

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

The regular meeting of the Board of Education was called to order by President Moore at 3:34 p.m. in the K-2 Library at the Mill Road Elementary School followed by the Pledge to the Flag. Ms. Moore observed a moment of silence for Pam Wagner and Marc Phelan. Mrs. Wagner was a long-time member of the RHCS D Community, and Mr. Phelan was also a former employee. Both people were remembered for their hard work and dedication.

**CALL TO
ORDER**

Board members present were: K. Kortbus, J. Moore, J. Munn and M. Rothwell. D. Morrison was absent. Administration present were: B. Martin, K. Summers, J. Costello, and E. Maskell, District Clerk.

There were 16 visitors and no members of the press present.

**VISITOR
RECOGNITION**

President Moore welcomed the visitors and invited them to ask questions or make statements at this time.

Motion made by Kate Kortbus and seconded by Jen Munn that the following motion be approved by the Board of Education:

ESTABLISH

BE IT RESOLVED that the receiver of taxes be authorized and Directed to collect taxes at the Red Hook Central School District Office with the designated walk up collection point to be M&T Bank, Red Hook, NY between the hours of 9:00 a.m. and 3:00 p.m. on all regular business days, except Saturdays, Sundays, and Holidays, or by mail during the period of September 4, 2018 through October 3, 2018 without penalty, and during the period of October 4, 2018 through November 2, 2018 with the addition of a 2% penalty and, further, that any taxes not received or US postmarked on the close of business on November 2, 2018 be turned over to the respective County Commissioner of Taxes for Collection.

**TAX
PERIODS**

All were in favor with none opposed. Motion carried. 4-0 with one Member absent.

Motion made by Jen Munn and seconded by Maggie Rothwell hat the following motion be adopted by the Board of Education:

**TAX
COLLECTOR
AUTHO**

BE IT RESOLVED; to the Collector of Taxes of the Red Hook Central School District No. 1, Towns of Milan, Red Hook and Rhinebeck, Dutchess County, and the towns of Clermont and Livingston, Columbia County, New York State:

You are hereby commanded:

1. To give notice and start collection of Taxes on September 4, 2018 in accordance with provisions of Section §1322 of the Real Property Tax Law,
2. To give notice that tax collection will end on November 2, 2018,
3. To collect taxes in the amount of \$33,559,200 for the School District Levy (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) AND \$146,000 for the Red Hook Library Levy AND \$80,000 for the Tivoli Free Library Levy in the same manner that collectors are authorized to collect town and county taxes in accordance with provisions of Section §1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the tax roll attached, but shall return the same to the Board of Education. The Board may recall its

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

warrant and tax roll for correction of errors or omissions in accordance with provisions of Section §1316 of the Real Property Tax Law.

5. To forward by mail to each owner of real property listed on the tax roll within ten days after the start of collection, a statement due on his property on press numbered tax bill forms provided by the school district in accordance with the provisions of Section §922 of the Real Property Tax Law, and to forward by mail, without interest penalties, to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax roles in accordance with Section §540 and §544 of the Real Property Tax Law;
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest and penalties when such sums are paid before the end of the penalty free period (October 3, 2018), and to add two (2%) percent interest penalties to all taxes collected during the penalty period (October 4, 2018 – November 2, 2018);
7. To issue press numbered receipts only on forms provided by the school district in acknowledgment of receipt of payment of taxes and to retain and preserve and file exact carbon copies of all such receipts issued as required by Section §986 of the Real Property Tax Law;
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax roll shall be unpaid at that time, deliver the account thereof on forms showing by town, the total assessed valuation tax rate, the total tax levy, the total amount remaining uncollected as required by Section §1330 of the Real Property Tax Law, and subsequently, to turn over to the County Treasurer by November 14, 2018 a listing of all unpaid taxes with penalties included:
9. The warrant is issued pursuant to Section §910, §912, and §914 of the Real Property Tax Law and is delivered in accordance with Sections §1306 and §1398 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section §1318 subdivision 2 of the Real Property Tax Law.

Roll	Aye/Nye	Signature
Johanna Moore _____	Aye/Nye	
Dawn Morrison _____	Aye/Nye	
Kate Kortbus _____	Aye/Nye	
Jennifer Munn _____	Aye/Nye	
Maggie Rothwell _____	Aye/Nye	

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

All were in favor with none opposed. Motion carried. 4-0 with one Member absent.

