

**RED HOOK CENTRAL SCHOOL DISTRICT  
MINUTES OF REGULAR BOARD OF EDUCATION MEETING NOVEMBER 14, 2018**

The regular meeting of the Board of Education was called to order by President Moore at 7:01 p.m. in the K-2 Library at the Mill Road Elementary School followed by the Pledge to the Flag. Board members present were: K. Kortbus, J. Moore, D. Morrison, J. Munn and M. Rothwell. Administration present were: P. Finch, K. Summers, J. Costello, R. McKiernan, and E. Maskell, District Clerk.

**CALL TO  
ORDER**

Motion made by Maggie Rothwell and seconded by Kate Kortbus that the Board of Education move to Executive Session at 6:00 p.m. for the purpose of discussing the employment history of a particular individual(s). All were in favor with none opposed. Motion carried.

**EXEC  
SESSION**

Motion made by Kate Kortbus and seconded by Jen Munn that the Board of Education adjourn Executive Session and move into the regular Business Meeting. All were in favor with none opposed. Motion carried.

The Public Meeting began at 7:02 p.m.

Patty Quaglietta along with 6<sup>th</sup> graders Joseph Biernat, Makeda Brodie, and Lea Merino, 7<sup>th</sup> grader Zariyat Ahmen, and 8<sup>th</sup> grader James Biernat, presented a thank you to the BOE Members and spoke about the Better World Club.

**PRESENTATION**

Rob Gauchat, Vice President of Solar Liberty, could not be at the meeting. Mr. Finch spoke of the economic feasibility of using solar power. Ross Gould was also at the meeting. The District is continuing to work on going Solar, and Administration will continue to report the progress to the BOE. This would be a Capital Project and if it moves forward would go in front of the voters in May. Details are still being worked out and progress will be given at future meetings.

**PRESENTATION**

There were 16 visitors and one member of the press present.

**VISITOR  
RECOGNITION**

President Moore welcomed the visitors and invited them to ask questions or make statements at this time. There were no comments.

Student Board of Education Member Rachel Gifford and Eli Staubi reported the high school had an extended homeroom and different subjects were discussed, such as rumors. Ms. Gifford stated that it was well received by the students. Ms. Gifford stated the students would like to suggest different topics to talk about. Ms. Gifford is a member of the Class of 2020, and they are having a fundraiser with Pampered Chef. She will email the link for the sale to Members. Ms. Gifford stated Student Council is planning different things and they are thinking about beautification and doing something with the bathrooms and other ideas to make the school their own and add nice touches to the building. Ms. Gifford stated students are stressed out for midterms, and they are planning a week in January for a de-stress for students including dog therapy, yoga and meditation. Mr. Staubi stated the NYS Conference is next week, and he believes the students will really get a lot out of it and are excited to go. Mr. Staubi stated a couple of weeks ago Dr. Sullivan spoke to the students about vaping. He stated the students know the warnings of vaping, but they continue to do it. Discussion ensued. Mr. Staubi asked some friends what they wanted discussed. Students stated they would like more

**STUDENT BOE  
REPORT**

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informational assemblies. Mr. Staubi noted the spring musical has now begin working. Mr. Staubi also noted the French Club will be coming to Mill Road.

The following Superintendent communications were received and reviewed by the Board of Education: **SUPT COMM**

- Information from Dutchess Co School Boards Assn
- Policy Review NYSSBA and Erie1 BOCES – BOE Members decided to go with Erie1 BOCES for Policy Review Services
- Auditorium Discussion

The following monthly reports were received and reviewed by the Board of Education: **ADMIN REPORTS**

- K-2 Principal’s Report, Newsletter – E. Hayes
- 3-5 Principal’s Report, Newsletter – B. Boyd
- LAMS Principal’s Report – K. Zahedi & S. Smith
- High School Principal’s Report – M. O’Brien

Motion made by Kate Kortbus, and seconded by Dawn Morrison to approve the following Business Consent Agenda items 1-6: **BUSINESS**

1. Approve Board of Education Minutes for meeting held on October 24, 2018. **MINUTES**
2. Acknowledge the Financial Report for the month of September 2018. **FINANCIALS**
3. Approve the 2018-2019 Budget Development Calendar as presented. **BUDGET CAL**
4. Approve the following payments for services related to the High School Auditorium Project: **APPROVE PAYMENTS**

Tetra Tech Architects & Engineers 10 Brown Road Ithaca, NY 14850	Invoice #51355707 In the amount of: \$38,271.37
	Total Amount Due: \$38,271.37

The Palombo Group 6030 Route 82 Village Centre Sanfordville, NY 12581	Invoice #18.01.01-06 In the amount of: \$4,531.43
	Invoice #18.01.01-08 In the amount of: \$4,531.43
	Total Amount Due: \$9,062.86

Approve the following payments for services related to the High School Crawl Space Abatement Project:

Alpine Environmental 438 New Karner Road Albany, NY 12205	Invoice #18-22991-A In the amount of: \$6,985.00
	Total Amount Due: \$6,985.00

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| 5. Approve the Renewal of the DEHIC Trust Agreement with all Participants, to include the Red Hook Central School District.                             | DEHIC TRUST AGREEMENT |
| 6. Approve the Memorandum of Agreement between the Red Hook Central School District and the Red Hook Faculty Association, with regards to Sean Braziel. | MOA APPROVAL          |

All were in favor with none opposed. Motion carried.

Motion made by Dawn Morrison and seconded by Jen Munn to accept the following:

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| Accept the Tax Collector’s Report which indicates that \$29,240,191.67 in school taxes has been collected as of November 2, 2018, which represents 94% of the total tax warrant for the 2018-2019 school year. | <b>TAX COLL<br/>FINAL REPORT</b> |
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All were in favor with none opposed. Motion carried.

