Reminder letters will be sent monthly via US Postal Service to families who have accrued a negative balance greater than \$50.00 dollars per household.
- Parents/guardians will be notified that a student has accrued meal charges within **TWO (2)** days of the charge and then every **SUNDAY AND WEDNESDAY** thereafter via automated email, text message and phone calls.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians two times per week via email, text message and phone call. Monthly reminders will be sent via the US Postal Service.

**PARENT OUTREACH:**

- Staff will communicate with parents/guardians with **FIVE (5)** or more meal charges to determine eligibility for free or reduced price meals.
- School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.
- School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.

**PAYMENTS:**

- Students/Parents/Guardians may pay for meals in advance via [www.myschoolbucks.com](http://www.myschoolbucks.com) or with a check payable to Red Hook Central School Food Service Department. Further details are available on our webpage at [www.redhookcentralschools.org](http://www.redhookcentralschools.org). Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.
- Balances Owed collection of owed balances will follow the policies and procedures set forth below:
  - The Food Service Director shall review monthly all accounts with unpaid funds.

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- Automated email, text message and phone calls will be sent to families two (2) times weekly alerting them of a negative balance of their child's lunch account.
- Reminder letters will be sent monthly via US Postal Service to families who have accrued a negative balance greater than \$50.00 per household.
- If the balance becomes greater than \$350.00 per household, or if no payments are made on the debt, a meeting will be scheduled with District Administrators to discuss possible options.
- Finally, if the \$350.00 per household debt goes unresolved or prior to such time at the discretion of the Superintendent, the District may request attorney/collections intervention including potentially filing in Small Claims Court.

**MINIMIZING STUDENT DISTRESS:**

- School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.
- Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.
- Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.
- Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- Schools will deal directly with parents/guardians regarding unpaid school meal fees.

**ONGOING ELIGIBILITY CERTIFICATION:**

- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced-price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced-price applications throughout the school year to families identified as owing meal charges.
- Schools will use administrative prerogative judiciously, only after using exhaustive efforts to obtain a completed application from the parent/guardian only with available information on family size and income that falls within approvable guidelines.
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

Students/Parents/Guardians may pay for meals in advance via **[www.myschoolbucks.com](http://www.myschoolbucks.com)** or with a check payable to **RED HOOK CENTRAL SCHOOL FOOD SERVICE DEPARTMENT**. Further details are available on our webpage at **[www.redhookcentralschools.org](http://www.redhookcentralschools.org)**. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.

Refunds for withdrawn and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.

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Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the **RED HOOK CENTRAL SCHOOL DISTRICT FOOD SERVICE PROGRAM.**

All were in favor with none opposed. Motion carried 5-0.

Motion made by M. Rothwell and seconded by J. Munn to accept the following:

This JOINT AGREEMENT (the "Agreement"), made and entered as of the 9 day of July, 2018, by and between the Dutchess County Board of Cooperative Educational Services ("BOCES") and the following component school districts of BOCES (collectively, the "Component School Districts"):

Arlington Central School District  
Beacon City School District  
Dover Union Free School District  
Hyde Park Central School District  
Millbrook Central School District  
Pawling Central School District  
Pine Plains Central School District  
Poughkeepsie City School District  
Red Hook Central School District  
Rhinebeck Central School District  
Spackenkill Union Free School District  
Wappingers Central School District  
Webutuck (Northeast) Central School District

WHEREAS, the Component School Districts represent all of the component school districts of the BOCES; and

WHEREAS, the Component School Districts and BOCES are authorized pursuant to paragraph 14 of Section 1950 of the Education Law of the State of New York, constituting Chapter 16 of the Consolidated Laws of the State of New York, as amended (the "Act"), to enter into this Agreement to provide for a capital project (the "Project") consisting of (i) additions and renovations of certain existing buildings and facilities; (ii) the construction of a new alternative high school building; (iii) construction of additional parking, wastewater treatment and water supply facilities to accommodate these improvements; and (iv) the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and improvements are to be used; and

WHEREAS, the Project includes improvements at the BOCES campus located at the Salt Point Education Center, 5 BOCES Road, Poughkeepsie, New York; and

WHEREAS, BOCES owns the land, buildings and facilities included in the Project;

NOW, THEREFORE, for and in consideration of the promises and the mutual agreements hereinafter contained, the parties hereto formally agree and bind themselves as follows, to wit:

Section 1. The Project is hereby approved, subject to the receipt of voter approval as required pursuant to Section 1950(4)(t) of the Act (the "Voter Approval"). Upon receipt of Voter Approval, BOCES is authorized to do all things necessary to complete the Project in accordance with the provisions of the Act.