Motion made by Maggie Rothwell as b Kate Kortbus that the following motion be approved by **SET TAX**
the Board of Education:

WHEREAS, the Board of Education of the Red Hook Central School District is authorized to raise funds for the 2018-19 school year not to exceed 54,125,804
THEREFORE

**LEVY
2018-2019**

BE IT RESOLVED, that the Board authorize and direct the levy and collection of taxes for the 2018-19 school year in the amount of \$33,559,200 (less the amount to be separately provided through the STAR Program for which the tax collector is not responsible) and that the Board fix the equalized tax rates by towns and confirm the extension of the tax roll as they appear on the following described tax roll:

Table #1 – School Tax

Town	Assessed Value For	Equalization Rate	Tax Levy Per Town	Tax Rate Per Thousand
	Levy 2018-19		2018-19	2018-19
Milan	227,513,381	100.00	4,912,626	21.59
Red Hook	1,160,935,661	100.00	25,067,725	21.59
Rhinebeck	15,047,203	92.00	353,163	23.47
Clermont	100,774,900	91.00	2,391,210	23.73
Livingston	32,462,844	84.00	834,476	25.71
Total	1,536,733,989		33,559,200	

Table #2 – Red Hook Library Tax

Town	Assessed Value For	Equalization Rate	Tax Levy Per Town	Tax Rate Per Thousand
	Levy 2018-19		2018-19	2018-19
Milan	227,513,381	100.00	21,372	0.094
Red Hook	1,160,935,661	100.00	109,058	0.094
Rhinebeck	15,047,203	92.00	1,536	0.102
Clermont	100,774,900	91.00	10,403	0.103
Livingston	32,462,844	84.00	3,630	0.112
Total	1,536,733,989		146,000	

Table #3 – Tivoli Free Library Tax

Town	Assessed Value For	Equalization Rate	Tax Levy Per Town	Tax Rate Per Thousand
	Levy 2018-19		2018-19	2018-19
Milan	227,513,381	100.00	11,711	0.051
Red Hook	1,160,935,661	100.00	59,758	0.051

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

Rhinebeck	15,047,203	92.00	842	0.056
Clermont	100,774,900	91.00	5,700	0.057
Livingston	32,462,844	84.00	1,989	0.061
Total	1,536,733,989		80,000	

BE IT HEREBY DIRECTED THAT; the Tax Warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing collection of said taxes to begin September 4, 2018 and end on November 2, 2018 except Saturdays, Sundays, and Holidays, giving the Tax Warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

IT IS FURTHER DIRECTED THAT; taxes collected without penalty for the period of September 4, 2018 through October 3, 2018 inclusive, and that a penalty of (2%) be assessed on taxes collected during the period of October 4, 2018 through November 2, 2018 inclusive, and that any taxes not received by the close of business November 3, 2018 or U.S. Postmarked on that day, be turned over to the respective County Treasurer for collection.

Johanna Moore	Aye/Nye	_____
Dawn Morrison	Aye/Nye	_____
Kate Kortbus	Aye/Nye	_____
Jennifer Munn	Aye/Nye	_____
Maggie Rothwell	Aye/Nye	_____

All were in favor with none opposed. Motion carried. 4-0 with one Member absent.

The following Superintendent communications were received and reviewed by the Board of Education: **SUPT COMM**

- Dutchess BOCES Retreat Information
- Dutchess BOCES Minutes June 20, 2018 and June 27, 2018
- Honoring those from the RHHS Class of 1968 who served in Vietnam.

Ms. Moore thanked those people from the Class of 1968 who served in Vietnam.

Motion made by Jen Munn and seconded by Kate Kortbus to approve Business Consent Agenda items as follows: **BUSINESS**

1. Approve Board of Education Minutes for meeting held on July 25, 2018. **MINUTES**
2. Acknowledge the Financial Report for the month of June 2018. **FINANCIALS**
3. Approve the Work Services Agreement between the Red Hook Central School District and The Arc of Dutchess, effective July 1, 2018 through June 30, 2019 in the amount of \$32,983.18. **APPROVE AGREEMENT**