Motion made by Maggie Rothwell, and seconded by Jen Munn that the following personnel consent agenda items 1-13 be approved upon the recommendation of the Superintendent of Schools:	<b>PERSONNEL</b>
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| 1. Acknowledge a Non-FMLA paid Medical Leave of Absence for employee #912 for the period of October 25, 2018 through November 20, 2018.  | MEDICAL LOA             |
| 2. Acknowledge a Non-FMLA paid Medical Leave of Absence for employee #989 for the period of October 26, 2018 through November 28, 2018.  | MEDICAL LOA             |
| 3. Approve an extension to the a paid non-FMLA Medical Leave of Absence for employee #435, for the period of November 1, 2018 through January 31, 2019.  | EXTEND LOA              |
| 4. Accept the resignation of Sean Braziel, Contract Substitute Science Teacher, effective October 12, 2018.  | RESIGNATION             |
| 5. The following administrator from the Red Hook Central School District completed Lead Evaluator Training for Teacher Evaluators - Recertification on the following date: October 3, 2018. Topics included: an overview of §3012-d as it compares and revises §3012-c, Student Learning Objectives, and activities to ensure inter-rater reliability.<br>Stacie Smith | LEAD EVALUATOR TRAINING |

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| 6. BE IT RESOLVED, that the Board of Education appoint the following individuals to serve on the committees as indicated below: | CSE & CPSE CHAIR APPOINTMENTS |
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Committee on Special Education:

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| <u>Chairperson:</u> | TBD, District (No additional comp)           |
|                     | Jack Costello (co-chair) – K-5               |
|                     | Donna Schulte (co-chair) – K-5               |
|                     | Jack Costello – 6-8                          |
|                     | Mr. Andrew Makebish (already appointed) – 9- |

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| <u>Substitute Chairperson:</u> | Caitlin O’Loughlin |
|                                | Mary Warren – K-12 |

**RED HOOK CENTRAL SCHOOL DISTRICT  
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Cori Emblar K-12

Committee on Pre-school Special Education:

Chairman: Jack Costello

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| 7.  | Approve appointment of Jennifer Melitski to the position of Contract Substitute Reading Teacher, to be paid at RHFA Master’s Step 1, \$59,733 per year (pro-rated), effective November 1, 2018 through January 31, 2019.   | CONTRACT<br>SUBSTITUTE      |
| 8.  | Appoint the following special assignments for the 2018-2019 school year:<br><br><u>TEACHER MENTOR</u><br>Donna Schulte Mentor                      \$3,737.00  | TEACHER<br>MENTOR           |
| 9.  | Approve status change of employee Kristen Finger from part-time Food Service Helper (3.5 hours per day) to part-time Teacher Aide (2.5 hours per day). The effective date of this transfer is November 15, 2018. Ms. Finger will be paid at RHSSSA Schedule G Step 2, \$13.20 per hour. Ms. Finger is not eligible for a Leave of Absence from the Food Service position pursuant to Civil Service rules and regulations. Ms. Finger’s probationary period as a Teacher Aide will commence on November 15, 2018 and end on May 15, 2019. | STATUS<br>CHANGE            |
| 10. | Increase the hours of Megan Webster, part-time Teacher Aide, from 4.0 hours per day to 6.75 hours per day, effective November 15, 2018. Ms. Webster is to remain on the same pay schedule of RHSSSA Schedule G, Step 4, \$13.60 per hour.  | INCREASE<br>HOURS           |
| 11. | Increase the hours of Erika Moniz, part-time Teacher Aide, from 2.5 hours per day to 4.0 hours per day, effective November 15, 2018. Ms. Moniz is to remain on the same pay schedule of RHSSSA Schedule G, Step 3, \$13.36 per hour.   | INCREASE<br>HOURS           |
| 12. | Approve change in employee status of Courtney LaValley to the position of part-time (2.5 hours per day) Teacher Aide, to be paid at RHSSSA Schedule G, Step 5, \$13.77 per hour, effective November 15, 2018. Ms. LaValley was previously approved as and will remain a Bus Driver.  | APPROVE<br>STATUS<br>CHANGE |
| 13. | Appoint the following substitute employees:  | APPT SUBS                   |
|     | <u>SUBSTITUTE TEACHER</u><br>Crystel Smith-Mineault      Uncertified                      \$75.00 per day  |                             |
|     | <u>SUBSTITUTE TEACHER AIDE</u><br>Aimee Sember                      \$10.40 per hour   |                             |
|     | <u>SUBSTITUTE CUSTODIAL WORKER</u><br>Keith Roger                      \$10.85 per hour  |                             |
|     | <u>SUBSTITUTE CLERK – DISTRICT OFFICE</u><br>Rosemary Gorga                      \$14.00 per hour  |                             |

All were in favor with none opposed. Motion carried.

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It was noted that the Senior Social falls on a BOE evening in March. The Board may need to reschedule one of the March Meeting dates.

BOE REVIEW – 10/24/18

**BOE  
REVIEW**

1. Grading
2. Academic Audit
3. Post-Graduation Study
4. BOE Goals
5. ~~HS Performance Space~~
6. Long-term Facilities Planning for Athletic Fields
7. K-12 Mental Health Program
8. Safety Audit and Survey
9. Committees

President Moore invited the visitors again to make statements at this time. There were no comments.

**VISITOR  
RECOGNITION**

President Moore declared the Board returned to open session at 8:10 p.m.

ADJOURNMENT

**ADJOURN**

Motion made by Jen Munn and seconded by Kate Kortbus to adjourn the meeting at 8:10 PM. All were in favor with none opposed. Motion carried.

Respectfully submitted,

Elena Rae Maskell  
District Clerk