

RED HOOK CENTRAL SCHOOL DISTRICT

POLICY # 4321.1

Policy of the Board of Education of the Red Hook School District Regarding Requests for Independent Evaluations at Public Expense

Terms and Definitions:

An independent educational evaluation means an evaluation involving a student with a disability or a student suspected of having a disability conducted by a qualified examiner who is not employed by the Red Hook School District. If a parent disagrees with an evaluation obtained or conducted by the CSE or CPSE, the parent has a right to obtain an independent educational evaluation and may request that it be conducted at public expense.

Overview:

It is the policy of the Board of Education of the Red Hook School District to notify a parent of its determination within thirty days of receipt of a request for an Independent Educational Evaluation ("IEE") at public expense. Upon receipt, the Director of Special Education may ask the Parent (s) to explain the nature of the disagreement with the District's evaluation and, where appropriate, offer to arrange its own evaluation in lieu of an IEE. Failure to obtain such information from the Parents shall not be a basis to deny an otherwise appropriate request for an IEE at public expense or otherwise delay in responding to a request.

- A parent who requests from school personnel an independent evaluation at public expense shall be advised that such request must be put in writing addressed to the Director of Special Education except where the parent is unable to do so.
- Where the request is for reimbursement of an IEE, such request shall be made within 30 days of the date the evaluation is completed and submitted to the District for its review.

IEE List:

The District shall maintain and update annually a list of independent educational evaluators available to issue IEEs in conformance with criteria established pursuant to this Policy, which shall be made available to a parent, upon request.

Procedures:

Upon receipt of a request for an IEE at public expense the Director of special Education shall provide the parent with a copy of the Board's Policy for payment of IEEs, which shall include:

- The maximum authorized fees for specific tests and evaluations which shall be based on a survey conducted under the direction of the Director of Special Education that determines the community rate for obtaining such evaluations;
- Specification on the geographic area where such evaluations may take place, which shall be limited to [miles, counties, etc.];
- Minimum qualifications for professionals who administer and interpret various tests, which shall be the same as the qualification required for all evaluators who conduct evaluations for the District
- Notification that the parent/proposed evaluator may request a waiver of any of the criteria;
- Notification that the District, upon request, will provide the parents with a list of independent evaluators.
- Notification that failure to have a signed contract between the District and the evaluator selected by the Parent may constitute a basis for denying payment to an independent evaluator.

If the District authorizes an IEE at public expense, the Director of Special Services shall:

1. Obtain the name and address of the individual the parents have selected to conduct the IEE and send to the proposed evaluator a contract for the evaluator to sign confirming that he/she is willing to accept the District's terms and conditions pursuant to the Board's established policy.
2. Inquire as to the availability of any health insurance to offset the cost or a portion of the cost of the IEE.

If the District declines to pay for an IEE and the parents do not withdraw their request, the Director of Special Education shall arrange for an impartial hearing, without delay, to demonstrate that its evaluation was appropriate; that the IEE obtained by the parent did not conform to the school district's criteria and/or to demonstrate why the District is not otherwise obligated to pay for the Parents' independent evaluation.

In the event the School District initiates an impartial hearing and an impartial hearing officer determines that the school district's evaluation is appropriate, or that the evaluation obtained by the Parent did not meet school district criteria, the Parent has a right to an independent education evaluation, but not at public expense.

IHO Request for IEE

If an impartial hearing officer requests an IEE as part of a hearing, the Director of Special Education shall arrange to the extent possible to have such evaluation completed at public expense in accordance with the criteria established by the Board of Education.

1st Reading: 10/13/05
2nd Reading and
Adopt by B.O.E. 10/27/05

Independent Educational Evaluations at Public Expense

Red Hook School District – Board Criteria

Upon the parent's request for an IEE at public expense, the Red Hook School District will either schedule a hearing to establish that it is not required to provide an IEE at public expense or will contract with the evaluator selected by the parents(s) to conduct the Independent Evaluation (IEE), subject to the following conditions:

1. The evaluation is conducted by an individual properly licensed/certified in New York State to conduct such evaluation; and
2. The evaluator agrees to conduct the evaluation in a manner consistent with the criteria applicable to district evaluations including but not limited to completing the evaluations within 30 days, unless otherwise agreed between the district and the parents; explain the results of the evaluation conducted with District personnel; participate in discussions with District personnel regarding the student; review information and testing provided by the District; conduct a classroom observation of the student if requested; and be available upon request to present his/her findings at a meeting scheduled by the District.
3. The fee for the evaluation does not exceed the schedule cost set forth in the District IEE Policy;
4. The evaluation is conducted by an individual whose practice is located within 60 radial miles of the Red Hook School District Central Office.