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

- | | | | | | | | |
|--|---|--------------------------|---|--------------------------|---|--------------------------|------------------|
| <p>4. Approve the Extension to the Transportation Agreement between the Red Hook Central School District and DeFile Transportation, Inc., effective September 5, 2018 through June 30, 2019 in the amount of \$42,875.68.</p> | <p>APPROVE
CONTRACT
EXTENSION</p> | | | | | | |
| <p>5. Approve the Extension to the Transportation Agreement between the Red Hook Central School District and Cocksackie Transport, Inc., effective September 5, 2018 through June 30, 2019 in the amount of \$56,226.72.</p> | <p>APPROVE
CONTRACT
EXTENSION</p> | | | | | | |
| <p>6. Recognize all Private Special Education, Occupational Therapy, and Physical Therapy contracts pursuant to the authority delegated to the Superintendent of Schools at the reorganizational meeting on July 9, 2018. Contracts included in this resolution include: Anderson School, Abilities First, Astor, Center for Spectrum Services, Green Chimney, Therese Rowcroft PT, Springbrook, The Summit School, and Children’s Residential Center and Cardinal Hayes.</p> | <p>APPROVE
CONTRACTS</p> | | | | | | |
| <p>7. Accept the following bid award regarding the 2018-19 Transportation Bid to:
 Michael S. Johnston, LLC
 P.O. Box 867, 165 Main Street
 Philmont, NY 12565</p> <table border="0" style="margin-left: 40px; width: 80%;"> <tr> <td>2018-2019 Green Chimney Children Services</td> <td style="text-align: right;">Total: \$ 342.00 per day</td> </tr> <tr> <td>2018-2019 – Dutchess BOCES Transportation</td> <td style="text-align: right;">Total: \$ 299.10 per day</td> </tr> <tr> <td>2018-2019 – St. Catherine’s Center for Children</td> <td style="text-align: right;">Total: \$ 292.00 per day</td> </tr> </table> | 2018-2019 Green Chimney Children Services | Total: \$ 342.00 per day | 2018-2019 – Dutchess BOCES Transportation | Total: \$ 299.10 per day | 2018-2019 – St. Catherine’s Center for Children | Total: \$ 292.00 per day | <p>BID AWARD</p> |
| 2018-2019 Green Chimney Children Services | Total: \$ 342.00 per day | | | | | | |
| 2018-2019 – Dutchess BOCES Transportation | Total: \$ 299.10 per day | | | | | | |
| 2018-2019 – St. Catherine’s Center for Children | Total: \$ 292.00 per day | | | | | | |
| <p>8. Approve the final budget transfer and fund balance memo from the Business Administrator for the fiscal year ended June 30, 2018.</p> | <p>BUDGET
TRANSFER</p> | | | | | | |
| <p>9. Approve Annual Professional Performance Review (APPR) Implementation Certification Form for Red Hook Central School District for the 2018-2019 school year.</p> | <p>APPROVE
APPR</p> | | | | | | |
| <p>10. The Board of Education hereby adopts a resolution approving a contract with Dutchess BOCES for the acquisition of installed technology equipment including servers and network switches and other installed equipment through a 5 year installment purchase agreement commencing in the 2018-2019 school year with an estimated principal cost not to exceed \$140,000 plus interest (if applicable) and further that the Red Hook Central School District will pay the Dutchess BOCES through its regular monthly billing cycle over the 5 year period to commence during the 2018-2019 school year.</p> | <p>APPROVE
AGREEMENT</p> | | | | | | |

All were in favor with none opposed. Motion carried 4-0 with one member absent.

Motion made by Kate Kortbus and seconded by Maggie Rothwell that the following personnel items be approved upon the recommendation of the Superintendent of Schools: **PERSONNEL**

- | | |
|--|-------------------------------------|
| <p>1. Acknowledge a paid Medical Non-FMLA leave of absence for employee #565 for the period of July 2, 2018 through a date yet to be determined.</p> | <p>MEDICAL
NON-FMLA
LOA</p> |
|--|-------------------------------------|

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

2. Approve an extension to the paid FMLA LOA for employee #435, for the period of May 21, 2018 through June 22, 2018. FMLA EXT

3. Acknowledge a paid FMLA leave of absence for employee #564 for the period of September 4, 2018 through October 12, 2018. FMLA LOA

4. Appoint the following individuals as Dignity for All Student's Act Coordinators for the 2018-2019 school year: DASA

Erin Hayes	Mill Road Primary School
Brian Boyd	Mill Road Intermediate School
Katie Zahedi	Linden Avenue Middle School
Margie O'Brien	Red Hook High School

