

# RED HOOK CENTRAL SCHOOL DISTRICT

## POLICY # 8415

### **Field Trip & Extracurricular Activity Transportation**

#### **Use of School Buses and Transportation Services**

District school buses may be used for extracurricular activities and field trips. District transportation services will be used to transport students to and from extracurricular activities and field trips when public funds are available and expended for such purposes.

This policy shall not limit the District's ability to use vehicles other than school buses or to contract for outside transportation services (i) when private funds are used to sponsor an event, (ii) when a school bus is no available, or (iii) when a school bus is inappropriate for the trip, i.e. ski club, music and class trips of substantial length.

When private funds are used to sponsor an event such private organizations may use district buses with the approval of the Board. Such organizations may use volunteers to drive school buses provided such volunteers at duly licensed or may hire district transportation services at the contract rates. The district reserves the right to require private organizations to use district transportation services if it deems necessary.

#### Persons Driving Students to and from Extra Curricular Activities And Field Trips in Privately Owned Vehicles

Students may be transported by their parents or guardian to and/or from District sponsored events provided that the activity coordinator (i.e., the coach or chaperon) receives written notice, on a school district developed form, from the parent or guardian in advance of the activity. The coach or chaperon will adjust the trip roster accordingly to account for such students.

A student who wishes to be transported to and/or from a district sponsored event, by someone other than such student's parent or guardian, must provide the activity coordinator with notice from the student's parent or guardian, in writing, on a school district developed form, in advance of the activity. The permission must specifically name the person who is authorized to transport the student. The notice must state that the child will be transported by the other party to, from or in both directions and will relieve the school district from any liability based upon such transportation.

Anyone who is designated to drive a student who is not their own child must sign a consent form accepting responsibility for the transportation of such student before (s)he will be allowed to transport such student.

Note: Red Hook High School Student Handbook,  
Red Hook Junior High School Student Handbook,

Revised & Approved by  
B.O.E. 12/21/89

# RED HOOK CENTRAL SCHOOL DISTRICT

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I, \_\_\_\_\_, hereby request that the Red Hook Central School District allow my child \_\_\_\_\_ to be transported by \_\_\_\_\_ to/ from (please circle) the \_\_\_\_\_ to be held on \_\_\_\_\_ at \_\_\_\_\_ . I acknowledge that the school district will not be responsible for transporting my child to/from (please circle) the above referenced event.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

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I, \_\_\_\_\_, hereby accept full responsibility for transporting \_\_\_\_\_ to/from (please circle) \_\_\_\_\_ to be held on \_\_\_\_\_ at \_\_\_\_\_ .

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Registered Owner

\_\_\_\_\_  
Date

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Please note: The driver/owner of a motor vehicle accepting funds and/or other economic consideration is considered a commercial driver. Under this circumstance the driver must possess the appropriate commercial driver license and comply with the rules and regulations of the Department of Motor Vehicles and the State Education Department. The vehicle must then also comply with part 720 of the New York State Department of Transportation rules and regulations.