Appointed Board Officials

Treasurer

The Board shall appoint a treasurer to serve at the pleasure of the Board. The treasurer shall not be a member of the Board. The treasurer shall perform all duties prescribed by law or properly assigned by the Board. The duties of the treasurer shall include:
1. Receipt and prompt deposit of all monies paid to the district in the officially designated depository.
3. Submission of a monthly report to the Board reflecting the current balance of district funds.
4. Signing checks and paying invoices as authorized by the Board of the district auditor exercising authority delegated by the Board.
5. Signing of legal instruments, as required by law.

Collector of Taxes

The Board shall appoint a collector of taxes, to serve at the pleasure of the Board, and shall fix his compensation. The collector shall perform all duties prescribed by law.

District Clerk

The Board shall appoint the district clerk and clerk of the Board to serve at the pleasure of the Board, and fix his compensation. The clerk shall perform all duties prescribed by law or properly assigned by the Board.

Auditor

The Board shall appoint a certified public accountant as auditor, to serve at the pleasure of the Board, and fix his compensation.

No person shall be eligible for appointment as auditor who shall be:
1. a member of the Board;
2. the clerk or treasurer;
3. the Business Official;
4. any person designated as purchasing agent; or
5. any clerical personnel directly involved in accounting or purchasing functions.

The auditor is delegated by the Board to exercise the power and duties of the Board with respect to auditing, allowing or rejecting all account charges, claims and demands against the district.

REF: Education Law, Sec. 2130

NOTE: New

2230
Approved By
B.O.E. 4/12/89