5. Appoint Stacie Smith to the position of full-time (1.0 FTE) Assistant Principal, to be paid at a pro-rated salary of \$100,000 per year, with a four-year probationary term commencing on August 27, 2018 tentatively scheduled to conclude on August 26, 2022, in the tenure area of Administration, contingent upon her successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" at the conclusion of the 2021-2022 school year. ASSISTANT PRINCIPAL APPOINTMENT

6. Create the following club and appoint volunteer advisor: CREATE CLUB

HS Girls Golf Club	Advisor – Michael McCrudden	\$0000.00
--------------------	-----------------------------	-----------

7. Appoint the following special assignments for the 2018/2019 school year: CLUB

EXISTING CLUBS AND ACTIVITIES RED HOOK HIGH SCHOOL

Class Advisor (G-9)	\$ 834.00	Amy Gilbert
Class Advisor (G-10)	\$ 834.00 EACH	Carole Anne Miles & Rob Carruthers
Class Advisor (G-11) (2)	\$1,111.00 EACH	Carole Anne Miles & Kathy Frustaci
Class Advisor (G-12) (2)	\$1,111.00 EACH	Nicole Keegan & Jennifer Huber
High School Yearbook (2)	\$2,139.00 EACH	Craig Burguiere & Jennifer Huber
After School Detention Coord	\$ 34.92 (per period)	Christine Griffin
Amnesty International Club	\$ 834.00	TBD
Art	\$ 834.00	Julia Shultis
ASL Club	\$ 834.00	TBD
Book Club	\$ 834.00	TBD
Beautification Society	\$ 834.00	TBD
Bowling Club	\$ 834.00	Michael McCrudden
Chaperone	\$ 93.94 (per event)	Barbara Murray/Amy Gilbert
Creative Writing Club	\$ 0.00	TBD
Debate Club	\$ 834.00	Tom O'Connor
Environmental Club	\$ 834.00	Ken Erb
French Club	\$ 834.00	Amy Gilbert
Gaming Club	\$ 834.00	TBD
Gay/Straight Alliance	\$ 834.00	Jennifer DeYoung
Gender Equality Club	\$ 417.00 EACH	Jen Huber & Thea Burgess
Girl's Golf Club	\$ 417.00	Michael McCrudden
German Club	\$ 834.00	TBD

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

History Club	\$ 834.00	TBD
InterAct Club	\$ 834.00	Carl Dowden & Linda Greenblatt (Volunteer)
Instrumental Jazz Band	\$ 834.00	TBD
Instrumental Jazz Ensemble	\$ 834.00	Brian Zeller
Jazz Improvisation Club	\$ 834.00	TBD
Journalism Club	\$ 417.00	Suzanne Gilette
Knitting Club	\$ 834.00	TBD
Magna & Anime	\$ 834.00	TBD
Mentoring Club (2)	\$ 834.00	TBD
Mock Trial	Volunteer	TBD
Model Flying Club	\$ 834.00	Matt King
Model UN Club	\$ 834.00	Aaron McCasland
National Honor Society	\$ 834.00	Robert Carruthers
Performing Arts Club	\$1390.00	Matt Funigiello
Poetry Club	\$ 417.00	Suzanne Gilette
RHBC (RH Broadcasting Club) (2)	\$1390.00 EACH	Kristen Larson & Amy Carr
Robotics Club	\$ 834.00 EACH	Yvonne Pierce & Dwane Decker
Y2Y Club (2) (FKA SADD)	\$ 834.00 EACH	Caitlin O'Loughlin & Elizabeth Driscoll
School Newspaper	\$ 1,390.00	TBD
Science Olympiad	\$ 834.00	TBD
Ski Club (2)	\$ 834.00 EACH	Bob Engasser & Mike McCrudden
Student Council	\$1390.00	Katie Whittaker
Varsity Club (FKA Lacrosse)	\$ 834.00	Richard Saulino
Vegetable Garden Club	\$ 834.00	Laura Munisteri
Vocal Jazz Ensemble	\$ 834.00	Matt Funigiello
Winter Track Club	\$ 834.00	TBD
Yoga Club	\$ 834.00	Jennifer DeYoung

GRADE LEVEL COORDINATORS

Grade Level Coordinator (G-k)	\$2261.00	Stephanie Leedy
Grade Level Coordinator (G-1)	\$2261.00	Leah Pagan
Grade Level Coordinator (G-2)	\$1130.50	Wendy Dorian & Sybil Bell
Grade Level Coordinator (G-3)	\$2261.00	Alicia O'Shea
Grade Level Coordinator (G-4)	\$2261.00	Kathy Dunn
Grade Level Coordinator (G-5)	\$2261.00	Tricia Levine