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Section 2. Title to the Project shall vest in BOCES and shall be held by BOCES for the benefit and on behalf of the Component School Districts.

Section 3. The maximum estimated cost of the Project, including costs incidental thereto, is \$36,800,000 (the "Project Cost"). The services to be provided by the Project constitute "joint services" within the meaning of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York.

Section 4. The Project Cost shall be allocated and apportioned to the Component School Districts pursuant to the estimated Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2018-2019 fiscal year.

Section 5. Pursuant to the method of allocation and apportionment set forth in Section 4 hereof, the total amount payable by each Component School District to BOCES as its allocable share of the Project Cost is hereby agreed to be as follows:

<u>Component School District Portion</u>	<u>Allocation of Cost</u>	<u>Percent of Project Cost</u>
Arlington Central School District	\$ 7,831,040	21.280%
Beacon City School District	2,620,160	7.120
Dover Union Free School District	1,229,120	3.340
Hyde Park Central School District	3,208,960	8.720
Millbrook Central School District	901,600	2.450
Pawling Central School District	1,111,360	3.020
Pine Plains Central School District	901,600	2.450
Poughkeepsie City School District	3,919,200	10.650
Red Hook Central School District	1,821,600	4.950
Rhinebeck Central School District	986,240	2.680
Spackenkill Union Free School District	1,357,920	3.690
Wappingers Central School District	10,263,520	27.890
Webutuck (Northeast) Central School District	<u>647,680</u>	<u>1.760</u>
<b>TOTAL</b>	<b>\$36,800,000</b>	<b>100.00%</b>

Section 6. Each Component School District shall pay its allocable share of the Project Cost to BOCES in the amounts and on a date no later than the dates set forth below:

<u>Component School District Portion</u>	<u>No later than July 15, 2019</u>	<u>No later than July 15, 2020</u>	<u>No later than July 15, 2021</u>
Arlington Central School District	\$957,600	\$3,830,400	\$3,043,040
Beacon City School District	320,400	1,281,600	1,018,160
Dover Union Free School District	150,300	601,200	477,620
Hyde Park Central School District	392,400	1,569,600	1,246,960
Millbrook Central School District	110,250	441,000	350,350
Pawling Central School District	135,900	543,600	431,860
Pine Plains Central School District	110,250	441,000	350,350
Poughkeepsie City School District	479,250	1,917,000	1,522,950
Red Hook Central School District	222,750	891,000	707,850
Rhinebeck Central School District	120,600	482,400	383,240
Spackenkill Union Free School District	166,050	664,200	527,670
Wappingers Central School District	1,255,050	5,020,200	3,988,270
Webutuck (Northeast) Central School District	<u>79,200</u>	<u>316,800</u>	<u>251,680</u>
<b>TOTAL</b>	<b>\$4,500,000</b>	<b>\$18,000,000</b>	<b>\$14,300,000</b>

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Section 7. Incidental costs for the financing of the Project Cost incurred by each Component School District shall be limited to bond counsel, financial advisor, rating agency, legal advertising and printing fees. Invoices for such services shall be forwarded to the BOCES for processing and payment by the BOCES.

Section 8. Each Component School District may pay its respective share of the Project Cost from funds available therefore, or from the proceeds of obligations issued by the Component District pursuant to the Local Finance Law. Notwithstanding that one or more Component Districts may elect to pay their respective allocable share of the Project Cost from funds available therefore, to insure that all Component Districts have funds available as required pursuant to this Agreement, all Component Districts shall adopt a bond resolution by not less than a majority vote of the entire voting strength of the Board of Education of such Component School District no sooner than the first regular meeting or a duly called special meeting held on a date following the date of execution of this Joint Agreement by all Component School Districts; and no later than thirty (30) days after the date that the Proposition is approved by a majority vote of the voters of the BOCES. Each such bond resolution shall take effect immediately, shall not be subject to either a mandatory or permissive referendum and shall provide for the issuance of serial bonds with a maturity not in excess of thirty (30) years from the date when such indebtedness is first incurred.