In the event that any of the provisions of the policy would prevent a parent from obtaining an independent evaluation, the parent should notify the District in writing to request a waiver of the Board's policy. Please note that failure to obtain a waiver prior to obtaining an IEE constitutes grounds to deny such a request.

Independent Educational Evaluations At Public Expense

Fee Schedule

The following services shall be reimbursed up to the maximum set forth below, in accordance with the Policy of the Board of Education of the Red Hook School District.

<u>Service</u>	<u>Monetary Cap</u>
1. Medical Examination to determine general health	[\$100.00]
2. Social history	[\$100.00]
3. Psychoeducational Evaluation	[\$750.00]
4. Psychological Evaluation	[\$475.00]
5. Speech and Language Evaluation	[\$150.00]
6. Occupational Therapy Evaluation	[\$175.00]
7. Physical Therapy Evaluation	[\$175.00]
8. Neuropsychological Evaluation	[\$1,000.00]
9. Psychiatric Evaluation	[\$600.00]
10. Neurological Evaluation	[\$250.00]
11. Physiatry Evaluation	[\$200.00]
12. Audiology Evaluation	[\$250.00]
13. Ophthalmologic Evaluation	[\$150.00]

Independent Evaluators for CPSE and CSE

Attached is a list of independent evaluators available to issue IEEs in conformance with the criteria established by the Board of Education's Policy. The list of evaluators is not exclusive. All evaluators on this list have been determined to meet the criteria set forth in the Board of Education's IEE policy. This list is provided by the law and does not constitute an endorsement of any of the individuals listed therein. This list is updated annually.

1st Reading 10/13/05

2nd Reading & Adopt 10/27/05

Listed below are several private practitioners who provide services to children and adolescents. We do not endorse any of these individuals but simply provide this list to interested parents/guardians.

Private Psychologists

(Counseling, Psychotherapy, psychological & educational evaluations)

David A. Crenshaw, Ph.D
6369 Mill Street
Rhinebeck, NY 12572
845-876-3400

Robert Sanduccim Ph.D
307 Wall Street
Kingston, NY 12401
845-339-7200

Henry Goetze, Ph.D
205 South Avenue
Poughkeepsie, NY
845-471-8077

Astor Child Guidance Clinic
30 Benner Road
Red Hook, NY 12571
845-758-0241

Nancy Hoag, Ph.D.
1662 State Rte 23
Craryville, NY 12521
518-851-2173

Stuart Munson Ph.D
5 Edgewood Lane
Woodstock, NY
845-679-7750

Richard A. Gordon
52 N Broadway
Red Hook, NY 12571
845-758-5080

James T. Matranga
7 Pine Woods Road
Hyde Park, NY 12538
845-889-4800

Private Psychiatrists

(Psychiatric/medical consultation)

Willaim V. Donohue, MD
Albany Post Road
Hyde Park, NY 12538
845-229-8300

Bernard Shutzman, MD
6369 Mill Street
Rhinebeck, NY 12572
845-876-2866

Soroja Amin, MD
7 Pine Woods Rd
Hyde Park, NY 12538
845-229-8184

Richard A. Hahn, MD
(2 Locations)

Vassar College
Poughkeepsie, NY 12604
845-437-5700

347 Fullerton Avenue
Newburgh, NY 12550
845-342-5716

Dr. Randy Pardell
370 Violet Avenue
Poughkeepsie, NY 12603
845-471-1807

Audiologists

Dr. Maureen Lynch
Audiology Department
Benedictine Hospital
105 Mary's Avenue
Kingston, NY 12401
334-3121

St. Francis Center for Communication Disorders
2649 South Road
Poughkeepsie, NY 12601
431-8800

Lorri Perry, Au.D.
Kingston Audiology Center
211 Hurley Avenue
Kingston, NY 12401
331-9160

Lori Baker
Community Rehabilitation Center
250 Tuyten Bridge Road
P.O. Box 1488
Kingston, NY 12401
336-7235

Albany Medical Center
Audiology Department
New Scotland Avenue
Albany, NY 12208
518-445-3713

Pediatric Neurologist

Joseph J. Higgins, MD,FAAN
Family Practice Center of New Paltz
279 Main Street, Suite 102
New Paltz, NY 12561
845-255-2930

Jack Finkelstein, MD
40 Gay Street
Sharon, CT 06069-2058
860-364-0350

Albany Medical Center
Pediatric Neurology
47 New Scotland Avenue
Albany, NY 12208
Glenn Casteneda, MD
Kelly Maton, MD
518-262-1000

Michelle Ehrlich, MD
74 West Cedar Street
Poughkeepsie, NY 12601
845-454-8822

Kingston Neurological Associates
365 Broadway
Kingston, NY 12401
845-331-5165