CLUBS AND ACTIVITIES - MILL ROAD 3-5

Elementary Yearbook	\$834.00	Erin Fearon
Elementary Yearbook	\$834.00	Alicia O'Shea
Garden Coordinator 3-5	\$834.00	Deb Fraleigh
School Store	\$417.00 EACH	Erin Fearon & Kathy Longendyke
Jazz Band	\$834.00	Cara Silvernail

CLUBS AND ACTIVITIES - MILL ROAD k-2

Garden Coordinator 3-5	\$834.00	Marcy Zweig
------------------------	----------	-------------

BUILDING LEVEL COORDINATORS

Science Coordinator (G-k)	\$753.67	Stephanie Leedy
Science Coordinator (G-1)	\$753.67	Cathy VonBurg
Science Coordinator (G-2)	\$753.67	Kim Houston

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

Science Coordinator (G-3)	\$753.67	Lynley Chandler
Science Coordinator (G-4)	\$753.67	Kathy Dunn
Science Coordinator (G-5)	\$753.67	Kristen Griffin

BUILDING LEVEL COORDINATORS

Technology (k-2)	\$2261.00	Barbara Shoemaker
Technology (3-5)	\$2261.00	Andy Clark
Technology (LAMS)	\$2261.00	TBD
Technology (HS)	\$2261.00	TBD

DEPARTMENT CHAIRPERSONS 6-12

Science	Janet Saltzman	\$3,775
Social Studies	Craig Burguiere	\$3,775
Math (co-chairs)	Martha Strever & Ryan Butch	\$1,887.50 ea \$1,887.50 ea
English	Christine Griffin	\$3,775
IB Coordinator	Mike McCrudden	No Stipend
Guidance (co-chairs)	Patty Quaglietta & Nicole Schmidt	\$1,887.50 ea \$1,887.50 ea
World Languages	Aaron McCasland	\$3,775
AP Coordinator	Tara Miller	\$2,111

DEPARTMENT COORDINATORS K-12

Art	Julia Schultis	\$3,775
Music	Brian Zeller	\$3,775

8. Appoint the following special assignments for the 2018-2019 school year:

TEACHER MENTORS

Stephanie Leedy to Mentor Marisa Reyes	Pre-k	\$3,737.00
Andrew Burdkardt to Mentor Brandi Klein	Grace 5	\$3,737.00
Caitlin O'Loughlin to Mentor Cori Embler	School Psychologist	\$3,737.00
Nicole Keegan to mentor Dorthea Turk	Secondary Special E	\$3,737.00

TEACHER
MENTORS

9. Appoint the following substitute employees:

APPT SUBS

SUBSTITUTE TEACHER

Alexi Bolton	Certified	\$90.00 per day
--------------	-----------	-----------------

SUBSTITUTE CUSTODIAL WORKER

Michael Lown	\$10.85 per hour
--------------	------------------

All were in favor with none opposed. Motion carried. 4-0 with one Member absent.

All were in favor with none opposed. Motion carried.

BOE REVIEW – 07/25/18

**BOE
REVIEW**

1. Grading
2. Academic Audit

**RED HOOK CENTRAL SCHOOL DISTRICT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING AUGUST 15, 2018**

3. Post-Graduation Study
4. BOE Goals
5. HS Performance Space
6. Long-term Facilities Planning for Athletic Fields
7. K-12 Mental Health Program
8. Safety Audit and Survey
9. Committees

Ms. Moore noted the BOE will be meeting on Monday, August 20, 2018 to discuss goal setting.

President Moore invited the visitors again to make statements at this time. There were no comments. **VISITOR RECOGNITION**

Motion made by Jen Munn and seconded by Maggie Rothwell to approve the following:
That the Board of Education move to Executive Session at 4:16 PM for the purpose of discussing the employment history of a particular individual(s)
All were in favor with none opposed. Motion carried. **EXEC SESSION**

President Moore declared the Board returned to open session at 5:29 p.m.
ADJOURNMENT **ADJOURN**
Motion made by Jen Munn and seconded by Kate Kortbus to adjourn the meeting at 5:37 PM. All were in favor with none opposed. Motion carried.

Respectfully submitted,

Elena Rae Maskell
District Clerk