Section 9. Upon completion of the Project and payment in full by BOCES of the Project Cost, any excess amounts, including interest earned on funds held by BOCES during construction of the Project, shall be transferred, credited or otherwise returned by BOCES to each Component School District in the same manner as described in Section 4 hereof for the allocation and apportionment of Project Costs.

Section 10. This Agreement shall terminate upon the completion of the Project and the return of any excess amounts to the Component School Districts pursuant to Section 9 hereof.

Section 11. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

DUTCHESS COUNTY BOCES

By \_\_\_\_\_  
President of the Dutchess County Board of  
Cooperative Educational Services  
ARLINGTON CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education  
BEACON CITY SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education  
DOVER UNION FREE SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education  
HYDE PARK CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education  
MILLBROOK CENTRAL SCHOOL DISTRICT

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	By _____ President of the Board of Education PAWLING CENTRAL SCHOOL DISTRICT
Dated: _____, 2018	By _____ President of the Board of Education PINE PLAINS CENTRAL SCHOOL DISTRICT
Dated: _____, 2018	By _____ President of the Board of Education POUGHKEEPSIE CITY SCHOOL DISTRICT
Dated: _____, 2018	By _____ President of the Board of Education RED HOOK CENTRAL SCHOOL DISTRICT
Dated: _____, 2018	By _____ President of the Board of Education RHINEBECK CENTRAL SCHOOL DISTRICT
Dated: _____, 2018	By _____ President of the Board of Education SPACKENKILL UFSD
Dated: _____, 2018	By _____ President of the Board of Education WAPPINGERS CSD
Dated: _____, 2018	By _____ President of the Board of Education WEBUTUCK (NORTHEAST) CSD
Dated: _____, 2018	By _____ President of the Board of Education

All were in favor with none opposed. Motion carried 5-0.

Motion made by D. Morrison and seconded by J. Munn to accept the following:  
WHEREAS, the qualified voters of the Red Hook Central School District, Red Hook, New York (the "District"), at the annual meeting of such voters duly held on the 15th day of May, 2018, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$550,000 to finance the acquisition of school buses and vehicles, the expenditure of such sum for such purpose, and the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, taking into account state aid received;

**BOND  
RESOLUTION**

NOW THEREFORE BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall acquire school buses and vehicles at a cost not to exceed \$550,000, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting of May 15, 2018.

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Section 2. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$550,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution is the acquisition of school buses and vehicles (the "Purpose").

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$550,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from state aid received from the State of New York and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the

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District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

The Motion having been made by D. Morrison and duly seconded by J. Munn, it was adopted and the following votes were cast: All were in favor with none opposed. Motion carried 5-0.

Motion made by J. Munn and seconded by D. Morrison to approve Business **BUSINESS**  
Consent Agenda items as follows:

1. Approve Board of Education Minutes for meeting held on June 27, 2018. MINUTES
  
2. Accept donation from the Community Foundations of the Hudson Valley, with thanks and appreciation, in the amount of \$1,673.90 to assist with the cost of a Lego Wall for the Mill Road Primary Building. DONATION
  
3. Accept donation from Red Hook PTSA, with thanks and appreciation, in the amount of \$500.00 to assist with the cost of the Summer Academy for the Summer of 2018. DONATION
  
4. Approve the following payment for heating materials needed for the Mill Road Disinfection System: APPROVE  
PAYMENTS  

Action Mechanical	Payment #2
PO Box 713	In the Amount of: \$19,134.21
Hyde Park, NY 12538	

  

Approve the following payment for professional services related to the Auditorium Project:	
The Palombo Group	Invoice #18.01.01-04
6030 Route 82 Village Centre	In the amount of: \$4,531.43
Sanfordville, NY 12581	
Tetra Tech Architects & Engineers	Invoice #51324488
10 Brown Road	In the amount of: \$119,000.00
Ithaca, NY 14850	
  
5. Approve the Agreement for Athletic Training/Sports Medicine Services by and between the Board of Education of the Red Hook Central School District and Orthopedic Associates of Dutchess County, PC, for the period of August 1, 2018 through June 30, 2019. APPROVE  
AGREEMENT

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6. WHEREAS, the Board of Education of the Red Hook Central School District (“Board”) is considering to undertake a project involving testing, removal, remediation, and associated work related to the discovery of an asbestos contamination in the crawl space(s) of the Red Hook High School which requires immediate asbestos testing and remediation of the crawlspace area(s) which will involve, at a minimum, removal of existing remaining asbestos contamination materials from the pipes and related structures and removal or other abatement of soils contaminated with asbestos contaminated pipe insulation from the dirt flooring, provide for appropriate encapsulation of the crawlspace area, install any required re-insulation of affected pipes and associated structures, and perform any additional steps necessary to preserve the property so that the safety of students, staff, and the structure of the building can be insured, and any and all involved work associated with such remediation all of which is in existing space and involves no construction of additions (“the Project”); and

**SEQRA  
RESOLUTION**

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder with respect to the proposed action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves a project involving testing, remediation, and associated work related to the discovery of an asbestos contamination in the crawl space of the Red Hook High School which requires immediate asbestos testing and remediation of the crawlspace area which will involve, at a minimum, removal of existing remaining asbestos contamination materials from the pipes and related structures and removal or other abatement of soils contaminated with asbestos contaminated pipe insulation from the dirt flooring, provide for appropriate encapsulation of the crawlspace area, install any required re-insulation of affected pipes and associated structures, and perform any additional steps necessary to preserve the property so that the safety of students, staff, and the structure of the building can be insured, and any and all involved work associated with such remediation all of which is in existing space and involves no construction of additions (“the Project”).

2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively a routine activity of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area, within the meaning of 6 NYCRR § 617.5(c)(8).

3. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.

4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

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NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

DATED: July 9, 2018

The vote on the foregoing Resolution was as follows:

Name:	
Johanna Moore	Yes
Dawn Morrison	Yes
Kate Kortbus	Yes
Jen Munn	Yes
Maggie Rothwell	Yes

7. WHEREAS, the Red Hook Central School District (“School District”), as part of its asbestos related due diligence related to a new capital project, recently discovered that an asbestos contamination issue exists in certain crawl spaces at the Red Hook High School relating to pipe insulation and the soil beneath such pipes rendering the crawlspace area(s) unusable thereby endangering the safety and health of persons, and which constitutes an existing and continuing damaging impact to the property of the School District; and

**EMERGENCY  
RESOLUTION**

WHEREAS, the School District requested its School Architect to review the situation and the Architect has recommended immediate asbestos testing and remediation of the crawlspace(s) area which will involve, at a minimum, removal of existing remaining asbestos contamination materials from the pipes and related structures and removal or other abatement of soils contaminated with asbestos contaminated pipe insulation from the dirt flooring, provide for appropriate encapsulation of the crawlspace area, install any required re-insulation of affected pipes and associated structures, and perform any additional steps necessary to preserve the property so that the safety of students, staff, and the structure of the building can be insured; and

WHEREAS, the Architect has advised the School District that this condition and current situation is an unforeseen occurrence which creates an immediately health and safety issue which requires immediate action to preserve property and protect public safety and requires remediation on an emergency basis for the protection of the public and the protection of School District property; and

WHEREAS, the health and safety of the students, staff, and public and the integrity of School District property is impacted by this situation; and,

WHEREAS, the affected area requires immediate remediation to preserve the property and to assure the health and safety of students and staff.

THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Board of Education hereby determines that immediate asbestos testing and remediation of the crawlspace area(s) at the Red Hook High School which will involve, at a minimum, removal of existing remaining asbestos contamination materials from the pipes and related structures and removal or other

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abatement of soils contaminated with asbestos contaminated pipe insulation from the dirt flooring, provide for appropriate encapsulation of the crawlspace area, install any required re-insulation of affected pipes and associated structures, and perform any additional steps necessary to preserve the property so that the safety of students, staff, and the structure of the building can be insured, and any and all involved work associated with such remediation ("Project") is an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students, staff, and the public. As an ordinary contingent expense, the expenditure of general fund monies for this capital expense is authorized. The Board of Education further determines that the condition is a condition that affects the health and safety of students, staff, and public and that the Project requires immediate action to preserve the property of the School District.

Section 2. The School District is hereby authorized to undertake the necessary asbestos remediation and associated work (i.e. the Project) as required to remedy the situation and render it safe as further may be recommended by the District Architect, all such work to be in full compliance with any applicable federal or state laws relating to removal and remediation of asbestos as directed by the District Architect.

Section 3. While the full extent of costs of the Project are not fully known at this time, the Board authorizes the expenditure from the General Fund, or any other applicable fund (e.g. the annual capital outlay in the current school budget, or the existing capital project fund) as may be permitted, an amount not to exceed \$200,000 for such purpose.

Section 4. The Superintendent of Schools and District Architect are hereby authorized to file any necessary and proper paperwork with the State Education Department to proceed with the above emergency health and safety work.

Section 5. The Superintendent of Schools and District Architect are hereby authorized to immediately prepare specifications to proceed with the Project consistent with the bidding requirements of General Municipal Law Section 103.

Section 6. This Resolution shall take effect immediately upon its adoption.

DATED: July 9, 2018

The vote on the foregoing Resolution was as follows:

Name:	
Johanna Moore	Yes
Dawn Morrison	Yes
Kate Kortbus	Yes
Jen Munn	Yes
Maggie Rothwell	Yes

All were in favor with none opposed. Motion carried 5-0.

Motion made by J. Munn and seconded by M. Rothwell that the following **PERSONNEL** personnel items be approved upon the recommendation of the Superintendent of Schools:

**RED HOOK CENTRAL SCHOOL DISTRICT  
MINUTES OF REGULAR BOARD OF EDUCATION MEETING JULY 9, 2018**

1. Accept with regret and best wishes the resignation of Jillaine Berardi, Administrator, effective July 16, 2018. RESIGNATION
2. Accept the resignation of William Koch, part-time School Security Monitor, effective June 22, 2018 with regret and best wishes. RESIGNATION
3. Extend the paid medical leave of absence for employee #1404 as follows: EXTEND LOA  
 FMLA leave without pay from June 25, 2018 through June 29, 2018; FMLA leave with pay by use of new sick accrual from July 2, 2018 through July 23, 2018; and non-FMLA medical leave of absence with pay by use of new vacation and personal day accrual from July 26, 2018 through August 20, 2018, and non-FMLA medical leave of absence without pay from August 21, 2018 through August 24, 2018.
4. Approve change in employee status of Lawrence Anthony to the position of School Lunch Director II, to be a shared services director between Red Hook CSD, Rhinebeck CSD, and Pine Plains CSD, to be paid \$100,609.00 per year, effective July 1, 2018. This appointment is contingent upon the ongoing Shared Services Agreement between Red Hook CSD, Rhinebeck CSD, and Pine Plains CSD. APPROVE STATUS CHANGE
5. Appoint John F. Costello, III to the position of full-time (1.0 FTE) Director of Pupil Personnel Services, to be paid at a pro-rated salary of \$130,000 per year, with a four-year probationary term commencing on August 20, 2018 tentatively scheduled to conclude on August 19, 2022, in the tenure area of Administration, contingent upon his successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" at the conclusion of the 2021-2022 school year. ADMINISTRATOR APPOINTMENT
6. Appoint Cori-Bianca Embler to the position of full-time (1.0 FTE) School Psychologist, to be paid at an annual salary of RHFA Master's Step 1, \$59,733 (pro-rated), with a four-year probationary term commencing on September 1, 2018 tentatively scheduled to conclude on August 31, 2022, in the tenure area of School Psychologist, contingent upon her successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" at the conclusion of the 2021-2022 school year. Ms. Embler will also be providing work during the Summer 2018 at her contractual daily rate. SCHOOL PSYCHOLOGIST APPOINTMENT
7. Appoint the following special assignment for the 2017/2018 school year: CLUB  

<u>EXISTING CLUB</u>		
Tiffany Schrepf	LAMS GSA	\$403.00 (half-year stipend)

Mr Finch thanked Ms. Berardi for her outstanding service to the District. Mr. Finch also thanked Mr. Koch for his work as a School Security Monitor.

All were in favor with none opposed. Motion carried 5-0.

